



ADMINISTRATIVE REPORT

DATE: SEPTEMBER 11, 2015

TO: MAYOR AND CITY COUNCIL
 BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

PLACES TO BE

- SEPTEMBER 12 - PINOLE AREA SENIOR FOUNDATION ANNUAL TRI TIP DINNER

Tickets are now on sale for the Pinole Area Senior Foundation's (PASF) Annual Tri Tip Dinner Fundraiser! PASF is a local nonprofit organization and major supporter of the Pinole Senior Center. In addition to supporting programs like Lunch for the Homebound (seniors who are not able to get out on their own) and Friday Bingo, PASF donates thousands of dollars to the Senior Center annually.

This year's Tri Tip Dinner Fundraiser will be held at the Pinole Senior Center on Saturday, September 12 at 5:00 pm. Tickets are \$18 each and can be purchased at the Senior Center's front desk. Kinder's will be providing the meat which will be served with salad, vegetables, bread and dessert. There will also be a no-host bar and great raffle prizes. (See the flyer attached for more details).

- SEPTEMBER 12 – ANNUAL DUMPSTER DAY

On Saturday, September 12, 2015, the City of Pinole will be holding our Annual Dumpster Day. The event which will be held from 7:30 AM to 11:30 AM will be located at the southwest corner of Henry Avenue and Pinole Valley Road (across from Kaiser). This event is for Pinole residents only and proof of residency is required. A current California driver's license or identification card as well as your utility bill will suffice. Only one load per household will be allowed and when the dumpsters are full the event will close. (Please see the attached flyer for more information).

- SEPTEMBER 13 – BARBEQUE FOR THE TROOPS

On Sunday, September 13, the Pinole Community, the Military Support Corporation and the City are sponsoring a barbeque in honor of our troops. The event will take place in

Fernandez Park from 11:00 AM to 3:00 PM (see attached flyer). For more information and to purchase tickets (\$20 each) please call Bob Kopp at (510) 772-0016.

- **SEPTEMBER 19 – COASTAL CLEANUP**

The City of Pinole is pleased to join with the East Bay Regional Park District in the 31st Annual Coastal Clean-up. On Saturday, September 19, 2015 Community Groups and Families will meet at Bayfront Park to remove debris from the San Pablo shoreline and along Pinole creek from I-80 to the Bay. Much of the waste can be hazardous to the function of the watershed and the wildlife that call it home. A few hours of volunteer work picking up trash and debris can beautify our community and put trash and debris in its proper place. (See flyer attached)

- **OCTOBER 2 – PINOLE HISTORICAL SOCIETY BOOK SIGNING & BANK OF PINOLE 100TH ANNIVERSARY CELEBRATION**

The Pinole Historical Society invites the public to celebrate the publication of its new book — ***Pinole Through Time*** — and the 100th anniversary of the historic Bank of Pinole building on Friday, October 2, from 5-8 PM in the Bank of Pinole building. For more information, refer to the flyer at the end of this report.

ITEMS OF INTEREST

CONTINUING ITEMS...

- **PINOLE POLICE DEPARTMENT HOSTING ITS SECOND MEETING WITH COALITION WITH LOCAL CLERGY**

The police department will be hosting its second Police/Clergy meeting on September 23rd at 9:00 A.M. Police Chief Neil Gang and Pinole Police Officers are reaching out to local clergy in our community with the goal of improving relationships and building partnerships with the religious leaders in Pinole. The meeting will be held in the Alex Clark Room in the Public Safety Building. We would like to continue the discussion regarding national and local events involving law enforcement and how these events affect our community. We feel it is important to have an ongoing conversation with our local religious leaders so they will gain a better understanding of police operations and policies. In turn the Police Department will learn about their concerns and how we can better work together.

- **PG & E TO BEGIN PATHWAYS PROJECT**

Pacific Gas and Electric Company (PG&E) is working with customers and the City of Pinole to ensure that first responders and safety crews have immediate access to underground natural gas pipelines in case of an emergency. This important pipeline safety work includes

reviewing structures, trees and brush located near the gas pipeline to identify those items that need to be replaced to keep the area safe and clear for first responders. For any tree or structure that needs to be replaced for safety reasons, PG&E will work with the property owner to develop a plan that protects public safety while preserving the character and natural beauty of the community.

