



ADMINISTRATIVE REPORT

DATE: JUNE 26, 2015

TO: MAYOR AND CITY COUNCIL
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

PLACES TO BE

- JUNE 28 – CALIFORNIA CRUISERS CAR SHOW

The Northern California Cruisers are pleased to bring the 24th annual “Cruisin’ in the Sun” Car Show to downtown Pinole on Sunday, June 28th from 8 am to 5 pm. There will be over 300 pre-1973 vehicles on display. This is a great day for families starting with a pancake breakfast at the Pinole Senior Center followed by the opportunity to see pristine vintage vehicles along San Pablo Avenue and in Fernandez Park as well as a wonderful array of vendors and live music.

The Pre-Registration fee to show your car is \$35.00 and \$40.00 on the day of the show. Day of show registration is limited to space availability.

Northern California Cruisers is primarily a social club, however the organization enjoys supporting community focused programs. To date \$62,000 has been contributed over the last 12 years to the Pinole Youth Foundation in the City of Pinole. Additionally, the organization is pleased to have been able to provide support to over 30 organizations including: The American Cancer Society, Meals on Wheels, Katrina Relief, Guide Dogs for the Blind, the Crohn's Disease Foundation, the Scleroderma Foundation, the Bay Area Rescue Mission, the National Heart Fund and the Canine Companions Organization.

For more information contact Cathie at (510)233-0721 or visit the website at www.northerncaliforniacruisers.com.

- JULY 2 – PINOLE HERCULES WASTEWATER SUBCOMMITTEE-CANCELED

This July 2 meeting of Pinole-Hercules Wastewater Subcommittee has been canceled. The next regular meeting is August 6.

- **JULY 12 – REFUSE TO BE A VICTIM CLASS TO BE HELD**

A class entitled “Refuse to be a Victim” will be held in the Alex Clark Room on Sunday, July 12 from 1:00 PM to 4:00 PM. The focus of the class is crime prevention and personal safety. The instructor will share topics such as:

- Minimizing the risk of being a victim
- How to create a personal safety plan
- An array of safety strategies

This class is free to the public, but you do have to pre-register. For more information, contact Bob Kopp at koppproductions@comcast.net

ITEMS OF INTEREST

NEW THIS WEEK....

- **CITY RECEIVES THE GOVERNMENT FINANCE OFFICERS AWARD AGAIN**

The City of Pinole just received notice that we received the Government Finance Officers Association (GFOA) award this year for excellence in financial reporting. This is the highest form of recognition in the area of governmental accounting and financial reporting. The award was specifically given to the City for their high standards and “demonstrating a constructive spirit of full disclosure”.

- **CITY COUNCIL APPROVED FY 2015-16 BUDGET AND REVIEWED THE DRAFT CAPITAL IMPROVEMENT PLAN**

The City Council approved the City’s FY 2015-16 budget and reviewed the Draft Capital Improvement Plan at the June 16, 2015 City Council meeting. The budget is balanced and totals an estimated \$11.5 million. We are recovering from the recession that took place over the last seven years which caused the City to reduce its operating costs to match the decrease in revenues including the loss of \$8 million a year from redevelopment. We have now begun the “recovery and restore” mode which makes it possible to restore some of the services and programs lost due to the recession.

In November 2014, the Pinole voters approved Measure S which included a general sales tax measure of ½ cent. Local merchants began to collect the tax on April 1, 2015. It is anticipated that Measure S 2014 will generate an additional \$1.8 million a year. While the funds are for General Fund purposes they will be held in a separate account from the General Fund.

The City Council held workshops on February 7, March 3 and March 17, 2015 to discuss with the community how to plan and budget for the Measure S 2014 funds in the upcoming FY 2015-16 Budget. On May 5, 2015 the City Council approved a Five Year Plan for the disbursement of Measure S 2014 funds. On May 5, 2015 it is now a composite document of the projects/programs discussed at these workshops held with the public, staff and the City Council.

The Five Year Plan is balanced with proposed allocations across all programs and projects that the City provides. It includes Police, Fire, Public Works including streets, storm drainage, tree and sidewalk maintenance, repair of City facilities, operating subsidies for the Swim Center and Cable Television as well as restoring community programs on a limited basis that were lost due to the dissolution of redevelopment. Included are Summer Sounds and Cinema in the Park as well as some funding for the Community Service Commission to conduct their public programs.

This year we will be adding a Battalion Chief in the Fire Department, a Project Manager for Public Works and two Community Service Officers in the Police Department.

- **TRAVEL WITH THE PINOLE SENIOR CENTER**

The Pinole Senior Center is pleased to partner with Premier World Discovery to offer exciting domestic and international trips. Currently being offered are trips to Santa Fe, New England, and Sedona. These trips which are open to everyone combine great destinations, professional tour directors, quality accommodations, inclusive sightseeing and great dining to ensure all travelers receive an exceptional experience. More information can be seen on the flyers below. Sign up by submitting your completed registration form and deposit to the Pinole Senior Center front desk. For questions and inquiries regarding other destinations or for more details on one of the advertised trips, please feel free to e-mail Senior Center Coordinator, Taylor Melton at tmelton@ci.pinole.ca.us.

- **JUST A REMINDER- EBMUD WATER USE RESTRICTIONS EFFECTIVE NOW**

The East Bay Municipal Utility District (EBMUD) reminds us all that there are water restrictions that are required by an Executive Order (see flyer) from Governor Brown. The order calls for a 20% reduction of water use. Outdoor irrigation is prohibited from 9:00 AM to 6:00 PM. Other elements include:

- Limit watering of outdoor landscapes to two non consecutive days per week;
- Prevent Overspray and runoff when watering;
- Use a hose with a shut-off valve when hand washing motor vehicles;
- Use a broom or air blower, not water to clean driveways, sidewalks, patios and other hard surfaces; and
- Turn off any fountain or decorative water features that use potable water unless it is recyclable.

For more information, contact EBMUD at (866) 403-2683.

- **[PINOLE POLICE DEPARTMENT PARTICIPATE IN SPECIAL OLYMPICS LAW ENFORCEMENT TORCH RUN](#)**

This week (Tuesday June 23) the Pinole Police Department staff and Special Olympians participated in the annual Torch Run for Special Olympics. The Pinole Police received the torch from the Drug Enforcement Administration runners at Mel's Diner in Pinole around 1:30 PM and carried it up and down Appian Way to San Pablo Avenue and Old Town Pinole. Pinole Police Department handed the torch to the City of Hercules Police Department who continued on with the run to Rodeo.



- **[RICHMOND-SAN RAFAEL BRIDGE ACCESS IMPROVEMENT PROJECT SEEKS INCLUSION INTO PLAN BAY AREA AND TRANSPORTATION IMPROVEMENT PROGRAM](#)**

The Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG) invite Bay Area residents to comment on a proposal to add the Richmond-San Rafael Bridge Access Improvement Project to the "Plan Bay Area" and to the 2015 Transportation Improvement Program (see attached flyer).

Plan Bay Area is the region's first integrated long-range land use and transportation plan adopted by MTC and ABAG in July 2013. The 2015 TIP is a comprehensive listing of the Bay Area's surface transportation projects that are to receive federal funding or are subject to a federally required action, or are considered regionally significant for transportation/air quality conformity purposes.

The proposed amendments would add the Richmond-San Rafael Bridge Access Improvement Project to both the Plan and the TIP. To review the proposed draft amendments and related documents, visit: http://www.mtc.ca.gov/planning/plan_bay_area/. The 30-day comment period began on Friday, June 19, 2015. Comments must be received no later than Monday, July 20, 2015. Comments may be submitted to MTC by Monday, July 20, 2015 via mail to the address below, or via email or fax as shown below.

Ashley Nguyen, Project Manager
Metropolitan Transportation Commission
101 Eighth Street, Oakland, CA 94607
Email: info@mtc.ca.gov

• **PINOLE FIRE DEPARTMENT PARTICIPATES IN WILDLAND TRAINING EXERCISE AT PHILLIPS 66**

All Pinole Fire Department personnel including Fire Chief Rob Piper participated in a live burn Wildland training exercise at the Phillips 66 property in Hercules on June 22, 2015. Drill station practicing included:

- Structure Protection
- Progressive hose lays
- “Bump and Run” tactics
- Fire shelter deployment.

Other firefighting personnel who participated included:

- Captain John Madigan
- Fire Engineer Dave Else
- Firefighter Javier Lopez



-MORE-

- **PINOLE COMMUNITY SERVICE DAY NOTE OF APPRECIATION**

The Pinole Community Services Commission sponsored the fifth annual Pinole Community Service Day on Saturday June 13. Volunteers worked on a variety of three-hour community projects throughout the City.

A BIG “Thank You” to all of the organizations, volunteers and businesses who helped makes this another successful event for the City of Pinole. Included are: Boys Scouts Troop 86, Target, Pinole Rotary, Pinole Garden Club, TJ Maxx, Pinole Valley High School Interact Club, Hercules High School Kiwanis, Pinole Youth Commission, Sherwin-Williams, East Bay Coffee Company, Round Table Pizza, Kinders, Bear Claw, Pear Street Bistro and U.S. Foods.

