



# ADMINISTRATIVE REPORT

DATE: OCTOBER 30, 2015

TO: MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

FROM: BELINDA B. ESPINOSA, CITY MANAGER

## PLACES TO BE

- OCTOBER 31 – CITY OF PINOLE HALLOWEEN CARNIVAL

The City of Pinole Halloween Carnival will take place on Saturday, October 31 from 1:00 pm to 5:00 pm in Fernandez Park and the Pinole Youth Center. Children and families are invited to come out to Fernandez Park for face painting, games, a pumpkin patch, twisted balloons and a Halloween parade at 3:00 PM. This year's festivities will include a Haunted House inside the Pinole Youth Center.

We are pleased that this event will be supported by volunteers of local Youth Clubs including Rotary Interact and Kiwanis as well as sponsorship and participation by Trader Joes, Jamba Juice, Yogurtland, Pinole Lions Club and Kinder's Meats & Deli. For more information or to register please contact Ally Renshaw at (510) 724-9004 or [youth@ci.pinole.ca.us](mailto:youth@ci.pinole.ca.us).

- OCTOBER 31- COMMUNITY HALLOWEEN BREAKFAST WITH COUNTY SUPERVISOR JOHN GIOIA AND PINOLE MAYOR PETE MURRAY

County Supervisor John Gioia and Pinole Mayor Pete Murray will be holding an open meeting with the public to informally ask questions and discuss City and County issues. The event will be held on Saturday, October 31, 2015 from 9:30 a.m. to 11:00 a.m. at East Bay Coffee Company located at 2529 San Pablo Avenue. See attached flyer for more details.

- NOVEMBER 5 – PINOLE-HERCULES WASTEWATER SUBCOMMITTEE MEETING

The Pinole-Hercules Wastewater Committee is scheduled to meet on Thursday, November 5. The meeting will begin at 8:30 am and take place in Pinole City Council chambers.

- **NOVEMBER 11 – VETERANS DAY MEMORIAL CEREMONY**

The City of Pinole in conjunction with the Pinole Historical Society will be holding the Annual Veterans Day Ceremony on Wednesday, November 11. The event will be held at Fernandez Park from 11:00 AM to Noon (see attached flyer). To donate a flag for the ceremony please contact (510) 724-9507.

- **JANUARY 9 – PINOLE SENIOR CENTER'S 23<sup>RD</sup> ANNUAL CRAB FEED**

The City of Pinole Senior Center is once again hosting their annual crab feed. This is the 23<sup>rd</sup> year that the event has taken place. The event which will be held at the Senior Center will begin at 5:00 PM with dinner being served at 6:00 PM.

Tickets went on sale Monday, October 12, 2015. Come spend a night eating delicious crab, enjoying great company and winning fantastic raffle prizes, all while contributing to the Center's biggest fundraiser of the year! In addition to a deliciously filling menu there will also be a no host bar offering beer, wine and select soft drinks.

This year the Center will be offering an early bird special on tickets at \$40 per ticket before December 1 and \$45 per ticket beginning December 2 until all tickets are sold out. Tickets can be purchased at the Senior Center front desk. Tickets are selling fast so don't delay getting yours. See flyer for more details.

## **ITEMS OF INTEREST**

### **NEW THIS WEEK...**

- **COUNCILMEMBER PHIL GREEN HAS PASSED AWAY**

It is with great sadness that after a long illness Councilmember Phil Green has passed away. Councilmember Green served on the Pinole City Council as a councilmember from 1986-1990 and again from 2010-2015. He served as Mayor for the City of Pinole from 1987-1988. He had many interests and participated in a variety of regional committees including serving as a Delegate on WESTCAT, an Alternate on the West Contra Costa Unified School District Bond Oversight Committee and ABAG.

