



# ADMINISTRATIVE REPORT

**DATE:** APRIL 8, 2016

**TO:** MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Tuesday, April 19, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 2131 Pear Street
Wednesday, April 20, 2016 7:00 p.m.	Traffic & Pedestrian Safety Committee Meeting	Community Room 2131 Pear Street
Monday, April 25, 2016 7:00 p.m.	Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, May 3, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 2131 Pear Street
Wednesday, May 4, 2016 4:00 p.m.	Oversight Board Meeting	City Council Chamber 2131 Pear Street
Thursday, May 5, 2016 8:30 a.m.	Wastewater Subcommittee Meeting	Hercules Council Chamber 111 Civic Drive

### • WEST CONTRA COSTA UNIFIED SCHOOL DISTRICT MEETING – APRIL 13<sup>TH</sup>

The Council received an update on the Pinole Valley High School project at their April 5<sup>th</sup> meeting. The project is currently anticipated to require a budget adjustment of approximately \$32 million to complete as designed and promised to our community. There are several factors influencing this, most notably that the last cost estimate was prepared nearly three (3) years ago, in a different economic climate. It is the District staff's recommendation that the project budget be adjusted to allow the project to continue to move forward.

This matter was discussed by the WCCUSD Facilities Subcommittee on Monday, April 4<sup>th</sup>. The Subcommittee members were divided on their positions regarding staff's recommendation. Mayor Pro Tem Debbie Long, Council member Maureen Toms, and

resident and CBOC member Ivette Ricco spoke on Pinole's behalf, urging the Subcommittee to continue with the promises made to our community and the Board's direction from September 2015. Representatives of other communities spoke about concerns regarding the impact to the budgets for other projects identified in the Facilities Master Plan. Currently there are \$200 million allocated to 21 projects. The District acknowledges that amount is already insufficient to address the needs of those 21 facilities. However, the Pinole Valley High School campus must be completed. So the Board is faced with a difficult decision.

The full Board will be discussing this matter at their next meeting, scheduled for Wednesday, April 13<sup>th</sup> at 6:30 pm at DeJean Middle School, 3400 Macdonald Ave., in Richmond. Attached is the presentation from the Facilities Subcommittee and Pinole Council meetings. Although District staff recommended Option A – adjusting the PVHS project budget - the Board will be considering the other options, reducing the size of the campus. Both of the alternatives options will again delay construction. If you want your voice to be heard, please plan on attending the Board of Education meeting on the 13<sup>th</sup>.

- **6<sup>TH</sup> ANNUAL PINOLE COMMUNITY SERVICE DAY – MAY 21<sup>ST</sup>**

The sixth annual Pinole Community Service Day will be held Saturday, May 21, 2016. This is a great opportunity in Pinole for residents to help make their community or neighborhood a better place to live. Last year, more than 150 volunteers participated in a variety of community projects which paired volunteers with community organizations for three-hour, hands-on service projects, followed by a free thank you lunch. Register and have a free breakfast from 8-9 a.m. at the Pinole Youth Center, work from 9 a.m. to noon, and then return to the Youth Center for lunch. To sign up to volunteer as an individual or a group, click the Volunteer Application below or email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us).

- **REGIONAL TRANSPORTATION CONGESTION RELIEF WORKSHOP – APRIL 13<sup>TH</sup>**

The West Contra Costa Transportation Advisory Committee (WCCTAC) will be hosting a community workshop on **April 13, 2016** from **6:30 – 8:30 p.m.** in the Pinole Council Chamber to receive input on the West County High-Capacity Transit Study. The workshop format will be a combined open-house and presentation with informative, interactive project exhibit displays at different stations and handouts (project fact sheets, comment cards). The topics for this first workshop will include:

- Study process;
- Travel market analysis and findings; and
- Study alternatives.

Refreshments will be served at the community workshops and participants will have an opportunity at each workshop to win five Clipper Cards valued at \$10 each, donated by 511ContraCosta.org. For more information utilize the link below or refer to the flyer at the end of this report. In addition to the workshop, an electronic survey is also available as a way to provide feedback. <http://westcountytransitstudy.com/>

## ITEMS OF INTEREST

- **CHIEF GANG RECEIVES AWARD FOR WORK WITH THE LAW ENFORCEMENT TORCH RUN FOR SPECIAL OLYMPICS**

Recently Chief Gang was recognized by his peers from across the State. Below is the speech that was given at the event.

“My name is Chief Mike Sellers from the Santa Clara Police Department and I am the Chairman of the Chief’s Advisory Council for the Northern California Law Enforcement Torch Run. Every year, the Law Enforcement Torch Run for Special Olympics Northern California recognizes one Police Chief that has helped the Law Enforcement Torch Run reach its mission. The mission of the Northern California Law Enforcement Torch Run® in partnership with our communities, is to support Special Olympics Northern California through fundraising and public awareness, while enhancing the quality of life of our athletes.

The Chief today will receive an award for his support and leadership of the year round Law Enforcement Torch Run effort. This chief is very deserving of this award. He not only talks the talk, he definitely walks the walk. He is incredibly community minded. Even though he has a ton of other commitments, he does not let his love for the Special Olympics take a back seat.