- **TARGET STORE REMODEL**

The City will soon be issuing a building permit for store fixture updates at the Pinole Target store located at 1400 Fitzgerald Drive. The work includes updates to the Electronics and Home departments including store fixtures, self checkout fixtures and upgrades to the existing bathrooms.

- **THE POLICE DEPARTMENT IS LOOKING FOR VOLUNTEERS!**

The Police Department is looking for additional volunteers to assist in the front office and other areas within the Department. We have prepared a brochure (attached) outlining the qualifications and duties of Police volunteers. Interested citizens are encouraged to come to the Police Department for a brochure and application. Citizens may also contact Sergeant Matt Wallace at 510-724-8932 for more information and/or to have a brochure and application mailed.

- **PROPOSED NEW CVS PHARMACY BUILDING**

The City has received an application for proposed development of a new approximately 15,000 square foot CVS store with a drive through pharmacy at 1417 Canyon Drive (southeast corner of the intersection of Appian Way and Canyon Drive). The project would involve the demolition of the existing multi-story medical building and relocation of two existing wireless communication facilities on site. The project is undergoing environmental review and is expected to be considered by the Planning Commission and City Council later this year. If approved, the new store would replace the existing CVS store in the Appian 80 Shopping Center.

- **PINOLE VISTA CROSSING NEW COMMERCIAL BUILDING**

The City recently received construction plans for a new dental office tenant improvement project occupying 2,700 square feet on the east end of the 7,500 square foot new commercial

building that is under construction at 1208 Fitzgerald Drive between the Staples office supply store and Wells Fargo Bank. This is the first of up to four tenants that will occupy the new building.

- **PINOLE LIBRARY JULY YOUTH EVENTS SCHEDULE**

Summer programming is underway at the Pinole Library! Check out the schedule at the end of this report.

CONTINUING ITEMS...

- **PINOLE FIRE DEPARTMENT MAKES READY FOR THE SUMMER**

The Pinole Fire Department is making ready for the summer season with extra precautions due to the drought conditions and dry grasses we are experiencing. As most of you know, EBMUD has asked us all to cut water consumption by 20% and that includes little to no watering of lawns and plants. It is still very important to keep the area around your home and fences clear of all dried grasses.

In order to be better prepared for any emergencies, especially over the July 4th holiday weekend, the Pinole Fire Department will be doing the following:

- Staffing one additional fire engine with three personnel. This engine is designed specifically for wild land fires;
- Coordinating closely with all fire agencies in western Contra Costa County; and
- Working with a separated strike team (5 more wild land engines) that will be assigned to the area.

Fire Chief Rob Piper noted that "...It is our goal to make this holiday as safe as possible but we will need your help. Please do not hesitate to call 9-1-1 at the first sign of illegal fireworks use in your area. You are our advanced scout! "

- **JULY 4 - FIREWORKS ARE ILLEGAL IN THE CITY OF PINOLE**

The possession, use, discharge or sales of **fireworks** within the City of Pinole **are strictly prohibited.** This includes SAFE and SANE fireworks!

The Pinole Fire Department and Police Department will be patrolling and responding to any/all firework's complaints. People found in violation will be cited and the



fireworks confiscated. You may also be held responsible for any damages caused from your use of fireworks. Most violations of California's fireworks laws are misdemeanors subjecting you to a maximum \$1,000 fine and up to one year in a county jail.

However, if you possess large quantities of dangerous fireworks, prosecutors could charge you with a felony, punishable by up to three years in the California state prison and fines as high as \$50,000.



Included are all fireworks such as fire crackers, M-80's, sparklers, torpedoes, roman candles, anything that is air bound or has any flame causing agents inside of the packaging for pyrotechnic display.



For more information please see the City's Municipal Code Section 9.24.010 (see attached flyer).

- **NEW "SHARPS" COLLECTION SITE AT THE PINOLE POLICE DEPARTMENT**

California law requires that needles and sharps used at home be transported only in approved containers and managed at State approved facilities. RecycleMore (West County Integrated Waste Management Authority) is expanding its home generated sharps collection program to add eight new collection sites, including one at the Pinole Police Department. A locked collection kiosk has been installed in the upstairs lobby.

"Sharps" include: needles, syringes, lancets and auto injectors. West County Resource Recovery will service the Police Department collection kiosk on a bi-weekly basis with trained personnel.

The bright red sharps collection kiosk joins the medicine disposal kiosk already in place at the Police Department. Expired or no longer needed prescription drugs can be placed in the "green" container in the lobby. The drug name should be left in place with personal information blacked out on the label before the medicine bottle is placed in the container.

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- **WESTCAT SUMMER YOUTH BUS PASS PROMOTION**

The discounted Summer Youth Passes will be made available again by the West Contra Costa Transit Authority (WestCAT) beginning May 15, 2015. The specially priced passes are available to anyone 17 years old and under and will be sold for \$50.00 each. For more information about the promotion, please visit www.westcat.org or trideltatransit.com. You can also call WestCAT at (510) 724-3331 or Tri Delta Transit at (925) 754-4040.

- **HAUNTED HOUSE COMMITTEE VOLUNTEER MEMBERS NEEDED**

The City of Pinole is looking for volunteers to come together to develop, plan and execute the Haunted House for Halloween 2015. You will have access to our facilities and some supplies. We just need members of the public to make it happen! Can we count on you as a volunteer for this event? Students needing community service hours are encouraged to make this one of their projects. All children age 18 or under must be supervised by a parent or other responsible adult.

Meetings are held each Wednesday from 5:00 -6:00 PM at the Pinole Youth Center, 635 Tennent Ave. For more information, contact 510-724-9004 or youth@ci.pinole.ca.us.

- **RECRUITING FOR VACANCIES ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. The City is recruiting to fill vacancies on the following boards and will remain open until filled:

- Community Services Commission
- Traffic and Pedestrian Safety Commission
- Pinole delegate to the Contra Costa Council on Aging

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/cityclerk.html>.

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email pathenour@ci.pinole.ca.us. Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

-END-

KOPP PRODUCTIONS PRESENTS:

“Refuse To Be a Victim”

July 12, 2015 1pm to 4pm

880 Tennent Ave. Pinole, CA

In the Alex Clark Room

Instructor: Peter Friedman

Certified Safety Instructor

(This class is given throughout the U.S.A.)

Free to the public

Email Bob at: koppproductions@comcast.net

**RSVP soon...We need a total # of attendees,
so we'll know the number of handbooks that
will be needed for the class.**

Hope to see you there!



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Pinole
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2014

Executive Director/CEO



Pinole Seniors presents

Great Trains & Grand Canyons

featuring 5 nights in Sedona

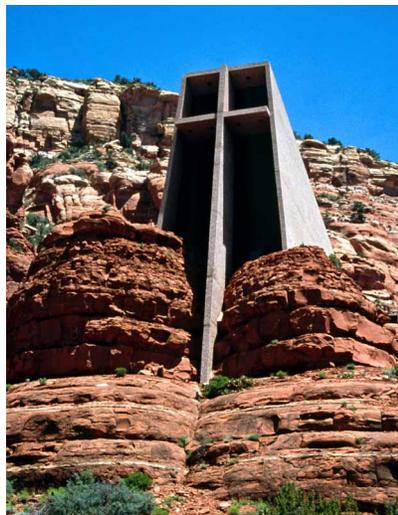
6 Days **April 17, 2016**

Highlights

- Two Rail Journeys
 - Grand Canyon Railway
 - Verde Canyon Railroad
- Grand Canyon Nat'l Park
- Oak Creek Canyon
- Black Bart's Steakhouse
- Sedona Trolley Tour
- Chapel of the Holy Cross
- Tlaquepaque & Uptown Sedona
- Montezuma Castle
- Jerome
- Chuckwagon Supper & Show
- Old Town Scottsdale

Inclusions

- Roundtrip Airfare - OAK
- Roundtrip Transfers - OAK
- 5 Nights Accommodations
- Sightseeing per Itinerary
- Admissions per Itinerary
- 8 Meals
 - 5-Breakfasts & 3-Dinners
- Hotel Transfers
- Professional Tour Director
- Motorcoach Transportation
- Baggage Handling



Booking Discount - Save \$200 per couple!*

Tour Rates

Booking Discount*: **\$1995** pp double
Regular Rate: **\$2095** pp double
Single Supplement: **+\$625**

**See Notes for Booking Discount details*

Contact Information

Pinole Seniors • Attn: Taylor Melton
2500 Charles Avenue • Pinole, CA 94564
(510) 724-9802 Fax: (510) 724-9802
seniors@ci.pinole.ca.us

Booking #92670

Great Trains & Grand Canyons Itinerary

Day 1: Phoenix - Sedona

Arrive at the Phoenix Airport and meet your Tour Director. Board a deluxe motorcoach and travel north to beautiful **Sedona**. This upscale resort, retirement and artist community is set amongst the red-hued rocks of Oak Creek Canyon. Your home for the next five nights is a picturesque resort style property in the Sedona area. Tonight enjoy a **Welcome Dinner** with fellow travelers.

