



# ADMINISTRATIVE REPORT

DATE: FEBRUARY 13, 2015

TO: MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

## PLACES TO BE

- FEBRUARY 16 – CITY HALL CLOSED IN OBSERVANCE OF PRESIDENTS’ DAY

Pinole City Hall will be closed on Monday, February 16 in observance of Presidents’ Day. Police, Fire, Public Works and the Wastewater Treatment Plant will remain open with normal operations. City Hall will reopen on Tuesday, February 17.

- FEBRUARY 18 - PINOLE POLICE DEPARTMENT COFFEE WITH A COP

The next “Coffee with a Cop” event will be held on Wednesday, February 18, from 8 a.m. until 9:30 a.m., at Noah’s Bagels, located at 1552 Fitzgerald Drive. The Pinole Police Department has initiated this program to provide an opportunity for the community to interact and meet the officers working in their area. Sergeant Matt Avery stated, “It’s always nice to take a break and engage the community we serve.” Thanks in advance to all of you who plan to stop by and say hello.

- FEBRUARY 23 – PLANNING COMMISSION SECOND WORKSHOP ON GATEWAY SHOPPING CENTER

The Planning Commission will be conducting a Workshop on Monday, February 23, 2015 at 7:00 pm in the City Council Chambers located at 2131 Pear Street. The Commission will continue its review of a proposed shopping center consisting of four new commercial buildings and a 75-foot high pylon sign.

The approximate 5.5-acre proposed development site known as the Gateway includes portions of the area on both sides of Pinole Valley Road, north of Interstate Highway 80 and south of Henry Avenue. The proposed project includes a grocery store, a building with retail shop spaces, a drive-through coffee shop and a medical services building, with accompanying signage and landscape improvements.

Project information is available for review at the Pinole Library, the 2nd Floor counter at City Hall and on the City's website at <http://www.ci.pinoles.ca.us/planning/projects.html>

## **ITEMS OF INTEREST**

### **NEW THIS WEEK...**

- **MAYOR MURRAY MEETS WITH CONGRESSMAN MIKE THOMPSON**

On Monday, Mayor Pete Murray met with Congressman Mike Thompson and City staff to discuss a variety of issues where the Federal Government might be able to offer financial assistance. The City Manager, Assistant City Manager, Development Services Director and the Police and Fire chiefs were present to provide an update on some of the federally funded programs such as the SAFER Grant and the COPS funding. Other Items discussed included:

- Funding for Body Cameras
- Update on Wastewater Plant
- Funding for Streets and Bridges
- Bay Trail
- Economic Development Opportunities
- Pinole Creek Phase II

- **CITY COUNCIL HOLDS WORKSHOP ON MEASURE S 2014**

The City Council held a workshop on Saturday, February 7 to begin discussing how Measure S 2014 funds will be spent in the future. The workshop was attended by the City Council, City staff and several members from the public who provided input on their ideas and funding needs. While no decisions were made as this is only the beginning of the discussions, City staff presented a three-year plan that included items from City Council initiated requests, citizen comments and staff needs. That plan revealed that if all the items listed were funded, the Measure S funding would be out of balance and in deficit spending by Year 3 (see attached).

All acknowledged that was not the intention and that steps to avoid that from occurring were necessary. The City Council, after hearing from several citizens, noted that there should be some guidelines adopted that established the parameters for the Measure S 2014 funding.

Some of the items discussed included:

- Measure S 2014 will be accounted for in a separate fund with its own reserve.

- Measure S 2014 fund should always be balanced - current revenues equal current expenditures.
- An initial reserve should be established and an annual amount pre-determined by City Council policy should be deposited into it each budget cycle.
- Amending the City Council financial policies to reflect the guiding principles of Measure S Funding.
- Maintenance of City facilities should have a high priority for funding allocations.
- An effort to restore some community funding should be considered.

Citizens who attended mentioned additional funding for the cameras and lighting at the Skate Park, library operating hours, a stipend for the Community Services Commission, hiring a grant writer, restoring full operating hours for the cable television network (Pinole TV) and sidewalk maintenance.

