



ADMINISTRATIVE REPORT

DATE: FEBRUARY 20, 2015

TO: MAYOR AND CITY COUNCIL
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

PLACES TO BE

- FEBRUARY 23 – PLANNING COMMISSION SECOND WORKSHOP ON GATEWAY SHOPPING CENTER

The Planning Commission will be conducting a Workshop on Monday, February 23, 2015 at 7:00 pm in the City Council Chambers located at 2131 Pear Street. The Commission will continue its review of a proposed shopping center consisting of four new commercial buildings and a 75-foot high pylon sign.

The approximate 5.5-acre proposed development site known as the Gateway includes portions of the area on both sides of Pinole Valley Road, north of Interstate Highway 80 and south of Henry Avenue. The proposed project includes a grocery store, a building with retail shop spaces, a drive-through coffee shop and a medical services building, with accompanying signage and landscape improvements.

Project information is available for review at the Pinole Library, the 2nd Floor counter at City Hall and on the City's website at <http://www.ci.pinoles.ca.us/planning/projects.html>

- MARCH 3 – CITY COUNCIL TO DISCUSS MEASURE S 2014 FUNDING PLAN

The City Council will be holding another discussion on Measure S 2014 at the March 3 City Council meeting. The purpose of the discussion is to continue to talk about how Measure S 2014 funds will be spent in the future. The last workshop was held on February 7 and while no decisions were made at this meeting, the City Council would like to get more public input.

City staff presented a three-year plan that included items from City Council initiated requests, citizen comments and city needs. The City Council, after hearing from citizens noted that there should be some guidelines adopted that established the parameters for the Measure S 2014 funding.

Some of the items discussed included:

- Measure S 2014 will be accounted for in a separate fund with its own reserve.
- Measure S 2014 fund should always be balanced - current revenues equal current expenditures.
- An initial reserve should be established and an annual amount pre-determined by City Council policy should be deposited into it each budget cycle.
- Amending the City Council financial policies to reflect the guiding principles of Measure S Funding.
- Maintenance of City facilities should have a high priority for funding allocations.
- An effort to restore some community funding should be considered.

The meeting will be held in the City Council Chambers and will be televised. The public is encouraged to attend and participate in the discussion.

- **MARCH 3 – WORKSHOP ON MEASURE S**

The City Council will be holding another workshop at the Regular Council meeting on Tuesday, March 3 from 5:30 PM to 7:30 PM to continue the discussion regarding how Measure S 2014 funds will be spent in the future. The last workshop was held on February 7 and no decisions were made as this is only the beginning of the discussions. City staff presented a three-year plan that included items from City Council initiated requests, citizen comments and city needs.

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- **MARCH 11 – COFFEE WITH A COP**

The next "Coffee with a Cop" will be held at the Bear Claw located at 2340 San Pablo Avenue on March 11th at 8 AM in the morning. The Pinole Police Department has initiated this new program to provide an opportunity for the community to interact and meet the officers working in their area. This is a monthly program that rotates each month at various locations throughout the city.

ITEMS OF INTEREST

NEW THIS WEEK...

- **PINOLE VALLEY HIGH LADY SPARTANS WINS PENNANT**

The Pinole Valley High School Lady Spartans finished the Tri County Athletic League season undefeated and won the pennant for the school, their first since moving to the temporary campus. The Lady Spartans brought great pride to the school by being strong in the classroom as well as on the field. Senior Wendy Laurean was named the league's most valuable player on defense and with many freshmen and sophomores on the team it is expected that the team will have great success in the years to come.

The girls hosted their first North Coast Section League playoff game in school history and we say Congratulations to Coach Mike and the Pinole Valley Spartans. The Pinole City Council will be recognizing the girls at the March 3 City Council meeting.

- **UPDATE ON THE NEW PARK CONVERSION PROCESS FOR FIRE STATION 74**

On January 26, 2015, the City purchased three parcels of land along Pinon Avenue to serve as "Conversion" property for the Fire Station 74 property. If you will recall, the City had to purchase property as part of the conversion process required by State Parks for the loss of park land at Pinole Valley Park due to the construction of Fire Station 74. An additional requirement of the conversion process was recording on the deed a restriction on both Pinole Valley Park and Pinon Park including the newly acquired properties designating them for "outdoor recreational purposes" only.

