



# ADMINISTRATIVE REPORT

DATE: FEBRUARY 6, 2015

TO: MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

## PLACES TO BE

- FEBRUARY 7 –CITY COUNCIL WORKSHOP ON MEASURE S

The City Council will be holding a workshop on Saturday, February 7 from 10:00 AM to Noon in the Community Room at City Hall. The single topic to be discussed is how to begin planning for Measure S 2014 in the FY 2015-16 Budget. The City Council and Community have weighed in on some of the projects they would like to see funded through this source. It is anticipated that there will be additional public discussion at upcoming City Council meetings. There is no staff report for this item, but handouts will be distributed at the Saturday meeting. The public is encouraged to attend.

- FEBRUARY 12 – PINOLE HERCULES WASTEWATER SUBCOMMITTEE MEETING

The Pinole Hercules Wastewater Subcommittee will be meeting in Hercules on Thursday February 12 at 8:30 AM. The meeting has been changed to the second Thursday of every month due to scheduling conflicts.

- FEBRUARY 16 – CITY HALL CLOSED IN OBSERVANCE OF PRESIDENTS DAY

Pinole City Hall will be closed on Monday, February 16 in observance of Presidents Day. Police, Fire, Public Works and the Wastewater Treatment Plant will remain open with normal operations. City Hall will reopen on Tuesday, February 17.

- FEBRUARY 18 - PINOLE POLICE DEPARTMENT COFFEE WITH A COP

The next “Coffee with a Cop” event will be held on Wednesday, February 18, at Noah’s Bagels located at 1552 Fitzgerald Drive. The Pinole Police Department has initiated this program to provide an opportunity for the community to interact and meet the officers working in their area. Sergeant Matt Avery stated, “It’s always nice to take a break and engage the community we serve”. Thanks in advance to all of you who plan to stop by and say hello.

## ITEMS OF INTEREST

### NEW THIS WEEK...

- SKATE PARK PLANS OUT FOR BIDS

Plans for the Pinole Skate Park which is funded through Measure M are now out for bid. The bids are scheduled to be opened on Tuesday March 10, 2015. The plans and specifications were forwarded to five firms that were found to be qualified through the City's pre-qualification process. The Skate Park will be located in Pinole Valley Park.

- WEEKLY CURBSIDE GARBAGE COLLECTION TO BEGIN IN MARCH

Richmond Sanitary Services will begin the weekly collection of recycling and yard waste on March 2, 2015. This means that beginning in March residents can put out their brown, blue, and green containers each and every week on their regular collection days. These new services are being provided at no additional costs and it is hoped that residents take advantage of these enhanced services and increase recycling efforts.

- CONTRA COSTA COUNTY GRAND JURY SEEKS APPLICANTS

The Contra Costa County Superior Court is accepting applications for the Civil Grand Jury for the FY 2015-16 term (see attached flyer). There are 19 members chosen from throughout the County and each serves for a one year term. Approximately 75 applicants will be selected to be interviewed by the Grand Jury Selection Committee which is composed of Superior Court Judges. After the initial interviews, the judges will nominate 30 applicants from which a total of 19 will be eventually selected to serve.

If you are interested in applying, please contact the Office of the Civil Grand Jury at (925) 957-5638 or visit their website at [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury) to receive additional information. The application deadline is Friday March 27.

- **COVERED CALIFORNIA ENROLLMENT OPPORTUNITIES**

If you or a family member needs health insurance, there are two opportunities to take advantage of assistance with open enrollment for insurance through Covered California.

At the Pinole Library, on February 11, 2015 from 4:30 – 7:30 enrollers will be available to answer questions and assist with enrollment. Drop – In / No sign up required. A flyer is attached to the end of this report.

On February 14, 2014, join Assembly Member Tony Thurmond and West Contra Costa Unified School District Superintendent Bruce Harter at:

Lovonya DeJean Middle School (multi-purpose room)  
3400 MacDonald Avenue  
Richmond, CA 94805  
10 am - 4 pm

You will receive assistance signing up from enrollment counselors. In-person assistance will be provided in English and Spanish. You may be one of thousands of Californians who qualify for federally funded subsidies to ensure coverage is affordable.

Please visit the website at <http://asmcd.org/members/a15/district/upcoming-events/> or call Assembly Member Thurmond's office at (510) 286-1400 to RSVP and find what documents you'll need to bring to enroll.

### **CONTINUING ITEMS...**

- **SAND BAGS ARE AVAILABLE TO PINOLE CITIZENS**

As you are aware the winter season is upon us and we have already had several storm fronts move in. As we have done in the past the City has made sand bags available to residents of the Pinole community in case you need them. There is a mound of sand and empty bags are available so that you may fill them as you need them. They are located in the parking lot adjacent to the Police Department and St. Joseph's School and will remain so during the winter months.

- **OPEN SEATS ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. There are openings on the Planning Commission, several on the Community Services Commission and Pinole delegates to two regional boards; the Contra Costa Council on Aging and the Contra Costa Transportation Authority (CCTA) Citizens Advisory Board. These positions are appointed by the City Council.

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/cityclerk.html>. The filing period is open until the positions are filled.

For more information contact the City Clerk's office at 510-724-8928 or email [pathenour@ci.pinole.ca.us](mailto:pathenour@ci.pinole.ca.us). Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

- **BECOME A VOLUNTEER TUTOR AT PROJECT SECOND CHANCE**

Project Second Chance, the Contra Costa County library's adult literacy program, trains volunteers to help adults improve their reading, writing and spelling skills. The required 14 hours of training include one Wednesday night (January 28, 2015) and two Saturdays (January 31 and February 7). Training is held at the Pleasant Hill library but tutoring can take place anywhere in the county.