There is still a lot of work to do on this issue and there will be more workshops scheduled in the near future. Stay tuned for future workshop dates and times so that you too can participate.

- **[CONTRA COSTA COUNTY HEALTH PROVIDES INFORMATION ON MEASLES](#)**

The Contra Costa County Health Department has issued an update with information regarding the spread of measles (see attached flyer). Though there are no confirmed measles cases in Contra Costa County as of February 3, there have been several cases in the Bay Area and it is possible there will be more. Since late December, 92 people have been confirmed to have measles in California. Measles is a serious and life-threatening illness that is preventable through vaccination, and Contra Costa Health Services urges both children and adults to be immunized.

The attached flyer answers the following questions:

- How do I know if my family and I are protected from measles?
- Should children get the measles vaccine?
- Should adults get the measles vaccine?
- Where can I get the MMR vaccine?

Information regarding vaccines can be obtained from your regular health care provider, a community immunization provider, including pharmacies or at Public Health Immunization clinics. Please check out [ccchealth.org/measles](http://ccchealth.org/measles) for additional information and sources.

### **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
January 2015	40	\$274,477
December 2014	37	\$647,796
November 2014	58	\$452,755
October 2014	65	\$1,807,433
September 2014	55	\$477,833
August 2014	50	\$465,836
July 2014	56	\$707,983
June 2014	55	\$1,096,416
May 2014	33	\$321,497
April 2014	42	\$870,259
March 2014	37	\$1,616,039
February 2014	41	\$1,067,476
January 2014	45	\$595,430

**Source: Development Services Department February 11, 2015**

- **UPCOMING EVENTS BEING PLANNED BY PINOLE RECREATION DEPARTMENT**

Pinole Recreation Staff is busy planning a season of upcoming spring and summer events! Two specific events currently on the calendar are the Spring Egg Hunt scheduled to take place in Fernandez Park on Saturday, April 4 and the annual Wine Tasting evening scheduled at the Pinole Senior Center on Saturday, June 6. If you would like to volunteer your support to these activities, please email [Recreation@ci.pinole.ca.us](mailto:Recreation@ci.pinole.ca.us).

- **ANIMAL CONTROL SERVICES MONTH OF DECEMBER 2014 AND THE 2014 CALENDAR YEAR**

Attached is the December 2014 report from Contra Costa County Animal Control Services (see attached). Also, included is the annual report for the 2014 calendar year. The City of Pinole contracts with the County to provide these services to residents of Pinole.

### **CONTINUING ITEMS...**

- **SAND BAGS ARE AVAILABLE TO PINOLE CITIZENS**

As you are aware the winter season is upon us and we have already had several storm fronts move in. As we have done in the past the City has made sand bags available to residents of the Pinole community in case you need them. There is a mound of sand and empty bags are available so that you may fill them as you need them. They are located in the parking lot adjacent to the Police Department and St. Joseph's School and will remain so during the winter months.

- **SKATE PARK PLANS OUT FOR BIDS**

Plans for the Pinole Skate Park which is funded through Measure M are now out for bid. The bids are scheduled to be opened on Tuesday, March 10, 2015. The plans and specifications were forwarded to five firms that were found to be qualified through the City's pre-qualification process. The Skate Park will be located in Pinole Valley Park.

- **WEEKLY CURBSIDE GARBAGE COLLECTION TO BEGIN IN MARCH**

Richmond Sanitary Services will begin the weekly collection of recycling and yard waste on March 2, 2015. This means that beginning in March residents can put out their brown, blue, and green containers each and every week on their regular collection days. These new services are being provided at no additional cost and it is hoped that residents take advantage of these enhanced services and increase recycling efforts.

- **PINOLE POLICE BEARS AND BLANKETS PROGRAM**

The Police Department has received many positive comments regarding the implementation of the "Bear and Blankets" program. The goal of the program is to provide comfort to children suffering from a traumatic event.