For more information on the planned gas safety work in Pinole, residents are encouraged to contact Sarah Wetter, PG&E's local customer outreach specialist, at 1-925-270-2888 or sarah.wetter@pge.com

- **WANTED! - BY THE PINOLE HISTORICAL SOCIETY - PINOLE MEMORABILIA**

The Pinole Historical Society is interested in receiving any historical items, books, photos, tapes, movies or any artifacts regarding Pinole's history so they can copy or reproduce these items for their collection. For more information, refer to the flyer at the end of this report.

- **CITY OF PINOLE YOUTH CENTER AFTER SCHOOL PROGRAM REGISTRATION**

Registration for the City of Pinole's Youth Center "After School Program" for the 2015-2016 school year is officially open. Youth from grades one through eight are eligible to attend the program. The program runs Monday - Friday from School Dismissal until 5 PM each day at the Pinole Youth Center. Extended care is available from 5 PM to 6 PM at an additional rate. The cost of the program is under \$200 per month and transportation from all Pinole Public Schools is included.

Daily Program Schedule:

3:15 PM-4:15 PM	Transportation, Free Time and Snack Assisted Homework Time. Books and worksheets are available to children who have completed or do not have homework.
4:15 PM-5:00 PM	Outdoor activity for all kids in a fun and challenging competitive game, followed by free time in Fernandez Park
5 PM-6 PM	Extended Care. Children are registered in either the Homework Club (complete any school assignments, play Jeopardy, Speedy Speller, and other brainy activities) or in Activity Club (crafts projects, board games, physical activity or other team projects).

All PYC Staff working in recreation are Infant/ Child/ Adult CPR and First Aid certified and put the safety of our kids first, with fun as a close second. For more information please contact (510) 724-9004 or at youth@ci.pinole.ca.us .

The Youth Center is located at 635 Tennent Avenue in Pinole.

- **HAUNTED HOUSE COMMITTEE VOLUNTEER MEMBERS NEEDED**

The City of Pinole is looking for volunteers to come together to develop, plan and execute the Haunted House for Halloween 2015. You will have access to our facilities and some supplies. We just need members of the public to make it happen! Can we count on you as a volunteer for this event? Students needing community service hours are encouraged to make this one of their projects. All children age 18 or under must be supervised by a parent or other responsible adult.

Meetings are held each Wednesday from 5:00 - 6:00 PM at the Pinole Youth Center, 635 Tennent Ave. For more information, contact 510-724-9004 or youth@ci.pinole.ca.us.

- **RECRUITING FOR VACANCIES ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. The City is recruiting to fill vacancies on the following boards and will remain open until filled:

- Community Services Commission
- Traffic and Pedestrian Safety Commission
- Pinole delegate to the Contra Costa Council on Aging

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/forms.html>.

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email pathenour@ci.pinole.ca.us. Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

- **JUST A REMINDER- EBMUD WATER USE RESTRICTIONS EFFECTIVE NOW**

The East Bay Municipal Utility District (EBMUD) reminds us all that there are water restrictions that are required by an Executive Order (see flyer) from Governor Brown.

The order calls for a 20% reduction of water use. Outdoor irrigation is prohibited from 9:00 AM to 6:00 PM. Other elements include:

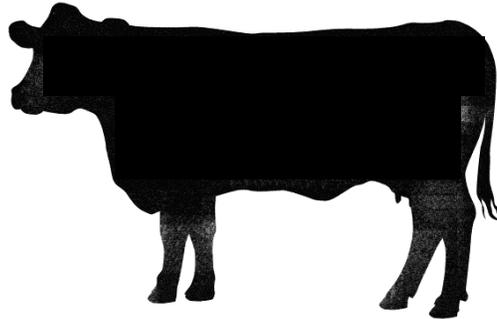
- Limit watering of outdoor landscapes to two non consecutive days per week;
- Prevent Overspray and runoff when watering;
- Use a hose with a shut-off valve when hand washing motor vehicles;
- Use a broom or air blower, not water to clean driveways, sidewalks, patios and other hard surfaces; and

- Turn off any fountain or decorative water features that use potable water unless it is recyclable.

For more information, contact EBMUD at (866) 403-2683.

-END-

TRI TIP DINNER



**FUNDRAISER TO BENEFIT
THE PINOLE AREA SENIOR FOUNDATION**

SATURDAY, SEPTEMBER 12, 2015

DOORS OPEN AT 5PM, DINNER AT 6PM

COST: \$18.00 PER TICKET

**TICKETS CAN BE PURCHASED AT THE
PINOLE SENIOR CENTER FRONT DESK**

**FEATURING KINDER'S TRI TIP,
POTATOES, SALAD, VEGETABLES
DESSERT AND COFFEE**

**GREAT RAFFLE PRIZES • NO HOST BAR • ENTERTAINMENT
(NO OUTSIDE BEVERAGES ALLOWED)**

PINOLE SENIOR CENTER • 2500 CHARLES AVE. PINOLE, CA 94564



PRESENTS A FREE EVENT FOR PINOLE RESIDENTS

Dumpster Day!

