



# ADMINISTRATIVE REPORT

DATE: JANUARY 15, 2015

TO: MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

## PLACES TO BE

- FEBRUARY 21 – PINOLE ROTARY CRAB FEED

Save the Date! The annual Pinole Rotary Club Crab Feed is scheduled to take place on February 21 at 6:00 pm at the Pinole Senior Center. As in the past Police Officers and Firefighters of the Year from both the cities of Pinole and Hercules will be honored at this event. Tickets are \$45 and will be available at the Police Department after January 20. For more information please contact Jamie Cepernich with the Pinole Rotary Club at 510-758-8267.

- JANUARY 17 - FREE HEALTH ENROLLMENT & RESOURCE FAIR

Senator Loni Hancock, Congresswoman Barbara Lee, Assemblymember Rob Bonta, Assemblymember Tony Thurmond and “Covered California” are hosting a Health Enrollment & Resource Fair on January 17, 2015 from 10 am to 1 pm at the Cesar Chavez Education Center located at 2825 International Boulevard in Oakland. Certified “Covered California” representatives will be on hand to answer questions and assist with enrollment for “Covered California” and Medi-Cal. There will also be a health resource fair and health screenings. In-person assistance will be provided in English and Spanish.

No appointment is required, however be sure to bring the following documents which are required in order to participate:

- Proof of current income
- California ID or driver’s license of the person who is applying for the family
- U.S. passport, legal resident card or certificate of citizenship or naturalization documentation
- Birth certificate
- Social Security numbers
- Home Zip code

- **JANUARY 19 – CITY HALL CLOSED IN OBSERVANCE OF MARTIN LUTHER KING (MLK) DAY**

City hall will be closed on Monday January 19, in observance of the official Martin Luther King Day holiday. We will re-open on Tuesday, January 20. All Police and Fire services will be available.

## **ITEMS OF INTEREST**

### **NEW THIS WEEK...**

- **PHILLIPS 66 RODEO REFINERY UNDERGOES TURNAROUND PROJECT**

The City was notified by the Phillips 66 Rodeo Refinery that they will be starting a planned turnaround this week. A turnaround is a maintenance activity on equipment within the refinery. They do not expect any impact to the surrounding community, but there may be occasional planned flaring for short periods of time over the next few days. Since the units are located near I-80 freeway, people traveling on the I-80 corridor between Crockett and Rodeo may notice a lot of maintenance activity going on. The turnaround is expected to be completed by the end of this month (see attached flyer for more information).

- **POTENTIAL FOR INTERRUPTION OF BART SERVICE ON FRIDAY JANUARY 16**

The City received notice from BART that they are expecting an interruption of service on Friday January 16 beginning at 7:00 AM. BART officials noted that they want to ensure that their customers are aware that there is a potential for a major service disruption on Friday morning at Montgomery Street Station due to a protest organizers say will begin at 7 a.m. They are suggesting that riders factor this potential service disruption into their travel plans, especially if those plans include travel through downtown San Francisco stations.

BART encourages their customers to sign up for email or text alerts at [www.bart.gov](http://www.bart.gov) for information about service disruptions in the event they occur.

If you have any questions or need further information please directly contact:

Maisha Everhart, Manager  
Local Government and Community Relations, San Francisco Bay Area  
Phone: (510) 464-7589    Email: [MEverha@bart.gov](mailto:MEverha@bart.gov)

- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
December	37	\$647,796
November 2014	58	\$452,755
October 2014	65	\$1,807,433
September 2014	55	\$477,833
August 2014	50	\$465,836
July 2014	56	\$707,983
June 2014	55	\$1,096,416
May 2014	33	\$321,497
April 2014	42	\$870,259
March 2014	37	\$1,616,039
February 2014	41	\$1,067,476
January 2014	45	\$595,430
December 2013	28	\$218,609

**Source: Development Services Department December 3, 2014**

**CONTINUING ITEMS...**

- **SAND BAGS ARE AVAILABLE TO PINOLE CITIZENS**

As you are aware the winter season is upon us and we have already had several storm fronts move in. As we have done in the past the City has made sand bags available to the residents of the Pinole community in case you need them. There is a mound of sand and empty bags are available so that you may fill them as you need them. They are located in the parking lot adjacent to the Police Department and St. Joseph's School and will remain so during the winter months.