Meal - (D) Overnight: Sedona

Day 2: Sedona

Start a great day with a **Sedona Trolley Tour** featuring the **Chapel of the Holy Cross** and **Airport Mesa** for spectacular views of the Sedona area. The trolley guide will give you insight into the various rock formations, indigenous vegetation and history of this remarkable area. Later visit **Uptown Sedona** and the Spanish-Mexican Village of **Tlaquepaque** to explore these wonderful areas full of art galleries shopping opportunities and restaurants. Maybe take an optional Guided Jeep Tour into the Sedona backcountry. This evening enjoy Sedona at your own pace.

Meal - (B) Overnight: Sedona

Day 3: Grand Canyon

Begin an unforgettable day with a drive through amazing **Oak Creek Canyon**, a sixteen mile long canyon known for its spectacularly colored white, yellow and red cliffs dotted with pine, cypress and juniper. Then arrive in Williams to board the **Grand Canyon Railway** for a nostalgic two-hour train journey that delivers you to the awe-inspiring **South Rim of Grand Canyon National Park** for free time and lunch on your own. Six million years in the making the Grand Canyon's dynamic colors and textures inspire reflection at nature's power and beauty. Later board your motorcoach to see the Grand Canyon from other points of interest. Arrive in Flagstaff for dinner at the lively **Black Bart's Steakhouse & Saloon**. After dinner return to Sedona.

Meals - (B,D) Overnight: Sedona

Day 4: Montezuma Castle - Jerome - Verde Canyon Railroad

This morning visit the **Montezuma Castle National Monument** which contains ruins of a cliff dwelling built in the 12th and 13th centuries by the Sinagua Indians. Later visit the old mining town of **Jerome**, once a virtual ghost town, now restored with shops, museums and art galleries. Next travel to Clarkdale to board the **Verde Canyon Railroad** also known as the Wilderness Train. The spectacular four-hour ride in a First Class Railcar takes you between two national forests, past crimson cliffs, over old-fashioned trestles and through a 680-foot tunnel. Early evening return to Sedona.

Meal - (B) Overnight: Sedona

Day 5: Day at Leisure - Blazin' M Ranch

Today is at leisure in Sedona. Enjoy the wonderful amenities of your resort. Maybe spend the day shopping, sightseeing on your own or on a local golf course. An optional tour will be available. This evening experience a **Farewell Dinner at the Blazin' M Ranch** where you will enjoy a hearty Chuckwagon Supper and Western Stage Show.

Meals - (B,D) Overnight: Sedona

Day 6: Sedona - Scottsdale - Flight Home

This morning travel to **Old Town Scottsdale** where Western storefronts recreate an aura of the past. Later arrive at the Phoenix Airport for your flight home filled with unforgettable memories of your **Great Trains & Grand Canyons Tour**.

Meal - (B)

Accommodations

5 Nights First Class Hotel

- Hilton Sedona Resort or Poco Diablo Resort, Sedona

Tour Activity Level

Easy **1** **2** **3** **4** Active

Reservation Information & Notes

CANCELLATION WAIVER & POST DEPARTURE PLAN

Payment of the per person Cancellation Waiver (waiver fee) guarantees full refund on all payments (including deposit), except the waiver fee itself, made for tour rates in case of cancellation up to the time & date of departure due to the passenger's personal illness (medical documentation required) or death of a member of the immediate family (official documentation required). If the passenger must return early due to the passenger's personal illness or death of a member of the immediate family, payment of the waiver fee guarantees a refund for the unused services. Payment of the waiver fee guarantees your return air transportation utilizing your original airlines tickets with no additional supplement. The waiver does not cover return transportation costs other than return air transportation utilizing original airline tickets. The waiver fee is fully refundable until 180 days prior to departure. **The waiver fee does not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure.** The waiver is non-transferable and valid for each applicant only. The waiver does not cover any services such as airline tickets not purchased through Premier World Discovery. Post Departure coverage (Accident/Medical) is included. Brief description of coverage/benefits:

Part A - Cancellation Waiver (Up to Trip Cost)

Part B - Post Departure Plan: Trip Delay (\$100/Day-Max \$500), Baggage & Personal Effects (\$2,000), Baggage Delay (\$100/Day-Max \$500), Emergency Accident/Sickness Medical Expense (\$30,000), Emergency Evacuation/Repatriation (\$50,000), Accidental Death & Dismemberment (\$25,000), Emergency Travel Assistance (24/7-Included). All Cancellations, Claims & Inquiries under Part A will be handled by Premier World Discovery. All Claims & Inquiries under Part B will be handled by the Plan B Administrator. Full policy details available. Please note that your cancelled check or credit card statement will serve as your receipt for the policy.

Cancellation Waiver & Post Departure Plan - \$200 per person

CANCELLATION FEES

Cancellations not covered by the waiver or if the waiver is not purchased, are subject to the following per person fees:

- Cancel more than 180 days prior to departure: Full Refund
- Cancel 179-75 days prior to departure: Deposit or Waiver is Retained
- Cancel 74-45 days prior to departure: 25% of total price
- Cancel 44-15 days prior to departure: 50% of total price
- Cancel 14 days or less prior to departure/no shows: No refunds

IMPORTANT CONDITIONS/NOTES

- Tour rates are subject to increase until you are paid in full.
- Itinerary and hotels are subject to change.
- Responsibility Statement available on Reservation Form Page
- Reservation Form Page available as attached page 3, from your group organizer or by visiting premierworlddiscovery.com/reservations
- CST #2048841-40

DEPOSIT, FINAL PAYMENT & BOOKING DISCOUNT

Deposit of \$300 per person is due with Reservation Form to secure reservations. Final Payment is due 75 days prior to departure.

***BOOKING DISCOUNT - Deposit by January 31, 2016
by check or credit card and make your Final Payment by check & receive
\$200 per couple/\$100 per person Booking Discount!**

Premier World Discovery Reservation Form (USA)



CANCELLATION WAIVER & POST DEPARTURE PLAN

Payment of the per person Cancellation Waiver (waiver fee) guarantees full refund on all payments (including deposit), except the waiver fee itself, made for tour rates in case of cancellation up to the time & date of departure due to the passenger's personal illness (medical documentation required) or death of a member of the immediate family (official documentation required). If the passenger must return early due to the passenger's personal illness or death of a member of the immediate family, payment of the waiver fee guarantees a refund for the unused services. Payment of the waiver fee guarantees your return air transportation utilizing your original airlines tickets with no additional supplement. The waiver does not cover return transportation costs other than return air transportation utilizing original airline tickets. The waiver fee is fully refundable until 180 days prior to departure. **The waiver fee does not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure.** The waiver is non-transferable and valid for each applicant only. The waiver does not cover any services such as airline tickets not purchased through Premier World Discovery. Post Departure coverage (Accident/Medical) is included. Brief description of coverage/benefits:

Part A - Cancellation Waiver (Up to Trip Cost)

Part B - Post Departure Plan: Trip Delay (\$100/Day-Max \$500), Baggage & Personal Effects (\$2,000), Baggage Delay (\$100/Day-Max \$500), Emergency Accident/Sickness Medical Expense (\$30,000), Emergency Evacuation/Repatriation (\$50,000), Accidental Death & Dismemberment (\$25,000), Emergency Travel Assistance (24/7-Included). All Cancellations, Claims & Inquiries under Part A will be handled by Premier World Discovery. All Claims & Inquiries under Part B will be handled by the Plan B Administrator. Full policy details available. Please note that your cancelled check or credit card statement will serve as your receipt for the policy.

Cancellation Waiver & Post Departure Plan - \$200 per person

CANCELLATION FEES

Cancellations not covered by the waiver or if the waiver is not purchased, are subject to the following per person fees:

- Cancel more than 180 days prior to departure: Full Refund
- Cancel 179-75 days prior to departure: Deposit or Waiver is Retained
- Cancel 74-45 days prior to departure: 25% of total price
- Cancel 44-15 days prior to departure: 50% of total price
- Cancel 14 days or less prior to departure/no shows: No refunds

RESPONSIBILITY

Premier World Tours LLC dba Premier World Discovery (hereafter PWD), whose vouchers are used by respective agents for the passenger in all matters pertaining to hotel accommodations, sightseeing tours and transportation, hold themselves free of responsibility for any damages occasioned from any cause whatsoever. PWD will not be responsible for any damages or inconvenience caused by late arrivals, departures and change of schedule or other conditions nor will they be responsible for any act, omission, or event during the time the passenger is not on board their conveyance. The passage contract in use by the airline concerned, when issued, shall constitute the sole contract between the airline and the purchaser of this tour/cruise, and/or passenger. PWD does not hold any responsibility for the conduct of any of its members, hotel, motorcoach, cruiseline, train, airline or other personnel. PWD reserves the right to decline to accept or retain any person as a member of a tour/cruise at its discretion. PWD &/or its Tour Director retain the right to require any participant to withdraw from a tour/cruise at any time, if determined to be in the best interests of health, safety & general welfare of the tour/cruise group or of the individual participant. *Arbitration - I/We agree, any and all disputes concerning this contract or any other material concerning the trip, or the trip itself must be resolved exclusively pursuant to binding arbitration in the state of California, pursuant to the then current rules of the American Arbitration Association.* Payment of the deposit for this tour/cruise constitutes acceptance of these terms and conditions. CST #2048841-40

IMPORTANT CONDITIONS/NOTES

- Tour rates are subject to increase until you are paid in full.
- Itinerary and hotels are subject to change.