Saturday, September 12, 2015

7:30 to 11:30 a.m.

→ (Note: *will finish earlier if Dumpsters are FULL*) ←

Southwest corner of Henry Avenue & Pinole Valley Road
(across from Kaiser)

RESIDENTIAL CUSTOMERS ONLY.

This is NOT a curbside collection.

ACCEPTABLE ITEMS: Household items, glass, clothing, metal chairs, tables, couches, small appliances, broken toys, box springs, mattresses, rugs/padding, wood, dishwashers, washers & dryers, refrigerators, ovens/stoves, computer monitors & components, CPUs, laptops & peripherals, microwaves, TVs, servers, UPS back-up batteries, fax machines, copiers, Internet devices, cell phones & telephones, batteries, fluorescent tubes, toner & ink cartridges.

• **NO GREENWASTE. NO TIRES. NO CONCRETE.**

• **NO HOUSEHOLD HAZARDOUS WASTE** — Paint, oil, bug spray, oven cleaner, propane tanks, vehicle batteries, prescription medicine, sharps (needles, syringes, lancets).

• **FOR PINOLE RESIDENTS ONLY** •

ONE LOAD PER HOUSEHOLD

Bring a current photo ID or current utility bill showing Pinole address.

Standard-size pickup trucks OK. No U-Haul-size trucks or trailers.

For information about where to take your Household Hazardous Waste, visit www.recyclemore.com.

NO ILLEGAL DUMPING & NO SCAVENGING —VIOLATORS WILL BE CITED!

→ **The City of Pinole Police Department Explorers will be on-hand to help unload waste.** ←
Donations made to the Explorers support their law enforcement training.

FOR MORE INFORMATION, CONTACT THE PINOLE PUBLIC WORKS DEPARTMENT AT (510) 724-9010.





BARBECUE FOR THE TROOPS

**PINOLE COMMUNITY & MILITARY SUPPORT CORPORATION
AND THE CITY OF PINOLE ARE PLEASED TO INVITE YOU
TO ATTEND THIS EVENT HONORING OUR TROOPS**

With every ticket purchased you will provide AND enjoy a barbecue with 50 or more soldiers, their spouses, and children. Proceeds from the ticket sales will cover the cost of the meals. All funds raised over the total cost of the event will be donated to Civic Assets, a local program that assists soldiers with PTSD. We believe so many soldiers have sacrificed so much for our country, and we want to thank some of our local soldiers for their service.

**SUNDAY, SEPTEMBER 13, 2015 11 A.M. TO 3 P.M.
FERNANDEZ PARK, PINOLE**

TICKETS: \$20 (ONLY 350 TICKETS WILL BE SOLD)

Menu: Appetizers, NY steak or chicken for adults, hamburgers and hot dogs for children 8 and under, drinks and desserts. Bouncer and activities for children, and live entertainment.

SPONSORS: Continental Electric, Outdoor Sportsmen Coalition, Crocketts Premier Auto Body, W.R. Forde Construction, McGuire's Harley-Davidson, Grade Tech, Inc., Al Caruso Insurance.

ORDER BARBECUE FOR THE TROOPS TICKETS

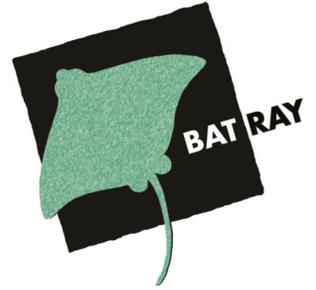
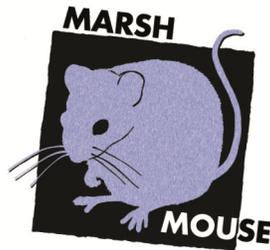
Mail coupon and check payable to KOPP PRODUCTIONS to 2320 Doldge Ave., Pinole, CA 94564.
For questions, contact Bob Kopp at (510) 772-0016 or e-mail koppproductions@comcast.net

Name _____

Address _____

City _____ State _____ Zip _____ Phone () _____

tickets @\$20 _____ Total enclosed \$ _____ # steak () # chicken () # kids 8 and under ()



C A L I F O R N I A
Coastal Cleanup

Saturday, September 19, 2015

• Bayfront Park •
End of Tennent Avenue, Pinole

Work Hours: 8:30 AM to Noon

Bring: Gloves, Proper Clothing, and Snacks

Info./Reg.: Register on-site on the day of the event.