Register now for the upcoming training cycle! To sign up, apply online at <http://ccclib.org/psc/tutors.html>. For more information call 510-527-7558.

- **PINOLE POLICE BEARS AND BLANKETS PROGRAM**

The Police Department has received many positive comments regarding the implementation of the "Bear and Blankets" program. The goal of the program is to provide comfort to children suffering from a traumatic event.

Police meet children daily who are coping from a recent traumatic incident, whether it's a vehicle accident, or the arrest of a loved one. A gift of a stuffed animal can provide them with a level of comfort, according to Officer Cassie Johnson. Officer Johnson also hopes this will help build trust between youth and police officers, and result in more youth coming to the police for help. Pinole Police officers will be carrying teddy bears and blankets in their patrol cars that can be given to children needing some comfort and warmth.

The Pinole Police Department is accepting donations of new teddy bears to assist in launching this program. Please bring your donations to the Pinole Police Department located at 880 Tennent Avenue, during business hours. Please contact Officer Cassie Johnson for information or questions on the program: 510-869-5871 or [cjohnson@ci.pinole.ca.us](mailto:cjohnson@ci.pinole.ca.us).

-END-

# Got Health Insurance?

Open enrollment for 2015 health insurance plans through Covered California ends soon.



**Feb. 11, 2015**

**4:30-7:30**

**Join us to get answers and get covered!**

- Certified enrollers and educators will be available to answer questions and to help you sign up for or change coverage
- Most people are now required by law to have health insurance or pay a penalty when taxes are filed.
- Drop-in! No prior sign-up required.

## Pinole Library

Pinole Library,  
2935 Pinole Valley Rd  
510-758-2741

Mon. 10-6  
Wed. 2-8  
Fri. & Sat. 12-5





# MAKE A DIFFERENCE

Serve Your Community As A  
Contra Costa County Grand Juror

The Deadline to Submit an Application to Become a Member  
of the 2015/2016 Contra Costa County Grand Jury is:

**\* FRIDAY, MARCH 27, 2015 \***

Go On-Line: [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury)

or

Call (925) 957-5638 For An Application

**Become Involved**



**Promote Sound  
Government**



**Make Recommendations  
to County Agencies  
and Cities**





**RECEIVED**

**FEB 02 2015**

**CITY OF PINOLE  
CITY MANAGER'S OFFICE**

For further information:  
Secretary to the Grand Jury  
Phone: (925) 957-5638

For immediate release

January 27, 2015

**APPLICATIONS FOR GRAND JURY SERVICE SOUGHT**

The Contra Costa County Superior Court is accepting applications for Civil Grand Jury Service for the fiscal year 2015-2016 term.

The Civil Grand Jury is made up of 19 members who serve for one year, July through June, to monitor, review and report on city and county governments, special districts and school districts.

Every effort is made to ensure that the Grand Jury reflects the makeup of the residents of the county. Approximately 75 applicants will be selected to be interviewed by the Grand Jury Selection Committee, which is composed of Superior Court Judges. After interviews, the judges will nominate approximately 30 applicants to constitute a grand jury pool from which the final panel of 19 will be selected by random drawing.

The drawing is scheduled to be held on **Friday, June 12, 2015**, with the members of the 2015-2016 Grand Jury officially being sworn in on the same day.

Individuals selected for service will be expected to be available during the last two weeks of June to meet with outgoing jurors, tour county facilities, meet with department heads, become familiar with their colleagues, learn about juror responsibilities and procedures, and select committees on which they will serve.

Grand jurors must be a United States citizen, 18 years of age or older, who have been a resident of Contra Costa County for at least one year prior to selection. They cannot currently hold any elected position within the county. Applicants should have reliable transportation to Martinez, and must be prepared to devote at least 20 hours per week to Civil Grand Jury service. Citizens who work should apply only if they can be released from their jobs to perform the jury duties. Applicants selected as one of the 30 nominees will be fingerprinted before the drawing.

Jurors receive a stipend for attending full jury and committee meetings and are reimbursed for allowable jury travel. Parking permits may be provided to park in the City of Martinez while performing Grand Jury duties.

Persons interested in applying may contact the Office of the Civil Grand Jury at (925) 957-5638, or visit the website at [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury) to receive additional information regarding service on the Civil Grand Jury and to obtain an application.

**APPLICATION DEADLINE IS FRIDAY, MARCH 27, 2015**



# Tours of Frank Lloyd Wright's designed Marin Civic Center & Guide Dogs for the Blind

**Thursday Feb. 19**

**\$22 per person**

- 9:00** Meet at Pinole Goodyear
- 9:15** Bus leaves
- 10:00** Docent led tour of Frank Lloyd Wright's designed Marin Civic Center
- 11:30** No host lunch
- 1:30** Tour Guide Dogs for the Blind Facility
- 3:45** Return

*Sign Up at the Pinole Senior Center Front Desk*



**2500 Charles Ave. Pinole, CA 94564**

**510-724-9800**

# Winter Break Camp 2014 at the **PINOLE YOUTH CENTER**

**Was a HUGE success!**



***DON'T MISS OUR***  
**President's Week Camp** (Feb 16-20)  
**& Spring Break Camp** (April 6-10)  
**PINOLE RESIDENTS: ONLY \$160/ WEEK**  
**NON-RESIDENT: \$186/ WEEK**

**At the PYC our *Youth come first!***

★ outdoor activities    ★ sports    ★ cooking

★ nature walks    ★ computer room

★ video games room    ★ arts and crafts

★ team games and sports

★ Special Guests include **CHALLENGER SPORTS**