DEPOSIT, FINAL PAYMENT & BOOKING DISCOUNT

Deposit of \$300 per person is due with Reservation Form to secure reservations. Final Payment is due 75 days prior to departure.

***BOOKING DISCOUNT - Deposit by January 31, 2016 by check or credit card and make your Final Payment by check & receive \$200 per couple/\$100 per person Booking Discount!**

Reservation Form

Great Trains & Grand Canyons
April 17, 2016
Booking #92670

Make Checks Payable to: **Premier World Discovery**

Contact Information/Mail Reservation Form to:

Pinole Seniors • Attn: Taylor Melton
2500 Charles Avenue • Pinole, CA 94564
(510) 724-9802 Fax: (510) 724-9802
seniors@ci.pinole.ca.us

Enclosed please find a deposit in the amount of \$ _____ (\$300 per person) to secure reservations for _____ # of people.

I (We) wish to purchase Cancellation Waiver & Post Departure Plan at this time Yes No

Enclosed please find payment in the amount of \$ _____ (\$200 per person) to secure the Cancellation Waiver & Post Departure Plan.

Total Payment \$ _____

RT AIR GATEWAY _____

ROOMMATE'S RT AIR GATEWAY _____

see flyer page 1 for included group RT air gateway/departure city, additional charges apply for other RT air gateways

To avoid change fees, submit full legal names (first/mid/last) exactly as they appear on government issued travel documentation

Legal Name _____ DOB (MM/DD/YY) _____ Gender M F

Roommate's Legal Name _____ DOB (MM/DD/YY) _____ Gender M F

Your Address _____ Check if Roommate's address is the same

City _____ State _____ ZIP _____ Tel # _____

Email Address _____ Mbl # _____

Emergency Contact/Tel # _____ Other Notes _____

Cardholder Name (if paying by credit card) _____

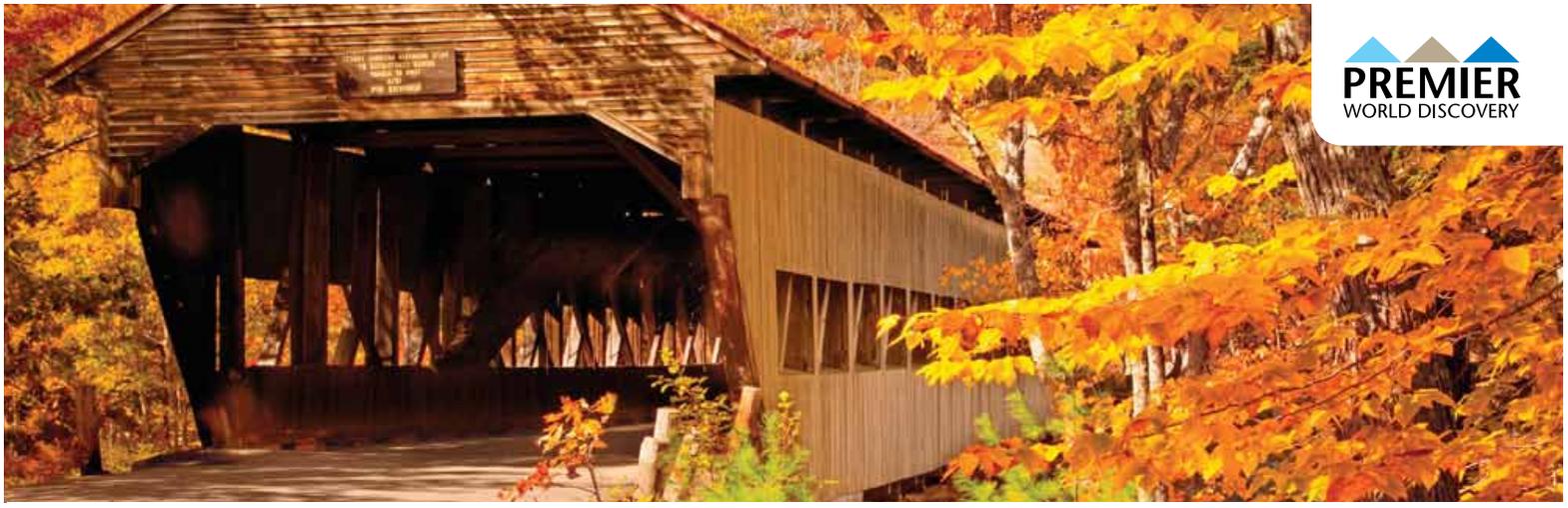


Amount to be charged \$ _____ Credit Card # _____ Exp. Date: _____

Cardholder Billing Address: Check if address is the same as above _____

Signature Required (for credit card use & acceptance of terms*): _____ Today's Date: _____

**I (We) agree to pay according to the credit card issuer agreement. I understand and accept the cancellation fees/policy and other terms.*



Pinole Seniors presents

New England Rails & Trails

featuring Boston, Vermont, New Hampshire & Maine

8 Days **October 8, 2016**

Highlights

- 2 Rail Journeys
Conway Scenic Railroad
Mount Washington Cog Railway
- Boston City Tour
- Faneuil Hall Marketplace
- North Conway, NH
- Billings Farm & Museum
- Woodstock
- Maple Sugar Farm
- Ben & Jerry's Factory
- Shelburne Museum
- Portland, Maine
- Casco Bay Cruise
- Lobster Farewell Dinner
- Kancamagus Highway
- Quechee Gorge
- 3 - Two Night Stays

Inclusions

- Roundtrip Airfare - SFO
- Roundtrip Transfers - SFO
- 11 Meals: 7-B & 4-D
- Daily Sightseeing
- Admissions per Itinerary
- Deluxe Motorcoach
- Hotel Transfers
- Baggage Handling
- Professional Tour Director



Booking Discount - Save \$200 per couple!*

Tour Rates

Booking Discount*: **\$2775** pp double
Regular Rate: **\$2875** pp double
Single Supplement: **+\$850**

**See Reservation Info for Booking Discount details*

Contact Information

Pinole Seniors • Attn: Taylor Melton
2500 Charles Avenue • Pinole, CA 94564
(510) 724-9802 Fax: (510) 724-9802
seniors@ci.pinole.ca.us Booking #92671

New England Rails & Trails Itinerary

Day 1: Arrive Boston

Upon arrival in Boston meet your Tour Director and transfer to your Boston Area hotel. Tonight enjoy a **Welcome Dinner**.

Meal: (D) Overnight - Boston Area

Day 2: Boston - North Conway

This morning enjoy a **Boston City Tour** featuring Boston Commons, the Old State House, the Old North Church from where Paul Revere got the signal to start his famous ride, the Old South Meeting House, Beacon Hill and Old Ironsides. Visit the **Faneuil Hall Marketplace**, located in downtown Boston near the waterfront and originally gifted to the city in 1742. Enjoy leisure time to grab a bite to eat, wander, people watch and shop. Later leave Boston and travel into New Hampshire's scenic White Mountains & arrive in picturesque **North Conway** for a two night stay.

Meals: (B,D) Overnight - North Conway, NH

Day 3: Mt. Washington Cog & Conway Scenic Rails

This morning motorcoach to board the historic **Mount Washington Cog Railway**. Enjoy breathtaking vistas during your three-hour rail experience aboard the world's first (1869) mountain-climbing Cog Railway to the top of the highest peak in the Northeast, Mount Washington. Then return to North Conway and board the **Conway Scenic Railroad** for a nostalgic ride through the scenic Mt. Washington Valley countryside. The restored historic railcars are powered by diesel & electric locomotives. Enjoy the evening at your own pace.

Meal: (B) Overnight - North Conway, NH

Day 4: North Conway - Stowe/Burlington

This morning motorcoach along one of New England's most popular scenic drives, the **Kancamagus Highway**. The drive connects North Conway with Lincoln and offers spectacular views of rushing rivers and covered bridges. Continue to **Quechee Gorge**, "Vermont's Little Grand Canyon." Later arrive in the scenic town of **Woodstock** to visit the **Billings Farm & Museum**, a modern working dairy farm and museum of Vermont life in the 1890's. This afternoon pass through quaint villages and mountain scenery before arriving in Stowe or Burlington for a two night stay in a famous and historic Vermont mountain town.

Meals: (B,D) Overnight - Stowe or Burlington, VT

Day 5: Vermont Sightseeing

Visit the **Shelburne Museum**, located in Vermont's scenic Lake Champlain Valley & one of the nation's finest, most diverse and unconventional museums of art and Americana. Later visit **Cold Hollow Cider Mill**, one

of the largest apple cider mills in New England and known for their cold-pressed cider. Also visit the home of **Ben & Jerry's Ice Cream**, founded in 1978 in a renovated gas station. Enjoy a brief factory tour and a scoop of one of the creative flavors. Late afternoon return to your hotel for an evening at leisure.