For more information please call (510) 724-9837



Co-sponsors: BIOTA Corporation * Conoco Phillips * Environmental Care & Share, Inc
ERM (Environmental Resources Management) * Shell Oil * Republic Services
Union Pacific Railroad * Waste Management * Richmond Sanitary



CITY OF PINOLE

Coastal Cleanup

Saturday, September 19, 2015

8:30 am to Noon

Bayfront Park

(on-site registration)



Please volunteer for the 31st annual Coastal Cleanup Day, sponsored by the California Coastal Commission.

Help combat marine debris by removing trash that has accumulated over the past year on the San Pablo Bay shoreline and along Pinole Creek from I-80 to the Bay.

Coastal Cleanup Day reinforces that each of us, as consumers of goods and producers of those goods, has a responsibility to reduce, prevent, and cleanup marine debris.



• PLEASE BRING GLOVES AND WEAR WORK CLOTHING •

• LIGHT LUNCH PROVIDED FOR ALL VOLUNTEERS •

Friends of the Pinole Library Book Sale

Saturday, October 17, 2015

The Pinole Library
2935 Pinole Valley Road
540-758-2741

Additional parking at The Pinole Valley Community Church

Book Sale Hours:

Members: 9:00 am **General Public:** 10:00 am – 5:00 pm

New memberships are available at the door starting at 9:00 am.



'The Bookworm'

Sunday, October 18, 2015

Stuff-a-Sack Sale

The Pinole Library - 10:00 am - 2:00 pm

You will receive a large, double paper bag for \$5.00 that may be filled with books, games, and puzzles.

Help the Pinole Library

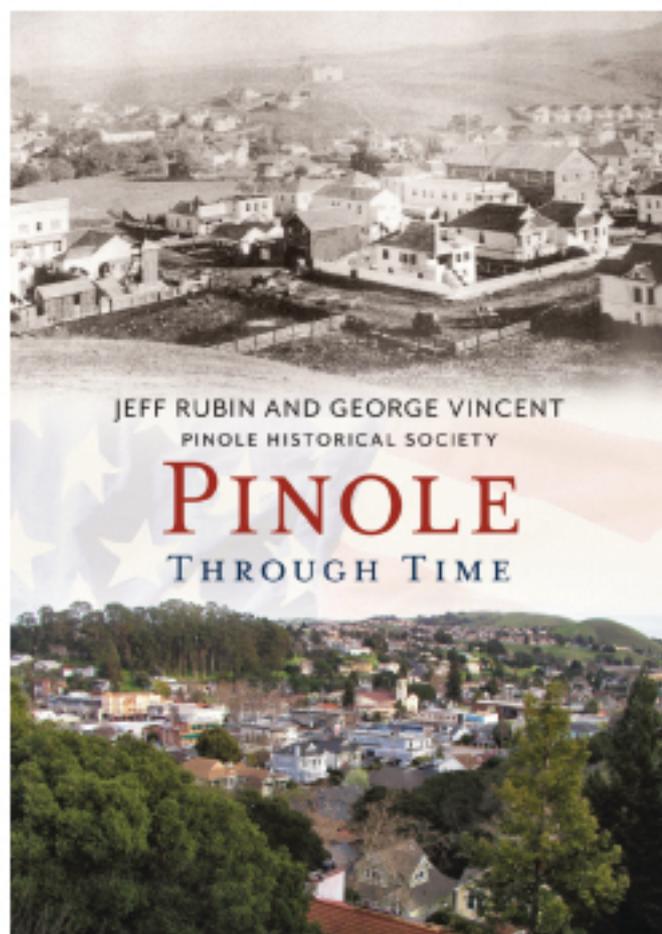
Help Your Community

Help the Earth



Bank of Pinole

Photographed by Larry Neptune



Please join the Pinole **Historical** Society
to celebrate publication of its new book
— *Pinole Through Time* —
and the 100th anniversary of the historic
Bank of Pinole building

FRIDAY, OCTOBER 2, 2015

5-8 P.M.

BANK OF PINOLE, 2361 SAN PABLO AVENUE

• *Food* • *Music* • *Meet the authors*

WANTED

by the
Pinole **Historical** Society

**ANYTHING THAT MIGHT BE
SIGNIFICANT IN PINOLE'S HISTORY**

PHOTOS: People, family, events, buildings
(particularly buildings no longer standing)

MOVIES: VHS, Beta, camcorder, DV tape, 8mm,
Super 8mm, 16mm, 35mm film of parades
and events, floods, fires, etc.