While the conversion process is not yet complete, Staff has entered into a contract with a consultant for the next step, which is preparation of a Section 106 archeological report on the replacement property. The Section 106 evaluation is currently under process and once completed, it will be forwarded to the State for review and approval.

- **SENIOR CENTER/FACILITY ROOF EVALUATIONS ONGOING**

On Wednesday February 25, 2015, RCS, the City's consultant will begin conducting leak testing and a roof evaluation of our City facilities (Senior Center, Youth Center, Tiny Tots Center, City Hall, and Police/Fire Station). The purpose of the evaluation is to obtain a clear understanding of the areas that are leaking, a remedy for the cause of the leaks and a cost estimate to repair. This information will be used to prepare bids and specifications for the repair and/or replacement of the problem areas.

On a related note, City staff will be conducting repairs and a deep cleaning of the restrooms at the Senior Center. Additional areas to be repaired or replaced include the carpet around the fireplace at the Senior Center.

- **ANIMAL CONTROL SERVICES MONTH OF JANUARY 2015**

Attached is the January 2015 report from Contra Costa County Animal Control Services (see attached). The City of Pinole contracts with the County to provide these services to residents of Pinole.

CONTINUING ITEMS...

- **CONTRA COSTA COUNTY HEALTH PROVIDES INFORMATION ON MEASLES**

The Contra Costa County Health Department has issued an update with information regarding the spread of measles (see attached flyer). Though there are no confirmed measles cases in Contra Costa County as of February 3, there have been several cases in the Bay Area and it is possible there will be more. Since late December, 92 people have been confirmed to have measles in California. Measles is a serious and life-threatening illness that is preventable through vaccination, and Contra Costa Health Services urges both children and adults to be immunized.

The attached flyer answers the following questions:

- How do I know if my family and I are protected from measles?
- Should children get the measles vaccine?
- Should adults get the measles vaccine?
- Where can I get the MMR vaccine?

Information regarding vaccines can be obtained from your regular health care provider, a community immunization provider, including pharmacies or at Public Health Immunization clinics. Please check out ccchealth.org/measles for additional information and sources.

- **UPCOMING EVENTS BEING PLANNED BY PINOLE RECREATION DEPARTMENT**

Pinole Recreation Staff is busy planning a season of upcoming spring and summer events! Two specific events currently on the calendar are the Spring Egg Hunt scheduled to take place in Fernandez Park on Saturday, April 4 and the annual Wine Tasting evening scheduled at the Pinole Senior Center on Saturday, June 6. If you would like to volunteer your support to these activities, please email Recreation@ci.pinole.ca.us.

- **SAND BAGS ARE AVAILABLE TO PINOLE CITIZENS**

As you are aware the winter season is upon us and we have already had several storm fronts move in. As we have done in the past the City has made sand bags available to residents of the Pinole community in case you need them. There is a mound of sand and empty bags are available so that you may fill them as you need them. They are located in the parking lot adjacent to the Police Department and St. Joseph's School and will remain so during the winter months.

- **SKATE PARK PLANS OUT FOR BIDS**

Plans for the Pinole Skate Park which is funded through Measure WW are now out for bid. The bids are scheduled to be opened on Tuesday, March 10, 2015. The plans and specifications were forwarded to five firms that were found to be qualified through the City's pre-qualification process. The Skate Park will be located in Pinole Valley Park.

- **WEEKLY CURBSIDE GARBAGE COLLECTION TO BEGIN IN MARCH**

Richmond Sanitary Services will begin the weekly collection of recycling and yard waste on March 2, 2015. This means that beginning in March, residents can put out their brown, blue, and green containers each and every week on their regular collection days. These new services are being provided at no additional cost and it is hoped that residents take advantage of these enhanced services and increase recycling efforts.