Meal: (B) Overnight - Stowe or Burlington, VT

Day 6: Stowe/Burlington - Portland, Maine

This morning visit a **Maple Sugar Farm** to sample some authentic Vermont Maple sweets and learn about the sugaring process. Later relax and enjoy the spectacular New England scenery enroute to the Maine Coast. Arrive in scenic **Portland, Maine** for a two-night stay. Portland is Maine's largest city and sits on a peninsula, jutting out into island filled Casco Bay.

Meal: (B) Overnight - Portland

Day 7: Portland

Today enjoy a scenic **Casco Bay Cruise** past lovely Victorian cottages on the shorelines of Little & Great Diamond Island. Then enjoy some leisure time in **Old Port**, Portland's historic waterfront. Later visit the **Portland Head Lighthouse & Museum** in Cape Elizabeth, one of America's oldest and most photographed. Tonight enjoy a **Lobster Farewell Dinner** with your fellow travelers.

Meals: (B,D) Overnight - Portland

Day 8: Portland - Boston - Flight Home

Travel to Boston & fly home filled with fond memories of New England's Rails & Trails.

Meal: (B)

Accommodations

- 7 Nights Hotel Accommodations
- 1 - Boston Area
- 2 - North Conway, NH
- 2 - Stowe or Burlington, VT
- 2 - Portland, Maine

Tour Activity Level

Easy **1** **2** **3** **4** Active

Reservation Information & Notes

CANCELLATION WAIVER & POST DEPARTURE PLAN

Payment of the per person Cancellation Waiver (waiver fee) guarantees full refund on all payments (including deposit), except the waiver fee itself, made for tour rates in case of cancellation up to the time & date of departure due to the passenger's personal illness (medical documentation required) or death of a member of the immediate family (official documentation required). If the passenger must return early due to the passenger's personal illness or death of a member of the immediate family, payment of the waiver fee guarantees a refund for the unused services. Payment of the waiver fee guarantees your return air transportation utilizing your original airlines tickets with no additional supplement. The waiver does not cover return transportation costs other than return air transportation utilizing original airline tickets. The waiver fee is fully refundable until 180 days prior to departure. **The waiver fee does not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure.** The waiver is non-transferable and valid for each applicant only. The waiver does not cover any services such as airline tickets not purchased through Premier World Discovery. Post Departure coverage (Accident/Medical) is included. Brief description of coverage/benefits:

Part A - Cancellation Waiver (Up to Trip Cost)

Part B - Post Departure Plan: Trip Delay (\$100/Day-Max \$500), Baggage & Personal Effects (\$2,000), Baggage Delay (\$100/Day-Max \$500), Emergency Accident/Sickness Medical Expense (\$30,000), Emergency Evacuation/Repatriation (\$50,000), Accidental Death & Dismemberment (\$25,000), Emergency Travel Assistance (24/7-Included). All Cancellations, Claims & Inquiries under Part A will be handled by Premier World Discovery. All Claims & Inquiries under Part B will be handled by the Plan B Administrator. Full policy details available. Please note that your cancelled check or credit card statement will serve as your receipt for the policy.

Cancellation Waiver & Post Departure Plan - \$200 per person

CANCELLATION FEES

Cancellations not covered by the waiver or if the waiver is not purchased, are subject to the following per person fees:

- Cancel more than 180 days prior to departure: Full Refund
- Cancel 179-75 days prior to departure: Deposit or Waiver is Retained
- Cancel 74-45 days prior to departure: 25% of total price
- Cancel 44-15 days prior to departure: 50% of total price
- Cancel 14 days or less prior to departure/no shows: No refunds

IMPORTANT CONDITIONS/NOTES

- Tour rates are subject to increase until you are paid in full.
- Itinerary and hotels are subject to change.
- Responsibility Statement available on Reservation Form Page
- Reservation Form Page available as attached page 3, from your group organizer or by visiting premierworlddiscovery.com/reservations
- CST #2048841-40

DEPOSIT, FINAL PAYMENT & BOOKING DISCOUNT

Deposit of \$300 per person is due with Reservation Form to secure reservations. Final Payment is due 75 days prior to departure.

***BOOKING DISCOUNT - Deposit by May 31, 2016**
by check or credit card and make your Final Payment by check & receive \$200 per couple/\$100 per person Booking Discount!

Premier World Discovery Reservation Form (USA)



CANCELLATION WAIVER & POST DEPARTURE PLAN

Payment of the per person Cancellation Waiver (waiver fee) guarantees full refund on all payments (including deposit), except the waiver fee itself, made for tour rates in case of cancellation up to the time & date of departure due to the passenger's personal illness (medical documentation required) or death of a member of the immediate family (official documentation required). If the passenger must return early due to the passenger's personal illness or death of a member of the immediate family, payment of the waiver fee guarantees a refund for the unused services. Payment of the waiver fee guarantees your return air transportation utilizing your original airlines tickets with no additional supplement. The waiver does not cover return transportation costs other than return air transportation utilizing original airline tickets. The waiver fee is fully refundable until 180 days prior to departure. **The waiver fee does not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure.** The waiver is non-transferable and valid for each applicant only. The waiver does not cover any services such as airline tickets not purchased through Premier World Discovery. Post Departure coverage (Accident/Medical) is included. Brief description of coverage/benefits:

Part A - Cancellation Waiver (Up to Trip Cost)

Part B - Post Departure Plan: Trip Delay (\$100/Day-Max \$500), Baggage & Personal Effects (\$2,000), Baggage Delay (\$100/Day-Max \$500), Emergency Accident/Sickness Medical Expense (\$30,000), Emergency Evacuation/Repatriation (\$50,000), Accidental Death & Dismemberment (\$25,000), Emergency Travel Assistance (24/7-Included). All Cancellations, Claims & Inquiries under Part A will be handled by Premier World Discovery. All Claims & Inquiries under Part B will be handled by the Plan B Administrator. Full policy details available. Please note that your cancelled check or credit card statement will serve as your receipt for the policy.

Cancellation Waiver & Post Departure Plan - \$200 per person

CANCELLATION FEES

Cancellations not covered by the waiver or if the waiver is not purchased, are subject to the following per person fees:

- | | |
|---|-------------------------------|
| - Cancel more than 180 days prior to departure: | Full Refund |
| - Cancel 179-75 days prior to departure: | Deposit or Waiver is Retained |
| - Cancel 74-45 days prior to departure: | 25% of total price |
| - Cancel 44-15 days prior to departure: | 50% of total price |
| - Cancel 14 days or less prior to departure/no shows: | No refunds |

RESPONSIBILITY

Premier World Tours LLC dba Premier World Discovery (hereafter PWD), whose vouchers are used by respective agents for the passenger in all matters pertaining to hotel accommodations, sightseeing tours and transportation, hold themselves free of responsibility for any damages occasioned from any cause whatsoever. PWD will not be responsible for any damages or inconvenience caused by late arrivals, departures and change of schedule or other conditions nor will they be responsible for any act, omission, or event during the time the passenger is not on board their conveyance. The passage contract in use by the airline concerned, when issued, shall constitute the sole contract between the airline and the purchaser of this tour/cruise, and/or passenger. PWD does not hold any responsibility for the conduct of any of its members, hotel, motorcoach, cruiseline, train, airline or other personnel. PWD reserves the right to decline to accept or retain any person as a member of a tour/cruise at its discretion. PWD &/or its Tour Director retain the right to require any participant to withdraw from a tour/cruise at any time, if determined to be in the best interests of health, safety & general welfare of the tour/cruise group or of the individual participant. *Arbitration - I/We agree, any and all disputes concerning this contract or any other material concerning the trip, or the trip itself must be resolved exclusively pursuant to binding arbitration in the state of California, pursuant to the then current rules of the American Arbitration Association.* Payment of the deposit for this tour/cruise constitutes acceptance of these terms and conditions. CST #2048841-40

IMPORTANT CONDITIONS/NOTES

- Tour rates are subject to increase until you are paid in full.
- Itinerary and hotels are subject to change.

DEPOSIT, FINAL PAYMENT & BOOKING DISCOUNT

Deposit of \$300 per person is due with Reservation Form to secure reservations. Final Payment is due 75 days prior to departure.

***BOOKING DISCOUNT - Deposit by May 31, 2016**
by check or credit card and make your Final Payment by check & receive **\$200 per couple/\$100 per person Booking Discount!**

Reservation Form

New England Rails & Trails

October 8, 2016

Booking #92671

Make Checks Payable to: Premier World Discovery

Contact Information/Mail Reservation Form to:

Pinole Seniors • Attn: Taylor Melton

2500 Charles Avenue • Pinole, CA 94564

(510) 724-9802

Fax: (510) 724-9802

seniors@ci.pinole.ca.us

Enclosed please find a deposit in the amount of \$ _____ (\$300 per person) to secure reservations for _____ # of people.

I (We) wish to purchase Cancellation Waiver & Post Departure Plan at this time Yes No

Enclosed please find payment in the amount of \$ _____ (\$200 per person) to secure the Cancellation Waiver & Post Departure Plan.