ALL PHOTOS AND MOVIES WILL BE RETURNED.

MEMORABILIA/ARTIFACTS: Documents, programs,
pins & ribbons (events, sports, political), sports,
trophies, Fiesta del Pinole/Holy Ghost gowns, etc.

We are collecting, digitizing, cataloging, and preserving
these items to exhibit, educate, and entertain.

Contact the Pinole Historical Society

(510) 724-9507

info@pinolehistoricalsociety.org

Pinole Youth Center '15-16

AFTER SCHOOL PROGRAM

Elementary age and middle school youth will enjoy the safe, supervised, and fun After School Programs at the Pinole Youth Center. We provide homework help, arts, sports, cooking, computer access, games, workshops, and youth leadership. Transportation from Pinole public schools is provided by Youth Center staff in City vehicles, at no additional cost. Car seats will be used in accordance with state law.

MONTHLY FEES			
Month	Residents	Non-Residents	Extended Care
August/Sept**	\$212	\$233	\$30
October	\$156	\$177	\$18
November	\$156	\$177	\$18
December	\$120	\$142	\$12
January	\$156	\$177	\$18
February	\$146	\$156	\$18
March	\$172	\$194	\$18
April	\$150	\$172	\$18
May/June**	\$228	\$254	\$30

Who: Children grades 1st-8th

Where: Pinole Youth Center (PYC)

When: M-F WCCUSD dismissal– 5pm

Transportation: Available at Collins, Ellerhorst, Shannon, Stewart, Tara Hills, and Pinole Middle School.

OTHER STUDENTS WELCOME WITH OWN TRANSPORTATION

REGISTRATION AND PAYMENT IS DUE BY THE 20TH OF THE MONTH PRIOR TO CHILD'S ATTENDANCE.



EXTENDED CARE: HOMEWORK AND ACTIVITY CLUBS

Children registering for Extended Care (5-6pm) in the After School Program must be enrolled in either Homework or Activity Club. Homework Club participants will play Jeopardy, Speedy Speller, Hangman, and other fun brainy games, as well as weekly competitions, writing projects, and tutoring. Activity Club registrants will enjoy indoor and outdoor games, relay races, cooking projects, arts and crafts, and team competitions.

BREAK WEEK CAMPS

Ages 5 – 14 (and Grades 1 – 8) 8:30am – 6pm; Extended Care: 7:00am – 8:30am
 Leaders in Training (LIT) are encouraged to participate!
 Res. \$176; Non-Res. \$205; Extended Care \$37

REGISTRATION AND PAYMENT IS DUE NO LATER THAN 6PM THE WEDNESDAY BEFORE CAMP BEGINS.

Week includes a field trip to a Bay Area attraction, holiday themed crafts, onsite movies, cooking, competitive activities, adventures to local parks, and leadership building exercises.

- **Winter Break Week 1:** December 21-25 (Closed Friday, Christmas Day)
- **Winter Break Week 2:** December 28 – January 1 (Closed Friday, New Year's Day)
- **Presidents' Week Recess:** February 15-19
- **Spring Recess:** April 4-8

Day Off Care is also available for non-holiday school closure days



Restrictions may apply. Unless otherwise indicated, all programs require pre-registration. Register at PYC Monday-Friday, 10:00am–5:00pm. Registration available by fax, mail, in person and online at www.ci.pinole.ca.us. We accept cash, check, Visa and MasterCard. School dismissal, activities, and times are based upon the WCCUSD Pinole school schedules.

**For more information please review *Parent Guardian Handout*, or contact us at:
 635 Tennent Avenue, 510-724-9004, youth@ci.pinole.ca.us, www.ci.pinole.ca.us**



SECTION 28

WATER USE DURING WATER SHORTAGE EMERGENCY CONDITION

Drought conditions require that all customers reduce their use of EBMUD water supplies until further notice to ensure availability of the public water supply for critical uses. This regulation specifies the water uses that are prohibited during the drought and provides guidelines on effective water use practices to help customers conserve. It also defines the exceptions and enforcement provisions should customers fail to comply with the prohibitions.

A. EMERGENCY REGULATIONS AND RESTRICTIONS ON WATER USE

During the water shortage emergency condition declared by the Board of Directors, all customers must comply with prohibitions on water uses described below to conserve the public water supply to meet critical needs. In addition, customers are asked to follow the water saving guidelines below.