- **PINOLE POLICE BEARS AND BLANKETS PROGRAM**

The Police Department has received many positive comments regarding the implementation of the "Bear and Blankets" program. The goal of the program is to provide comfort to children suffering from a traumatic event.

Police meet children daily who are coping with a recent traumatic incident, whether it's a vehicle accident, or the arrest of a loved one. A gift of a stuffed animal can provide them with a level of comfort, according to Officer Cassie Johnson. Officer Johnson also hopes this will help build trust between youth and police officers, and result in more youth coming to the

police for help. Pinole Police officers will be carrying teddy bears and blankets in their patrol cars that can be given to children needing some comfort and warmth.

The Pinole Police Department is accepting donations of new teddy bears to assist in launching this program. Please bring your donations to the Pinole Police Department located at 880 Tennent Avenue, during business hours. Please contact Officer Cassie Johnson for information or questions on the program: 510-869-5871 or cjohnson@ci.pinole.ca.us.

- **CONTRA COSTA COUNTY GRAND JURY SEEKS APPLICANTS**

The Contra Costa County Superior Court is accepting applications for the Civil Grand Jury for the FY 2015-16 term (see attached flyer). There are 19 members chosen from throughout the County and each serves for a one-year term. Approximately 75 applicants will be selected to be interviewed by the Grand Jury Selection Committee which is composed of Superior Court Judges. After the initial interviews, the judges will nominate 30 applicants from which a total of 19 will be eventually selected to serve.

If you are interested in applying, please contact the Office of the Civil Grand Jury at (925) 957-5638 or visit their website at www.cc-courts.org/grandjury to receive additional information. The application deadline is Friday, March 27.

- **OPEN SEATS ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. There is an openings on the Planning Commission, several on the Community Services Commission and positions for delegates to two regional boards; the Contra Costa Council on Aging and the Contra Costa Transportation Authority (CCTA) Citizens Advisory Board. These positions are appointed by the City Council.

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/cityclerk.html>. The filing period is open until the positions are filled.

For more information contact the City Clerk's office at 510-724-8928 or email pathenour@ci.pinole.ca.us Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

-END-

Animal Services Department **Contra**
Costa
County

4800 Imhoff Place
Martinez, California 94553-4300
(925) 335-8300

910 San Pablo Avenue
Pinole, California 94564-2347
(510) 374-3966

Glenn E. Howell
Animal Services Director



RECEIVED

FEB 17 2015

**CITY OF PINOLE
CITY MANAGER'S OFFICE**

February 6, 2015

Dear City Manager:

Enclosed are the animal-related activities and statistics for services provided to your city for the month of January, 2015. These statistics give you a report of the varied activities we have handled.

If you have any questions regarding the specifics of the activities and statistics, please do not hesitate to call our office at 925-335-8370.

Yours truly,

Glenn E. Howell
Animal Services Director

Enclosures



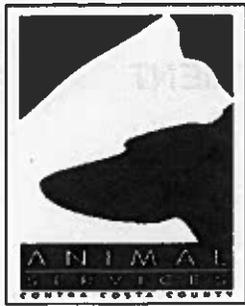
CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT

Pinole

Animals Handled

1/1/2015 to 1/31/2015

		CAT	DOG	OTHER	Total
DEAD ANIMALS HANDLED	Field Impound	0	0	4	4
	Over the Counter	1	0	0	1
	Total	1	0	4	5
LIVE IMPOUNDS	Field Impound	0	2	0	2
	Night Deposit	0	2	0	2
	Over the Counter	6	10	0	16
	Total	6	14	0	20
Total		7	14	4	25



CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT

SUMMARY OF ANIMAL ACTIVITIES AND ACTIONS

For the Period: 1/1/2015 - 1/31/2015

PINOLE

	Total
Assist - Others	2
Assist - Police	1
Deceased - Dogs & Cats	3
Deceased - Wildlife	7
Investigations - Inhumane	3
Investigations - Noise	3
Investigations - Ordinance	3
Investigations - Rabies (Human Exposure)	3
Owned Animal Requests	1
Stray Animals - Dogs & Cats	27
Telephone Calls (Not Resulting in Activity)	60
Transport Animal - To/From Vet/Lindsay Museum	1
Total	113