Total Payment \$ _____

RT AIR GATEWAY _____

ROOMMATE'S RT AIR GATEWAY _____

see flyer page 1 for included group RT air gateway/departure city, additional charges apply for other RT air gateways

To avoid change fees, submit full legal names (first/mid/last) exactly as they appear on government issued travel documentation

Legal Name _____ DOB (MM/DD/YY) _____ Gender M F

Roommate's Legal Name _____ DOB (MM/DD/YY) _____ Gender M F

Your Address _____ Check if Roommate's address is the same

City _____ State _____ ZIP _____ Tel # _____

Email Address _____ Mbl # _____

Emergency Contact/Tel # _____ Other Notes _____

Cardholder Name (if paying by credit card) _____



Amount to be charged \$ _____ Credit Card # _____ Exp. Date: _____

Cardholder Billing Address: Check if address is the same as above _____

Signature Required (for credit card use & acceptance of terms*): _____ Today's Date: _____

*I (We) agree to pay according to the credit card issuer agreement. I understand and accept the cancellation fees/policy and other terms.



Pinole Seniors presents Santa Fe Holiday

featuring 4 Nights in Santa Fe



Tour Highlights

- Albuquerque City Tour
- Old Town Albuquerque
- Indian Pueblo Cultural Center
- Santa Fe City Tour
- Loretto Chapel
- Taos City Tour
- Taos Pueblo
- High Road to Taos
- 4 Nights in Santa Fe - One Hotel

Inclusions

- Roundtrip Airfare - SFO
- Roundtrip Transfers - SFO
- Tour Director
- 6 Meals:
 - 4 - Breakfasts & 2 - Dinners
- Motorcoach Transportation
- Admissions per Itinerary
- Sightseeing per Itinerary
- Hotel Transfers
- Baggage Handling

Accommodations

- 4 Nights Accommodations
- 4 - Inn of Governors, Santa Fe

Tour Rates

\$1425 per person double
+\$450 single supplement

5 Days **December 2, 2015**

Day 1: Flight - Albuquerque, NM - Santa Fe

Today fly to Albuquerque, founded in 1706, where you will meet your **Tour Director**. Travel to **Santa Fe**, the upscale resort and artist community with Spanish-Pueblo roots and check into your hotel for a four night stay. Tonight enjoy a **Welcome Dinner** with your fellow travelers. Santa Fe is famous for its holiday season decorations featuring a Southwestern flair. The **Plaza** is the holiday hub featuring luminarias (or fralitos) and other colorful seasonal displays.

Meal - (D) Overnight - Santa Fe

Day 2: Santa Fe City Tour

After breakfast enjoy a wonderful **Santa Fe City Tour** including details about the history, culture and unique architecture of this artist's mecca. See the **Plaza**, **Loretto Chapel** and the **Palace of the Governor's**, a Santa Fe landmark built in 1610. Also visit **The Shop-A Christmas Store**, located near the Plaza and one of the country's oldest year-round Christmas stores. The store is well known for its inventory of holiday lights especially electric Luminarias and Chile Peppers. Enjoy the rest of the day and evening at your own pace in historic Santa Fe. During your Santa Fe leisure time maybe visit one of the many museums, stop by a few art galleries, explore the shops or relax at your hotel.

Meal - (B) Overnight - Santa Fe

Day 3: Albuquerque City Tour

Today enjoy an **Albuquerque City Tour** featuring the **Indian Pueblo Cultural Center** depicting the history and culture of New Mexico's 19 Native American pueblos. Stop in historic **Old Town** giving you the opportunity to stroll the historic adobe buildings

that house over 150 shops, galleries and restaurants. Also see the icon of Old Town, the **San Felipe de Neri Church**. Old Town is wonderfully decorated during the holiday season. Later return to Santa Fe for an evening at your own pace.

Meal - (B) Overnight - Santa Fe

Day 4: Taos City Tour

Depart this morning and travel north via the "**High Road to Taos**" passing through ancient villages founded in the 1700's. Stop in the Spanish village of **Chimayo** to visit **El Santuario**, revered by pilgrims for the healing power of dirt found inside the chapel. Arrive in **Taos**, the historic home of the Pueblo Indians that sits atop a plateau between the Rio Grande and the Sangre de Cristo Mountains. Visit the **Taos Pueblo**, the only living Native American community designated both a UNESCO World Heritage Site and a National Historic Landmark. The multi-storied adobe buildings have been continuously inhabited for over 1000 years. Enjoy a brief **Taos City Tour** and learn about this fascinating city rich in culture and scenery. Enjoy time and shopping in the **Taos Plaza**, also well known for its traditional holiday decorations. Tonight enjoy a **Farewell Dinner** at a local restaurant in the Santa Fe area.

Meals - (B,D) Overnight - Santa Fe

Day 5: Santa Fe - Albuquerque - Home

Today travel to Albuquerque for your flight home. Return with wonderful memories of your **Santa Fe Holiday Tour**.

Meal - (B)

United States Tour Reservation Information

CANCELLATION WAIVER & POST DEPARTURE PLAN

Payment of the per person Cancellation Waiver (waiver fee) guarantees full refund on all payments (including deposit), except the waiver fee itself, made for tour rates in case of cancellation up to the time & date of departure due to passenger's personal illness (medical documentation required) or death of a member of the immediate family (official documentation required). If the passenger must return early due to passenger's personal illness or death of a member of the immediate family, payment of the waiver fee guarantees a refund for the unused services. Payment of the waiver fee guarantees your return air transportation utilizing your original airlines tickets with no additional supplement. The waiver does not cover return transportation costs other than return air transportation utilizing original airline tickets. The waiver fee is fully refundable until 180 days prior to departure. **The waiver fee does not cover any single supplement charges which arise from an individual's traveling companion electing to cancel for any reason prior to departure.** The waiver is non-transferable and valid for each applicant only. The waiver does not cover any services such as airline tickets not purchased through Premier World Discovery. Post Departure coverage (Accident & Medical) is included. Brief description of coverage & benefits:

Part A - Cancellation Waiver (Up to Trip Cost)

Part B - Post Departure Plan: Trip Delay (\$100/Day-Max \$500), Baggage & Personal Effects (\$2,000), Baggage Delay (\$100/Day-Max \$500), Emergency Accident/Sickness Medical Expense (\$30,000), Emergency Evacuation/Repatriation (\$50,000), Accidental Death & Dismemberment (\$25,000), Emergency Travel Assistance (24/7-Included). All Cancellations, Claims & Inquiries under Part A will be handled by Premier World Discovery. All Claims & Inquiries under Part B will be handled by the Plan B Administrator. Full policy details available. Please note that your cancelled check or credit card statement will serve as your receipt for the policy.

Cancellation Waiver & Post Departure Plan - \$195 per person

CANCELLATION FEES

Cancellations not covered by the waiver or if the waiver is not purchased, are subject to the following per person fees:

- Cancel more than 180 days prior to departure: Full Refund
- Cancel 179-75 days prior to departure: Deposit or Waiver is Retained
- Cancel 74-45 days prior to departure: 25% of total price
- Cancel 44-15 days prior to departure: 50% of total price
- Cancel 14 days or less prior to departure/no shows: No refunds

DEPOSIT & FINAL PAYMENT
*A deposit of \$300 per person is due with reservation form to secure reservations.
 Final payment is due 75 days prior to departure.*

RESPONSIBILITY

Premier World Tours LLC dba Premier World Discovery (hereafter PWD), whose vouchers are used by respective agents for the passenger in all matters pertaining to hotel accommodations, sightseeing tours and transportation, hold themselves free of responsibility for any damages occasioned from any cause whatsoever. PWD will not be responsible for any damages or inconvenience caused by late arrivals, departures and change of schedule or other conditions nor will they be responsible for any act, omission, or event during the time the passenger is not on board their conveyance. The passage contract in use by the airline concerned, when issued, shall constitute the sole contract between the airline and the purchaser of this tour/cruise, and/or passenger. PWD does not hold any responsibility for the conduct of any of its members, hotel, motorcoach, cruiseline, train, airline or other personnel. PWD reserves the right to decline to accept or retain any person as a member of a tour/cruise at its discretion. PWD &/or its Tour Director retain the right to require any participant to withdraw from a tour/cruise at any time, if determined to be in the best interests of health, safety & general welfare of the tour/cruise group or of the individual participant. *Arbitration - I/We agree, any and all disputes concerning this contract or any other material concerning the trip, or the trip itself must be resolved exclusively pursuant to binding arbitration in the state of California, pursuant to the then current rules of the American Arbitration Association.* Payment of the deposit for this tour/cruise constitutes acceptance of these terms and conditions. Itinerary and hotels are subject to change.
 CST #2048841-40

IMPORTANT CONDITIONS/NOTES

Tour rates are subject to increase until you are paid in full. Tour rates are not subject to increase after you are paid in full except for charges resulting in government imposed taxes or fees.



RESERVATION FORM

Mail reservation form to:
Pinole Seniors
2500 Charles Ave
Pinole, CA 94564
Attn: Taylor Melton

Santa Fe Holiday
 December 2, 2015 / Booking #89256

Phone: (510) 724-9800

Make Checks Payable to:
Premier World Discovery

Email: seniors@ci.pinole.ca.us

Enclosed please find a deposit in the amount of \$ _____ (\$300 per person) to secure reservations for _____ # of people.

I (We) accept the Terms of the Cancellation Waiver (if applicable) & Cancellation Fees (please check box)

I (We) wish to purchase Cancellation Waiver & Post Departure Plan at this time Yes No

Enclosed please find payment in the amount of \$ _____ (\$195 per person) to secure the Cancellation Waiver & Post Departure Plan.