- **NEW CITY MANAGER APPOINTED TO THE CITY OF PINOLE**

City Manager Belinda Espinosa has announced her retirement after 15 years of service to the City. She will be retiring at the end of 2015. Michelle Fitzer, Administrative Services Director for the City of Antioch has been appointed City Manager effective November 30, 2015. Michelle previously worked for the City of Pinole as the Director of Human

Resources, Assistant to the City Manager and Assistant City Manager prior to leaving for the City of Antioch.

Recruitment efforts (Avery and Associates) are ongoing in order to fill the vacant position of Development Services Director/City Engineer. Al Petrie is serving as the Interim Director until the position is filled. It is anticipated that this process will take 4-6 months to complete.

In addition to these two positions the Pinole Fire Chief has also expressed his intention to retire in April or May of 2016. An amendment to the Avery and Associates recruitment contract will be considered at the October 20<sup>th</sup> City Council meeting.

### CONTINUING ITEMS...

- **CONTRA COSTA SEEKING INDIVIDUALS TO SERVE ON THE COUNTY FISH AND WILDLIFE COMMITTEE**

The Contra Costa County Internal Operations Committee of the Board of Supervisors is accepting applications from individuals to fill two At-large seats on the Contra Costa County Fish and Wildlife Committee. Applications are due by November 16, 2015 at 5:00 P.M.

Fish and Wildlife Committee meetings are held on the third Wednesday of each month from 3 to 5 p.m. For more information regarding the Fish and Wildlife Committee please visit the Committee's website at: <http://www.co.contra-costa.ca.us/4317/Fish-Wildlife-Committee-FWC>.

Applicants must be a resident of Contra Costa County and submit an application by Monday, November 16, 2015 at 5:00 P.M. to the Clerk of the Board. If you have any questions please contact Maureen Parkes with the Fish and Wildlife Committee directly by phone at 925-674-7831 or email: [maureen.parkes@dcd.cccounty.us](mailto:maureen.parkes@dcd.cccounty.us).

- **BREAK WEEK CAMP HOSTED BY PINOLE RECREATION DEPARTMENT**

The City of Pinole Recreation Department is pleased to announce the Pinole Youth Center's Day Off Care and Break Week Camps that are scheduled for the 2015-2016 school year. The first break camp will take place in December. Children from grades one through eight will enjoy arts & crafts, indoor/outdoor activities and team building challenges in a safe and friendly environment. All PYC leaders are Infant/Child/Adult CPR certified and put the safety of our youth first and fun second. For more information or to register please contact Ally Renshaw at (510) 724-9004 or [youth@ci.pinole.ca.us](mailto:youth@ci.pinole.ca.us).

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• **RECRUITING FOR VACANCIES ON CITY BOARDS & COMMISSIONS**

Consider volunteering for our community by serving on a City board or commission. The City is recruiting to fill vacancies on the following boards and will remain open until filled:

- Community Services Commission
- Traffic and Pedestrian Safety Commission
- Pinole delegate to the Contra Costa Council on Aging

Applications & supplemental questionnaires are available at Pinole City Hall and the City board applications may also be downloaded from the City website at <http://www.ci.pinole.ca.us/admin/forms.html>.

For more information, you are encouraged to contact the City Clerk's office at 510-724-8928 or email [pathehour@ci.pinole.ca.us](mailto:pathehour@ci.pinole.ca.us). Completed applications are accepted at the City Clerk's Office, 2131 Pear Street, Pinole 94564.

-END-

**John Gioia**  
Supervisor, District 1  
Contra Costa County  
Board of Supervisors

**Contra  
Costa  
County**

11780 San Pablo Avenue, Suite D  
El Cerrito, CA 94530  
Phone: (510) 374-3231  
Fax: (510) 374-3429  
John\_Gioia@bos.cccounty.us



**COMMUNITY HALLOWEEN BREAKFAST WITH:  
COUNTY SUPERVISOR JOHN GIOIA  
PINOLE MAYOR PETE MURRAY  
*In Pinole***



**WHEN:** Saturday, October 31, 2015

**HOURS:** 9:30 AM to 11 AM

**WHERE:** East Bay Coffee Co.

2529 San Pablo Avenue, Pinole (cross street is Pinole Valley Road)

[www.eastbaycoffee.com](http://www.eastbaycoffee.com)

**FOR MORE INFORMATION:** Robert Rogers  
Robert.rogers@bos.cccounty.us (510) 231-8688

Complimentary coffee will be provided.  
Feel free to come in Halloween costume!