Number of Activities by Activity Type

	Total
Assist - Others	4
Assist - Police	3
Deceased - Dogs & Cats	3
Deceased - Wildlife	7
Investigations - Inhumane	7
Investigations - Noise	6
Investigations - Ordinance	7
Investigations - Rabies (Human Exposure)	23
Owned Animal Requests	1
Stray Animals - Dogs & Cats	36
Telephone Calls (Not Resulting in Activity)	60
Transport Animal - To/From Vet/Lindsay Museum	1
Total	158

Number of Calls/Contacts/Actions Related to Activities



MAKE A DIFFERENCE

Serve Your Community As A
Contra Costa County Grand Juror

The Deadline to Submit an Application to Become a Member
of the 2015/2016 Contra Costa County Grand Jury is:

*** FRIDAY, MARCH 27, 2015 ***

Go On-Line: www.cc-courts.org/grandjury

or

Call (925) 957-5638 For An Application

Become Involved



**Promote Sound
Government**



**Make Recommendations
to County Agencies
and Cities**

**Together We Make a Positive Difference
The Grand Jury**





RECEIVED

FEB 02 2015

**CITY OF PINOLE
CITY MANAGER'S OFFICE**

For further information:
Secretary to the Grand Jury
Phone: (925) 957-5638

For immediate release

January 27, 2015

APPLICATIONS FOR GRAND JURY SERVICE SOUGHT

The Contra Costa County Superior Court is accepting applications for Civil Grand Jury Service for the fiscal year 2015-2016 term.

The Civil Grand Jury is made up of 19 members who serve for one year, July through June, to monitor, review and report on city and county governments, special districts and school districts.

Every effort is made to ensure that the Grand Jury reflects the makeup of the residents of the county. Approximately 75 applicants will be selected to be interviewed by the Grand Jury Selection Committee, which is composed of Superior Court Judges. After interviews, the judges will nominate approximately 30 applicants to constitute a grand jury pool from which the final panel of 19 will be selected by random drawing.

The drawing is scheduled to be held on **Friday, June 12, 2015**, with the members of the 2015-2016 Grand Jury officially being sworn in on the same day.

Individuals selected for service will be expected to be available during the last two weeks of June to meet with outgoing jurors, tour county facilities, meet with department heads, become familiar with their colleagues, learn about juror responsibilities and procedures, and select committees on which they will serve.

Grand jurors must be a United States citizen, 18 years of age or older, who have been a resident of Contra Costa County for at least one year prior to selection. They cannot currently hold any elected position within the county. Applicants should have reliable transportation to Martinez, and must be prepared to devote at least 20 hours per week to Civil Grand Jury service. Citizens who work should apply only if they can be released from their jobs to perform the jury duties. Applicants selected as one of the 30 nominees will be fingerprinted before the drawing.

Jurors receive a stipend for attending full jury and committee meetings and are reimbursed for allowable jury travel. Parking permits may be provided to park in the City of Martinez while performing Grand Jury duties.

Persons interested in applying may contact the Office of the Civil Grand Jury at (925) 957-5638, or visit the website at www.cc-courts.org/grandjury to receive additional information regarding service on the Civil Grand Jury and to obtain an application.

APPLICATION DEADLINE IS FRIDAY, MARCH 27, 2015

Winter Break Camp 2014 at the **PINOLE YOUTH CENTER**

Was a HUGE success!



DON'T MISS OUR
President's Week Camp (Feb 16-20)
& Spring Break Camp (April 6-10)
PINOLE RESIDENTS: ONLY \$160/ WEEK
NON-RESIDENT: \$186/ WEEK

At the PYC our *Youth come first!*

★ outdoor activities ★ sports ★ cooking

★ nature walks ★ computer room

★ video games room ★ arts and crafts

★ team games and sports

★ Special Guests include **CHALLENGER SPORTS**