Total Payment \$ _____

New TSA Secure Flight Requirement

Legal Name _____
(as appears on photo identification)

Date of Birth _____ Gender M F
(MM/DD/YY)

Roommate's Legal Name _____
(as appears on photo identification)

(MM/DD/YY) _____ M F

Your Address _____

City _____ State _____ ZIP _____

Telephone # _____ Emergency Contact/Telephone# _____

Email _____

Payment by Credit Card (check one):



Credit card #: _____ Exp. Date: _____

Amount to be charged: _____ Signature: _____ Today's Date: _____



SECTION 28

WATER USE DURING WATER SHORTAGE EMERGENCY CONDITION

Drought conditions require that all customers reduce their use of EBMUD water supplies until further notice to ensure availability of the public water supply for critical uses. This regulation specifies the water uses that are prohibited during the drought and provides guidelines on effective water use practices to help customers conserve. It also defines the exceptions and enforcement provisions should customers fail to comply with the prohibitions.

A. EMERGENCY REGULATIONS AND RESTRICTIONS ON WATER USE

During the water shortage emergency condition declared by the Board of Directors, all customers must comply with prohibitions on water uses described below to conserve the public water supply to meet critical needs. In addition, customers are asked to follow the water saving guidelines below.

1. Potable Water Uses Prohibited During the Water Shortage Emergency

- a. Using potable water for decorative ponds, fountains and other water features that do not recirculate water is prohibited.
- b. Washing cars, boats, trailers, aircraft or other vehicles with potable water by hose without a shutoff nozzle is prohibited.
- c. Washing sidewalks, driveways or hard surfaces with potable water, or applying potable water to any surface or material that results in excessive use and runoff is prohibited.
- d. The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited.
- e. Irrigating turf and ornamental landscape is only permitted no more than two days each week, not on consecutive days, and before 9 a.m. and after 6 p.m., except for potted plants.
- f. Irrigating turf and ornamental landscaping with potable water during and within 48 hours following measurable precipitation is prohibited.
- g. Using potable water for irrigating ornamental turf on public street medians is prohibited.
- h. Flushing sewers or hydrants with potable water are prohibited, except in cases of emergency and for essential operations.
- i. Use of potable water for construction, street cleaning, soil compaction and dust control is prohibited if a feasible alternative source of water is available. All water use for construction, soil compaction and dust control will require a permit issued by EBMUD.



- j. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased is prohibited.
- k. Operators of hotels and motels are required to offer patrons the option of not having their towels and linens washed daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.
- l. Use of hydrant water outside the EBMUD service area is prohibited.

2. Water Savings Guidelines

- a. Conserve water indoors. Efficient indoor water use is 45 gallons and super-efficient indoor use is 35 gallons per person daily. Most customers can achieve this by shortening showers and using less bath water, running only full loads of laundry and dishes, and keeping a close eye on faucet use. Additionally, customers are encouraged to reduce use of kitchen garbage disposals through composting or curbside green waste collection and not to use toilets as wastebaskets. Customers also may want to consider upgrading to more water-efficient plumbing fixtures and appliances.
- b. Promptly repair leaks indoors and outside. Measureable leaks should not be turned on until repairs have been completed.
- c. Use covers on swimming pools and home spas (hot tubs) and avoid draining, refilling and topping off.
- d. Encourage gyms, spas and similar facilities to ask patrons to conserve water while showering and using wash basins.
- e. Encourage all food preparation establishments, such as restaurants and cafeterias, to install and use high-efficiency pre-rinse spray nozzles in their kitchens.
- f. Irrigate less outdoors. Most customers can cut outdoor watering 30% without affecting long-term plant health by irrigating before dawn or at dusk, no more than two days per week.

B. EXCEPTIONS

1. Written applications for exceptions from the regulations and restrictions on water use set forth in this Section shall be accepted, and may be granted, by the Customer & Community Services Department.
2. Grounds for granting such applications are:
 - a. Failure to do so would cause an unnecessary and undue hardship to the applicant, including, but not limited to, adverse economic impacts, such as loss of production or jobs; or



- b. Failure to do so would cause a condition affecting the health, sanitation, fire protection or safety of the applicant or the public.

3. Denials of applications may be appealed as set forth in subdivision D, below.

C. ENFORCEMENT

1. The District may, after one written warning, order that a special meter reading or readings be made in order to ascertain whether wasteful use of water is occurring. Charges for such a meter reading or readings or for follow-up visits by District staff are fixed by the Board from time to time and shall be paid by the customer.
2. In the event that the District observes that apparent excessive water use is occurring at a customer's premises, the Manager of Customer and Community Services may, after a written warning to the customer, authorize installation of a flow-restricting device on the service line for any customer observed by District staff to be willfully violating any of the regulations and restrictions on water use set forth in this section. Charges for installation of flow-restricting devices may be fixed by the Board from time to time and shall be paid by the customer.
3. In the event that a further willful violation is observed by District staff, the District may discontinue service. Charges for restoring service may be fixed by the Board from time to time and shall be paid by the customer.
4. The District may immediately revoke a permit to use water from an EBMUD hydrant when water is observed being used in violation of the emergency regulations or restrictions on water use.

D. APPEALS

Consideration of written applications for appeals regarding exceptions from the regulations and restrictions on water use set forth in this Section, and regarding application of the enforcement actions set forth in subdivision C, above, shall be as follows:

1. Written applications for appeals shall be accepted, and may be granted, by the Customer & Community Services Department.
2. Denials of applications may be appealed in writing to the Manager of Customer and Community Services.



METROPOLITAN TRANSPORTATION COMMISSION

101 Eighth Street, Oakland, CA 94607-4700

Tel: 510-817-5700; Fax: 510-817-5848

info@mtc.ca.gov

Richmond-San Rafael Bridge Access Improvement Project Seeks Inclusion into Plan Bay Area and Transportation Improvement Program

The Metropolitan Transportation Commission (MTC) and the Association of Bay Area Governments (ABAG) invite Bay Area residents to comment on a proposal to add the Richmond-San Rafael Bridge Access Improvement Project to Plan Bay Area and to the 2015 Transportation Improvement Program (TIP). The 30-day comment period began on Friday, June 19, 2015. Comments must be received no later than Monday, July 20, 2015.



Plan Bay Area is the region's first integrated long-range land use and transportation plan adopted by MTC and ABAG in July 2013. The 2015 TIP is a comprehensive listing of the Bay Area's surface transportation projects that are to receive federal funding or are subject to a federally required action, or are considered regionally significant for transportation/air quality conformity purposes. The proposed amendments would add the Richmond-San Rafael Bridge Access Improvement Project to both the Plan and the TIP.

These amendments to the adopted Plan Bay Area and 2015 TIP necessitate a new Transportation-Air Quality Conformity Analysis and a technical addendum to the Plan Bay Area Environmental Impact Report (EIR). To review the proposed draft amendments and related documents, visit:

http://www.mtc.ca.gov/planning/plan_bay_area/.

Comments may be submitted to MTC by Monday, July 20, 2015 via mail to the address below, or via email or fax as shown below.

Ashley Nguyen, Project Manager
Metropolitan Transportation Commission
101 Eighth Street, Oakland, CA 94607
Email: info@mtc.ca.gov
Fax: 510.817.5848

The Richmond-San Rafael Bridge Access Improvement Project aims to reduce traffic congestion on eastbound I-580 in Marin County and provide bicycle and pedestrian access between Contra Costa and Marin counties by 1) converting the existing shoulder on eastbound I-580 to a peak-period use lane during the weekday evening commute hours between Sir Francis Drake Boulevard (Marin County) and Marine Street (Contra Costa County); and 2) upgrading the current bicycle access with a separate 10-foot bi-directional bicycle/pedestrian path on the north side of I-580 adjacent to westbound traffic - connecting for the first time ever the Bay Trail between Contra Costa and Marin counties. A mix of permanent and moveable barriers would separate bicyclists and pedestrians from vehicle traffic for the proposed path adjacent to westbound I-580.

The proposed amendments to Plan Bay Area and the 2015 TIP, along with the two companion technical documents, are scheduled to be presented to the Metropolitan Transportation Commission and the ABAG Executive Board for consideration and approval in September 2015. Projects cannot be programmed for state or federal funding nor implemented unless identified in the long-range plan.

More information can be found at:
http://www.mtc.ca.gov/planning/plan_bay_area/.

Volunteer Services

At the Pinole Police Department, we take value in the importance of the volunteer positions. Volunteers at the police department have always been an integral part of the city staff. Not only is it a great way to get involved and get experience in the police department, but it also is a great way to become engaged with your community.



Pinole Police Department

Use our social media outlets as a mechanism to receive up-to-date information about the Police Department and what is happening around the city.