---

- **OPEN SEATS ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. There are openings on the Planning Commission, several on the Community Services Commission and Pinole delegates to two regional boards; the Contra Costa Council on Aging and the Contra Costa Transportation Authority (CCTA) Citizens Advisory Board. These positions are appointed by the City Council.

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/cityclerk.html>. The filing period is open until the positions are filled.

For more information contact the City Clerk's office at 510-724-8928 or email [pathenour@ci.pinole.ca.us](mailto:pathenour@ci.pinole.ca.us). Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

- **BECOME A VOLUNTEER TUTOR AT PROJECT SECOND CHANCE**

Project Second Chance, the Contra Costa County library's adult literacy program, trains volunteers to help adults improve their reading, writing and spelling skills. The required 14 hours of training include one Wednesday night (January 28, 2015) and two Saturdays (January 31 and February 7). Training is held at the Pleasant Hill library but tutoring can take place anywhere in the county.

Register now for the upcoming training cycle! To sign up, apply online at <http://ccclib.org/psc/tutors.html>. For more information call 510-527-7558.

-END-

# SFR Rodeo

Phillips 66 Refinery and Carbon Plant

## TURNAROUND FACT SHEET

Dear Neighbors;

As part of our ongoing effort to ensure that the Rodeo Refinery operates at peak reliability and efficiency, during the month of January, we will be conducting a major project we call a “Turnaround” – a maintenance activity on equipment within the refinery. Due to the nature of this event, there may be increased activity in the facility during this time period. Although we will work hard during the project to minimize the impact on our neighbors, some within the community may notice our Turnaround activities, including:

- Increased traffic
- Additional noise
- Use of the safety Flare

### WHAT IS A TURNAROUND?

Turnaround is a term we use to identify a time when the refinery undergoes major maintenance work. In addition to our regular ongoing maintenance activities, we conduct a major Turnaround periodically to help keep our refinery operating safely and efficiently. During this upcoming Turnaround, we plan to conduct the following tasks:

- Service approximately 72 safety relief valves
- Open, inspect and perform maintenance on approximately 27 vessels
- Clean, inspect and perform maintenance on more than 58 heat exchangers
- Plus much more!

### HOW MANY PEOPLE ARE INVOLVED?

Everyone who works in the refinery is involved in some aspect of the Turnaround! In addition to our own employees, about 400 trained contractors who specialize in refinery turnaround work will be involved in the projects.

### WILL THERE BE INCREASED TRAFFIC?

Increased numbers of workers will mean some increased traffic on main streets around the refinery, particularly during shift changes between the hours of 6:30-7:30 AM and 6:30-7:30 PM. Both traffic safety and parking control are key elements of our planning and all activity is coordinated with the Contra Costa County Sheriff's Office. Phillips 66 Rodeo Refinery will contract additional security personnel to ensure that our increased traffic will not interfere with general traffic safety. Parking for the additional contractors will be provided on Phillips 66 Rodeo Refinery property.

### WILL THERE BE EXTRA LIGHT AT NIGHT?

Turnaround work will proceed at the same pace, day or night, so we'll need to light our work areas within the refinery at night. During past Turnarounds, some neighbors have reported seeing “flashing” or “flickering” lights. These can be caused by caution signals on equipment or occasional welding activities.



# SFR Rodeo

## TURNAROUND FACT SHEET

### Phillips 66 Refinery and Carbon Plant

#### SHOULD I BE CONCERNED ABOUT FLARE ACTIVITY?

Although the sight of the flares in operation may cause concern, we want to assure you that the flare system is a safety device. Basically, the system acts as a relief valve for the refinery. During periods of scheduled maintenance or unplanned operational interruptions, materials from the refining process may be routed to the flare system. There, the liquid and vapors are combined with steam and burned off in an environmentally approved manner.

#### WHAT ABOUT NOISE?

With a number of units out of operation, there shouldn't be increased noise. However, close neighbors could hear different noises during a Turnaround. For example, you could hear the sound of a generator or compressor, a "whooshing" sound from a pressure relief valve, or the occasional noise associated with construction-type activities.