1. Potable Water Uses Prohibited During the Water Shortage Emergency

- a. Using potable water for decorative ponds, fountains and other water features that do not recirculate water is prohibited.
- b. Washing cars, boats, trailers, aircraft or other vehicles with potable water by hose without a shutoff nozzle is prohibited.
- c. Washing sidewalks, driveways or hard surfaces with potable water, or applying potable water to any surface or material that results in excessive use and runoff is prohibited.
- d. The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures is prohibited.
- e. Irrigating turf and ornamental landscape is only permitted no more than two days each week, not on consecutive days, and before 9 a.m. and after 6 p.m., except for potted plants.
- f. Irrigating turf and ornamental landscaping with potable water during and within 48 hours following measurable precipitation is prohibited.
- g. Using potable water for irrigating ornamental turf on public street medians is prohibited.
- h. Flushing sewers or hydrants with potable water are prohibited, except in cases of emergency and for essential operations.
- i. Use of potable water for construction, street cleaning, soil compaction and dust control is prohibited if a feasible alternative source of water is available. All water use for construction, soil compaction and dust control will require a permit issued by EBMUD.



- j. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased is prohibited.
- k. Operators of hotels and motels are required to offer patrons the option of not having their towels and linens washed daily. The hotel or motel shall prominently display notice of this option in each guestroom using clear and easily understood language.
- l. Use of hydrant water outside the EBMUD service area is prohibited.

2. Water Savings Guidelines

- a. Conserve water indoors. Efficient indoor water use is 45 gallons and super-efficient indoor use is 35 gallons per person daily. Most customers can achieve this by shortening showers and using less bath water, running only full loads of laundry and dishes, and keeping a close eye on faucet use. Additionally, customers are encouraged to reduce use of kitchen garbage disposals through composting or curbside green waste collection and not to use toilets as wastebaskets. Customers also may want to consider upgrading to more water-efficient plumbing fixtures and appliances.
- b. Promptly repair leaks indoors and outside. Measureable leaks should not be turned on until repairs have been completed.
- c. Use covers on swimming pools and home spas (hot tubs) and avoid draining, refilling and topping off.
- d. Encourage gyms, spas and similar facilities to ask patrons to conserve water while showering and using wash basins.
- e. Encourage all food preparation establishments, such as restaurants and cafeterias, to install and use high-efficiency pre-rinse spray nozzles in their kitchens.
- f. Irrigate less outdoors. Most customers can cut outdoor watering 30% without affecting long-term plant health by irrigating before dawn or at dusk, no more than two days per week.

B. EXCEPTIONS

1. Written applications for exceptions from the regulations and restrictions on water use set forth in this Section shall be accepted, and may be granted, by the Customer & Community Services Department.
2. Grounds for granting such applications are:
 - a. Failure to do so would cause an unnecessary and undue hardship to the applicant, including, but not limited to, adverse economic impacts, such as loss of production or jobs; or



b. Failure to do so would cause a condition affecting the health, sanitation, fire protection or safety of the applicant or the public.

3. Denials of applications may be appealed as set forth in subdivision D, below.

C. ENFORCEMENT

1. The District may, after one written warning, order that a special meter reading or readings be made in order to ascertain whether wasteful use of water is occurring. Charges for such a meter reading or readings or for follow-up visits by District staff are fixed by the Board from time to time and shall be paid by the customer.
2. In the event that the District observes that apparent excessive water use is occurring at a customer's premises, the Manager of Customer and Community Services may, after a written warning to the customer, authorize installation of a flow-restricting device on the service line for any customer observed by District staff to be willfully violating any of the regulations and restrictions on water use set forth in this section. Charges for installation of flow-restricting devices may be fixed by the Board from time to time and shall be paid by the customer.
3. In the event that a further willful violation is observed by District staff, the District may discontinue service. Charges for restoring service may be fixed by the Board from time to time and shall be paid by the customer.
4. The District may immediately revoke a permit to use water from an EBMUD hydrant when water is observed being used in violation of the emergency regulations or restrictions on water use.

D. APPEALS

Consideration of written applications for appeals regarding exceptions from the regulations and restrictions on water use set forth in this Section, and regarding application of the enforcement actions set forth in subdivision C, above, shall be as follows:

1. Written applications for appeals shall be accepted, and may be granted, by the Customer & Community Services Department.
2. Denials of applications may be appealed in writing to the Manager of Customer and Community Services.