**A chance to sit down informally with Supervisor Gioia and Mayor Murray to ask questions and discuss City & County issues.**

East Richmond Heights ◊ El Cerrito ◊ El Sobrante ◊ Kensington ◊ Montalvin Manor/Bayview  
North Richmond ◊ Pinole ◊ Richmond ◊ Rollingwood ◊ San Pablo ◊ Tara Hills

*The Pinole Historical Society  
and the  
City of Pinole*

invite you to participate in the  
8th annual

**VETERANS DAY MEMORIAL AND  
FLAG RETIREMENT CEREMONY**

**Wednesday, November 11, 2015**

**11 a.m.-noon, Fernandez Park, Pinole**

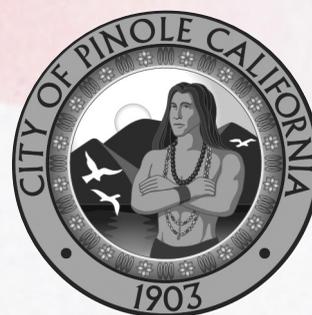
Please join us as we honor our veterans,  
past and present, living and deceased.

*To donate a flag for the retirement ceremony,  
please call (510) 724-9507  
or e-mail [info@PinoleHistoricalSociety.org](mailto:info@PinoleHistoricalSociety.org).*

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For more information, contact the  
Pinole Historical Society  
[www.PinoleHistoricalSociety.org](http://www.PinoleHistoricalSociety.org)  
[info@PinoleHistoricalSociety.org](mailto:info@PinoleHistoricalSociety.org)

Pinole  
**Historical**  
Society



Pinole Senior Center presents the



**Saturday, January 9, 2016**

**Doors Open at 5pm, Dinner at 6pm**

**Generous Servings of Crab  
+ Bread, Pasta, Salad, & Dessert**

**Over 50 Great Raffle Prizes & No Host Bar**

**Advanced Ticket Sales Only**

**Tickets can be purchased at the Pinole Senior Center front desk**

***Early Bird Special!* \$40 per ticket through December 1st**

**\$45 per ticket after December 1st**

**Pinole Senior Center  
2500 Charles Ave., Pinole (510) 724-9800**

**Tickets on Sale Starting 10/12/15**



# Pinole Youth Center '15-'16



## Days Off Care & Break Week Camps

All of us here at the PYC appreciate your continued support. We hope that you can join us for some fun during the upcoming holidays!

Arts & Crafts, Indoor games, Outdoor games, team building challenges, cooking projects, special guests, and so much more!!

### Days Off Care

All Day Off Camps run from 8:30a- 6:00p

Dates:

October 12<sup>th</sup> Columbus Day Camp

November 3<sup>rd</sup> "Conference Day" Camp

#### Fees per day:

Members, Resident	\$30
Members, Non-Resident	\$33
Non-members, Resident	\$40
Non-members, Non-Resident	\$50

### Break Week Care

All break week camps run from 8:30am – 6:00pm

Register your child for Extended Care (7am-8:30am) for only \$34 per week!

Dates:

December 21<sup>st</sup> – 24<sup>th</sup> Winter Break Camp  
(December 25<sup>th</sup> PYC closed)

December 28<sup>th</sup> – 31<sup>st</sup> Winter Break Camp  
(January 1<sup>st</sup> PYC closed)

February 16<sup>th</sup> -19<sup>th</sup> President's Week Camp

April 4<sup>th</sup> – 8<sup>th</sup> Spring Break Camp

#### Fees per week:

Resident	\$160
Non-resident	\$186
Extended Care	\$34

Includes one off site field trip

Children must bring their own lunch; snacks are available with a cash payment.