#### COULD THERE BE INCREASED ODORS?

Planned maintenance projects could increase the possibility for odors from the refinery. However, we have planned these activities very carefully and will take precautions to ensure against this possibility. During the Turnaround, an Environmental Specialist will be in nearby neighborhoods checking for odors. As always, if you smell an odor, we encourage you to call our community hotline at (510) 245-4070.

#### WILL THE REFINERY STILL MAKE GASOLINE?

Yes. Even though we will be conducting maintenance on some of our units, we will still be able to produce a reduced quantity of gasoline and other transportation projects from components we already have on hand. We feel confident that will be able to continue to supply our customers.

#### SAFETY

Safety comes first at the Rodeo Refinery. During a Turnaround, we shut down refinery processing units to assure the ongoing safe operation of equipment. We upgrade or enhance facilities, perform preventive maintenance and replace parts as needed. Then we return this equipment back to service in a controlled, systematic manner.

Turnarounds are times of high activities, so we pay special attention to employee and contractor safety too.

Our safety ethic is governed by a fundamental principle that says that "All employees have the authority and responsibility to stop work and/or shut down equipment if there is any safety or environmental concerns.

This is a core value that will not be compromised.





# CITY OF PINOLE

Police Department

880 Tennent Avenue  
Pinole, CA 94564  
Phone: (510) 724-8950  
FAX: (510) 724-9811  
www.ci.pinole.ca.us/police

“Our goal is to help people keep themselves, their families, and our communities safe from crime.”

## CRIME PREVENTION

CRIME PREVENTION ISSUE VOL 1

JANUARY 2015

### Featured Officer: Detective James Johantgen, Officer of the Year

“I get great satisfaction knowing that everyday I have the opportunity to be a hero for my community.” – Detective Johantgen

Detective Johantgen grew up in the City of Pinole and attended both Pinole Middle School and Pinole Valley High School. Detective Johantgen went on to earn his Bachelor of Science degree in Management Information Systems from San Jose State University. Detective Johantgen began his career in Information Technologies doing contract work for the Department of Defense and the Naval Post Graduate School before settling into a career in Law Enforcement.



More inside!



*PINOLE POLICE PRESENTS...*

**COFFEE WITH A COP**  
*Wednesday FEB 11<sup>th</sup>*  
*From 8-10am*

Come and meet Pinole Police Officers at Noah's Bagel to interact with Officers, ask questions, and form a police and community relationship to help deter crime. Or just come by and have coffee and say hello.

## January Crime Watch Tips:

### AUTO THEFT PREVENTION

- Never leave your car unlocked and running
- Never leave any keys in the car, the ignition, or in hid-a-key boxes – even inside the garage.
- Always roll up your windows and lock the car, even if it is parked in front of your home.
- Never leave valuables in plain view, even if your car is locked. Put them in your trunk out of sight.
- Park in high traffic, well-lighted areas, whenever possible.
- Investigate the purchase of a vehicle theft/tracking security system for your car.
- If you must leave your key with a valet, attendant, or mechanic leave only the ignition key and not any house keys.
- **If your vehicle is stolen, report it to the Police immediately!**



### Neighborhood Watch

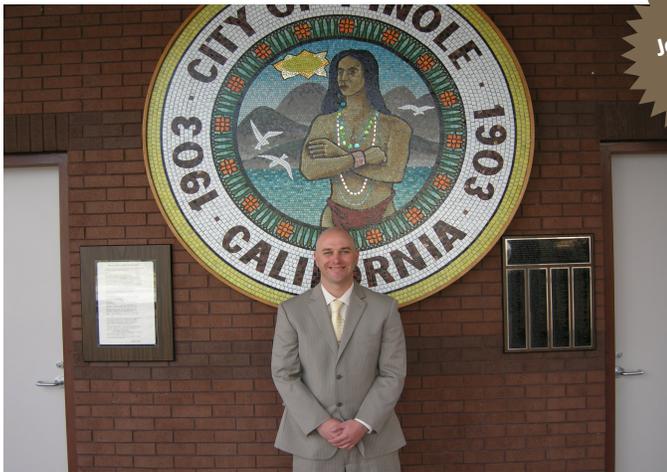
There are millions of crimes committed every year and there can't be a law enforcement officer on every corner, so citizen involvement is essential to help fight against crime. By working with each other and the police department, people can help deter crime in the community in the most effective way. It develops neighbors getting to know each other and builds a sense of community. This allows for basic recognition of what is going on in the neighborhood and makes reporting suspicious activities to the police department easier. It also brings the community and law enforcement together creating a relationship that can improve quality of life in the community.