Police meet children daily who are coping with a recent traumatic incident, whether it's a vehicle accident, or the arrest of a loved one. A gift of a stuffed animal can provide them with

a level of comfort, according to Officer Cassie Johnson. Officer Johnson also hopes this will help build trust between youth and police officers, and result in more youth coming to the police for help. Pinole Police officers will be carrying teddy bears and blankets in their patrol cars that can be given to children needing some comfort and warmth.

The Pinole Police Department is accepting donations of new teddy bears to assist in launching this program. Please bring your donations to the Pinole Police Department located at 880 Tennent Avenue, during business hours. Please contact Officer Cassie Johnson for information or questions on the program: 510-869-5871 or [cjohnson@ci.pinole.ca.us](mailto:cjohnson@ci.pinole.ca.us).

- **CONTRA COSTA COUNTY GRAND JURY SEEKS APPLICANTS**

The Contra Costa County Superior Court is accepting applications for the Civil Grand Jury for the FY 2015-16 term (see attached flyer). There are 19 members chosen from throughout the County and each serves for a one year term. Approximately 75 applicants will be selected to be interviewed by the Grand Jury Selection Committee which is composed of Superior Court Judges. After the initial interviews, the judges will nominate 30 applicants from which a total of 19 will be eventually selected to serve.

If you are interested in applying, please contact the Office of the Civil Grand Jury at (925) 957-5638 or visit their website at [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury) to receive additional information. The application deadline is Friday, March 27.

- **OPEN SEATS ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. There are openings on the Planning Commission, several on the Community Services Commission and Pinole delegates to two regional boards; the Contra Costa Council on Aging and the Contra Costa Transportation Authority (CCTA) Citizens Advisory Board. These positions are appointed by the City Council.

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/cityclerk.html>. The filing period is open until the positions are filled.

For more information contact the City Clerk's office at 510-724-8928 or email [pathenour@ci.pinole.ca.us](mailto:pathenour@ci.pinole.ca.us) Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

-END-



# MAKE A DIFFERENCE

Serve Your Community As A  
Contra Costa County Grand Juror

The Deadline to Submit an Application to Become a Member  
of the 2015/2016 Contra Costa County Grand Jury is:

**\* FRIDAY, MARCH 27, 2015 \***

Go On-Line: [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury)

or

Call (925) 957-5638 For An Application

**Become Involved**



**Promote Sound  
Government**



**Make Recommendations  
to County Agencies  
and Cities**

**Together We Make a Positive Difference  
The Grand Jury**





**RECEIVED**

**FEB 02 2015**

**CITY OF PINOLE  
CITY MANAGER'S OFFICE**

For further information:  
Secretary to the Grand Jury  
Phone: (925) 957-5638

For immediate release

January 27, 2015

**APPLICATIONS FOR GRAND JURY SERVICE SOUGHT**

The Contra Costa County Superior Court is accepting applications for Civil Grand Jury Service for the fiscal year 2015-2016 term.

The Civil Grand Jury is made up of 19 members who serve for one year, July through June, to monitor, review and report on city and county governments, special districts and school districts.

Every effort is made to ensure that the Grand Jury reflects the makeup of the residents of the county. Approximately 75 applicants will be selected to be interviewed by the Grand Jury Selection Committee, which is composed of Superior Court Judges. After interviews, the judges will nominate approximately 30 applicants to constitute a grand jury pool from which the final panel of 19 will be selected by random drawing.

The drawing is scheduled to be held on **Friday, June 12, 2015**, with the members of the 2015-2016 Grand Jury officially being sworn in on the same day.

Individuals selected for service will be expected to be available during the last two weeks of June to meet with outgoing jurors, tour county facilities, meet with department heads, become familiar with their colleagues, learn about juror responsibilities and procedures, and select committees on which they will serve.

Grand jurors must be a United States citizen, 18 years of age or older, who have been a resident of Contra Costa County for at least one year prior to selection. They cannot currently hold any elected position within the county. Applicants should have reliable transportation to Martinez, and must be prepared to devote at least 20 hours per week to Civil Grand Jury service. Citizens who work should apply only if they can be released from their jobs to perform the jury duties. Applicants selected as one of the 30 nominees will be fingerprinted before the drawing.