Like us on Facebook:
www.facebook.com/PinolePD



Follow us on Twitter:
@PinolePD



Pinole Police Department

880 Tennent Ave
Pinole, CA, 94564

www.ci.pinole.ca.us



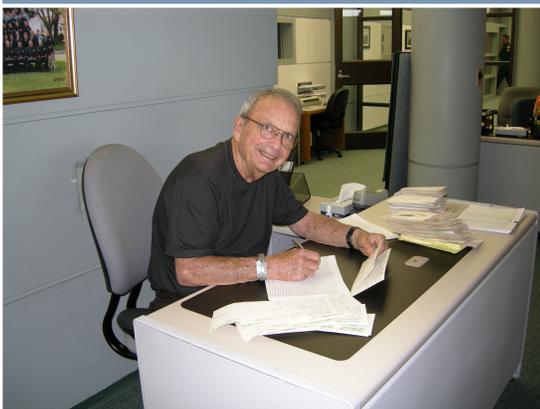
Pinole Police Department

Volunteer Services

Join the Volunteer Team!

A well-qualified candidate will possess office or customer service experience. Computer skills with knowledge of MS Office (Word, Excel) are very helpful. One must also be highly attentive to details. Confidentiality is of the utmost importance and having the ability to represent the Pinole Police Department well to those who contact the office by phone or in person. Finally, having a willingness to commit to a schedule.

To become a team member come into the police department for an application or call Sergeant Matt Wallace at 510.724.8932. Once the application is received a selection process may include an interview with Pinole Police support staff and/or sworn officers. A background check will also be required.



Volunteer Duties at the Police Department

Data Entry

Assisting records team when needed to help with logging Traffic Citations in the entry backlog and other needed areas.

Making copies of the police reports

Complying with multiple report requests from report recovering agencies, i.e. insurance companies.

Answering telephone calls

Receive and assist with incoming phone calls.

Assisting with Citizens

Greet citizens at the lobby window and decipher their needs. Assisting citizens in making a report, obtaining a copy, ticket sign-off, and vehicle release are just a few

examples of helping the citizens that come in to the Police Department.

Computer Knowledge

Having some knowledge of Microsoft office, in order to assist with projects.

Filing

Filing is one of the many responsibilities at the Police Department. We need files placed on shelves in numerical order and “drop file” loose documents into matching files. Also, there are times the files are requested and pulled to make copies of the reports. Payments for these copies must be processed and receipts issued for payments before mailing the copies out.

LEGO at The Library



12:00-1:30 PM
SATURDAYS

COME AND
EXPLORE THE
WONDERFUL WORLD
OF LEGOS AND MAKE
SOME NEW FRIENDS!

*LIMITED TO 20 PARTICIPANTS;
CHILDREN 4 AND UNDER
SHOULD BE SUPERVISED AROUND SMALL PARTS!*



Sponsored
by the
Friends of the
Pinole
Library



Pinole Library
2935 Pinole Valley Rd
Pinole, CA 94564
510-758-2741



Library Hours
Mondays 10 am-6 pm
Wednesdays 2 —8 pm
Fridays & Saturdays 12 - pm

Meet Our Pinole Fire Department!

Monday
July
27th

3:00 pm



**Come check out the
fire engine and
learn safety tips!**



Pinole Library * 2935 Pinole Valley Rd
Pinole, CA 94564 * 510-758-2741
Mon 10-6 * * Wed 2-8 * Fri 12-5 * Sat 12-5

**Summer Reading Festival 2015:
Read to the Rhythm!**

DIDGERIDOO DOWN UNDER

**Monday
July 6,
2:00**

Get to know the didgeridoo, an instrument played by Aboriginal Australians for at least 1,500 years. Learn about Aussie culture and groove to the rhythms of the didge! For all ages.

This free performance is part of Contra Costa County Library's 2015 "Read to the Rhythm" Summer Reading Festival.



Pinole Library
2935 Pinole Valley Rd
510-758-2741
Mon. 10-6
Wed. 2-8
Fri. & Sat. 12-5



City of Pinole Fireworks Regulations

(Condensed)

THE CITY OF PINOLE FIREWORKS REGULATIONS

Below are listed fireworks regulations as spelled out in the Pinole Municipal Code. The possession, use, discharge or sales of fireworks within the City of Pinole are prohibited. This includes SAFE and SANE fireworks!

The Pinole Fire Department and Police Department will be patrolling and responding to any/all firework's complaints. People found in violation will be cited and the fireworks confiscated. You may also be held responsible for any damages caused by your use of fireworks.

Possible Penalties

Generally speaking, most violations of California's fireworks laws are misdemeanors, subjecting you to a maximum \$1,000 fine and up to one year in a county jail. However, if you possess large quantities of dangerous fireworks, prosecutors could charge you with a felony, punishable by up to three years in the California state prison and fines as high as \$50,000.



Chapter 9.24 PMC FIREWORKS

Chapter 9.24.010 USE OF FIREWORKS – SALE.

The discharge, firing or use of all firecrackers, rockets, torpedoes, roman candles, or other fireworks or substances designed and intended for pyrotechnic display, within the city of Pinole is prohibited.

The sale of fireworks within the city of Pinole is also prohibited.

Chapter 56 PMC FIREWORKS

Chapter 5601.2 Fireworks

The possession, manufacture, storage, sale, handling and use of fireworks are prohibited.

The possession, manufacture, storage, sale, handling and use of fireworks or pyrotechnic materials within the City are prohibited.

5601.4 Residential uses. No person shall keep or store, nor shall any permit be issued to keep or store, any explosives, fireworks or pyrotechnic material at any place of habitation, or within 100 feet (30,480mm) thereof.

5601.5 Sale and retail display. The possession, manufacture, storage, sale, handling and use of fireworks or pyrotechnic materials are prohibited.



Pinole Summer Adventures Day Camp

10 Weeks of Fun: June 8th-August 14th 2015

Mon-Fri 8:30am-6pm with Early Care 7-8:30am

Weekly Cost

Resident: \$176

Non-Resident: \$205

Early Care: \$37

Scholarships

Limited number available through The Pinole Youth Foundation. Applications will be available April 1st.

Sleep Over!
Week 10 will include a camp out in Fernandez Park. Come ready for stories, night hikes, s'mores and more!

Leader-in-Training (LIT)

For Ages 15-17 **Residents:** \$100 & **Non-Residents:** \$120 for the summer

Don't Miss Out!

Weekly activities included in cost:

A trip to Pinole Swim Center, walks to local parks, cooking projects, structured outdoor games, competitive sports, Special Guests, creative arts and crafts projects, fun at the Middle School Gym, and more! Children must have layered clothing, backpack and bag lunch daily. Snacks available for purchase.

Week	Theme	Trip
1	Water Worx	Water Park
2	Athleticamps	Oakland A's Game
3	Super Heroes	In-Door Rock Climbing
4	Way back in the 1900's	Alameda County Fair
5	Down in The Deep	Lake Anza
6	Rustic Warriors	Point Richmond Hiking Trail
7	Astronomical	Chabot Space and Science Center
8	Fire & Sparks	The Crucible
9	Rockin' Roller Coaster	Six Flags Marine World
10	Sky's The Limit	Trampoline House

**Note: Some themes and trips may be adjusted based on facility availability. Additional liability waivers must be signed prior to registration for some trip venues. Get access online or at the Pinole Youth Center.*

Proof of residency and picture identification required. UTILITY BILL and DMV I.D. Only! Proof of guardianship required.



635 Tennent Avenue, Pinole, CA 94564 • (510)-724-9004
• www.ci.pinole.ca.us/youth • email: youth@ci.pinole.ca.us

2015 Pinole Tiny Tots
2454 Simas Ave.
Pinole, CA 94564
510-724-8965
tinytots@ci.pinole.ca.us



Down on the Farm

Pinole Tiny Tots Summer School Program

June 16th, 2015 thru August 6th, 2015

“Moo”ve on over and join us “Down on the Farm”. We’ll learn all about farm animals and find out where our food comes from. We’ll have a real country breakfast and even “purple cow” milkshakes! This eight week session begins on Tuesday, June 16th and ends on Thursday, August 6th (so you can take advantage of long summer weekends). We will offer a morning class from 9:00 a.m. until 12:00 noon, and an afternoon class from 1:00 p.m. until 3:30 p.m. We hope your child will be able to join us for a summer of fun and learning!

Classes are open to children 3-1/2 to 5 years of age. Children must be 3 by December 1, 2014 and must be completely potty trained.

Registration will be held at 2454 Simas Ave., Pinole.

Summer School Registration Dates

Pinole Resident** -Tuesday, May 5th, 2015 12 noon to 3:00 p.m.

** (CA Id or driver’s license and current utility bill required as proof of residency at time of registration)

Open Registration -Thursday, May 7th, 2015 12 noon to 3:00 p.m.

Fees and Class schedules are as follows:

There is a \$45.00 non-refundable registration fee due at the time of registration.

Morning Class – Tuesday, Wednesday, Thursday

9:00 a.m. to 12:00 noon

Resident: \$504.00 (full payment for 8 weeks)
\$252.00 (two payments)
Non-Resident \$586.00 (full payment for 8 weeks)
\$293.00 (two payments)

Afternoon Class- Tuesday, Wednesday, Thursday

1:00p.m. to 3:30 p.m.

Resident: \$418.00 (full payment for 8 weeks)
\$209.00 (two payments)
Non-Resident: \$488.00 (full payment for 8 weeks)
\$244.00 (two payments)