**Officer Duggan - School Liaison Officer**

### School Liaison Officer Program

Liaisons are designed to increase police, youth and educational staff relationships. The officers engage with the students at recess or during lunch, so students can interact and observe officers in non-enforcement type roles. This also allows for faculty, staff and students to know the daytime on-duty officers in their area. Another goal is for the officer to become familiar with the layout of the campus, which allows for quicker response to any type of crisis on campus. An added benefit of having police presence on campus is deterring possible criminals from coming on to the campus. Lets keep working together in keeping our schools safe!



Johantgen  
CONT.

**Det. Johantgen, (Pictured Left),** began his career in law enforcement first as an Immigration and Enforcement Agent with Immigration and Customs Enforcement Agency (ICE), before transferring back to his hometown of Pinole where he has been for the past 6 years. While a Police Officer with the City of Pinole, Detective Johantgen has served as a School Resource Officer, Field Training Officer, Crime Scene Investigator, and is currently assigned as a Detective in the Criminal Investigations Division. Detective Johantgen states, "My goal is to eventually reach command staff level." Detective Johantgen is a valued member of the Pinole Police Department and was voted Officer of the Year by his peers and supervisors.

## Did You Know...

### There are 3 different ways to call the Pinole Police Department?

**1.** Calling **911** is always going to be the first and foremost way to call for all types of emergencies.

**2.** For Non-Emergency from your home phone dial 510.724.8950 and you will be in touch with your local dispatch.

**3.** Finally from your cell phone dial 510.724.1111 for emergency contact with the Pinole Police Department directly.

Remember if your situation doesn't seem right.... it probably isn't. Call the Pinole Police department

## TECH NEWS UPDATE

### Phishing - Don't Get Hooked!

Phishing is currently on the rise around the world. Phishing works because scammers are able to construct bogus emails, pop-up ads, and even websites that appear to be from legitimate businesses or agencies. They create a false sense of trust, and then send out emails asking for personal and financial data so they can steal identities.

Some phishing emails may even install software on your computer that could be used to redirect your computer to bogus websites. Be extremely cautious of whom you trust with personal information on the Internet. You should know that legitimate businesses would never ask you to provide nor confirm any personal information through an email or pop-up message.



# Pervasive Telephone Scam Warning

There are telephone scams occurring and the scammers are using sophisticated characteristics and tactics to target their victims. They pretend to be the IRS and tell their victims they owe money to the IRS and it must be paid immediately. They then threaten the victims, if they do not pay, by saying they are going to be arrested and serve jail time. They use fake names and badge numbers and may be able to provide the victim's last four digits of their social security number. After threatening victims with jail time they hang up and other scammers call back pretending to be from local law enforcement agencies with caller ID that supports them. If you happen to get a call like this and think you might owe taxes, call the IRS (1.800.829.1040) to see if they can help you if there really is such an issue.

## Message from the Chief:

**"A critical component to the success of our Crime Prevention Unit is our engagement and partnerships created with the citizens of our community." Sir Robert Peel explained it like this; " The police are the public and the public are the police; the police being only members of the public who are paid to give full time attention to duties which are incumbent on every citizen in the interests of community welfare and existence."**

Chief N.H. Gang  
880 Tennent Ave  
Pinole, CA, 94564



## ***Crime Prevention Unit***

**Sgt. Matt Wallace**

**JOHN PALMINI**  
ph: 510.724.8961  
email: [jpalmi@ci.pinole.ca.us](mailto:jpalmi@ci.pinole.ca.us)

**JENNIFER WITSCHI**  
ph: 510.741.3892  
email: [jwitschi@ci.pinole.ca.us](mailto:jwitschi@ci.pinole.ca.us)