Jurors receive a stipend for attending full jury and committee meetings and are reimbursed for allowable jury travel. Parking permits may be provided to park in the City of Martinez while performing Grand Jury duties.

Persons interested in applying may contact the Office of the Civil Grand Jury at (925) 957-5638, or visit the website at [www.cc-courts.org/grandjury](http://www.cc-courts.org/grandjury) to receive additional information regarding service on the Civil Grand Jury and to obtain an application.

**APPLICATION DEADLINE IS FRIDAY, MARCH 27, 2015**



# Tours of Frank Lloyd Wright's designed Marin Civic Center & Guide Dogs for the Blind

**Thursday Feb. 19**

**\$22 per person**

- 9:00** Meet at Pinole Goodyear
- 9:15** Bus leaves
- 10:00** Docent led tour of Frank Lloyd Wright's designed Marin Civic Center
- 11:30** No host lunch
- 1:30** Tour Guide Dogs for the Blind Facility
- 3:45** Return

*Sign Up at the Pinole Senior Center Front Desk*



**2500 Charles Ave. Pinole, CA 94564**

**510-724-9800**



## Measles Update and FAQs

The ongoing measles outbreak in California highlights the importance of vaccinations. Measles is a serious and life-threatening illness that is preventable through vaccination, and Contra Costa Health Services urges both children and adults to be immunized. Though there are no confirmed measles cases in Contra Costa County as of February 3, there have been several cases in the Bay Area and it is possible there will be more. Since late December, 92 people have been confirmed to have measles in California.

### **How do I know if my family and I are protected from measles?**

Although measles is very contagious, it is highly preventable through vaccine. If you and your children have been fully vaccinated, you are well protected from measles. The current outbreak serves as an important reminder that everyone needs to be vaccinated if they have not had the disease in the past. County residents are encouraged to review their family's immunization records.

### **Should children get the measles vaccine?**

Yes. Both the Centers for Disease Control and Prevention (CDC) and pediatricians recommend that children get two doses of the MMR (measles, mumps, and rubella) vaccine. The first dose is given at 12 to 15 months of age and the second dose usually at 4 to 6 years of age. Two doses of MMR vaccine are more than 99 percent effective in preventing measles. If you are traveling with an infant under 12 months of age to a destination where there are international travelers, contact your regular health care provider.

### **Should adults get the measles vaccine?**

People born before 1957 are considered immune as they likely had measles as children and developed immunity from the disease. Adults born after 1957 should review their vaccination record to ensure they have received the MMR vaccine. Talk to your regular health care provider if you have any questions about your immunization status.

### **Where can I get the MMR vaccine?**

There are several ways you can get MMR vaccine if you need it:

- From your regular health care provider. Contact your health plan for information on reimbursement for vaccinations.
- From a community immunization provider, including pharmacies. Visit [cchealth.org/immunization](http://cchealth.org/immunization) for a list. Please call ahead for pharmacy age restrictions, hours, and cost.
- MMR also is offered at Public Health Immunization Clinics. For clinic schedules and fees visit [cchealth.org/immunization/clinics.php](http://cchealth.org/immunization/clinics.php)
- Contra Costa Health Plan members can visit: [cchealth.org/healthplan](http://cchealth.org/healthplan)

### **Where can I get more information?**

More information about measles is available online at [cchealth.org/measles](http://cchealth.org/measles)

# Winter Break Camp 2014 at the **PINOLE YOUTH CENTER**

**Was a HUGE success!**



***DON'T MISS OUR***  
**President's Week Camp** (Feb 16-20)  
**& Spring Break Camp** (April 6-10)  
**PINOLE RESIDENTS: ONLY \$160/ WEEK**  
**NON-RESIDENT: \$186/ WEEK**

**At the PYC our *Youth come first!***

★ outdoor activities    ★ sports    ★ cooking

★ nature walks    ★ computer room

★ video games room    ★ arts and crafts

★ team games and sports

★ Special Guests include **CHALLENGER SPORTS**