In fact, this Chief has been an active supporter of the Law Enforcement Torch Run in two different states. He encourages his personnel to support Tip-A-Cop, the Torch Run, and Bike the Bridges. He himself has worked Tip-A-Cop as a Server and he has staffed rest stops for Bike the Bridges. In addition, he serves on the Chief’s Advisory Council, attends the Kick-Off Conference, Bay Area Games, and the annual Summer Game’s at UC Davis. He is a great friend to those with intellectual disabilities.

The Chief that is receiving this year’s award is Chief Neil Gang of the Pinole Police Department. Chief Gang has 28 years of law enforcement experience. He started on the East Coast, made a stop in Arizona, and became the Chief of Police in the City of Pinole two and a half years ago. We are fortunate to have him here in California.

Please join me in congratulating Chief Neil Gang of the Pinole Police Department.”

Chief Gang asked that these remarks be included with this acknowledgement: “I wanted to take a moment to recognize and thank the many Facebook posts we received regarding OUR recent recognition. I say “OUR” because, although I was honored to receive the award last month at the California Chief’s Symposium, I was only representing an outstanding Team here at the Pinole Police Department. Our members are very committed in our continued efforts and support of the Northern California Special Olympics.”

Please join me in congratulating Chief Gang and his team on their outstanding work for the Special Olympics, and on the recognition from his peers!

- **POLICE DEPARTMENT TOWN HALL MEETING**

In a continuing effort to engage the Community, the Police Department is scheduling a Town Hall meeting on Wednesday, April 27<sup>th</sup>. The meeting will be held at the Pinole Library from 6:00 to 7:30 p.m. Citizens will be able to interact with Chief Gang, Beat Officers, our Canine Officer and K-9 Kaizer. Please see attached flyer.

- **WANTED! – HOW CITIZENS CAN HELP THE POLICE DEPARTMENT**

Please see the attached **Wanted!** Poster that the Police Department is circulating, and putting on Facebook and other social media. We want to encourage residents of Pinole to be the “eyes and ears” in the community and to report crimes when they see them.

- **CITIZEN ACADEMY COMING THIS SPRING!**

The Police Department will be sponsoring a Citizen Academy beginning May 21<sup>st</sup> and continuing until June 25<sup>th</sup>. Classes will meet on Saturdays from 9 a.m. to noon at the Public Safety Building. The Citizen Academy is designed to give an inside look at the Pinole Police Department. Speakers will include the Chief of Police, Police Officers, K-9 Officer, Dispatchers, Detectives, and others. There will also be a tour of a Contra Costa County jail facility. The Citizen Academy is open to Pinole residents and citizens who work in Pinole who are 18 and older. Please see the attached application form. Call Crime Prevention Officer, John Palmi, at 510-724-8961, for more information.

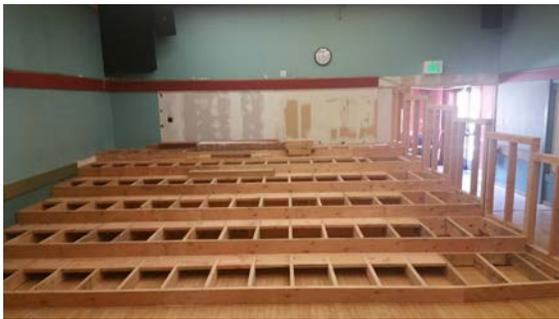
- **SENIOR CENTER ROOF PROJECT STATUS**

The roof for the Senior Center is complete. One last piece of specialty flashing was installed. So the roof is ready for the sunny season!



- **MEMORIAL HALL SEATING PROJECT IS COMPLETE**

A project that began in 2011 with a vision and approved funding from Measure WW was completed on Tuesday, April 5<sup>th</sup>. Memorial Hall now has theater style seating with amazing site lines. Additional funding for the project has been provided by the Pinole City Council, Community Players, and private donors. In addition, the carpeting was donated by Floor Dimensions of El Sobrante. The first performance where theater goers will enjoy the new seating will be Honk!, which opens on April 29<sup>th</sup>. Community members who are interested in seeing all of the revisions to Memorial Hall can visit the upcoming Open House, for which details will be announced soon.



- **WASTEWATER PLANT UPGRADE PROJECT STATUS**

The Council awarded the Pinole-Hercules WWTP Upgrade Project to Kiewit Infrastructure West Co. The first step for Kiewit is to provide the payment and performance bonds, the insurance required within the Contract Requirements, and to get a City of Pinole business license. We are hopeful that we'll see initial construction activity in early May.

- **WASTEWATER BOND REFINANCING BEING CONSIDERED**

At the April 5<sup>th</sup> meeting Council authorized establishing the required team of specialized consultants to evaluate the possibility of refinancing the existing 2006 Wastewater Bonds. Now is a good time to make this evaluation, as rates are lower than they were in 2006, and the 10 year pre-payment penalty period expires this year. Council directed staff bring back an analysis and rate impacts for staying with the remaining 20 year payback period, and for also extending it to 30 years. The interest is in determining whether or not additional funding would be available to maintain and/or improve our sewer collections system. The initial review of the idea, keeping the repayment period at the remaining 20 year term, it is anticipated we would save \$90,000 - \$100,000 per year in debt service payments. We expect to bring this item back to Council for discussion at the May 17<sup>th</sup> meeting.

- **GATEWAY SHOPPING CENTER PROJECT STATUS**

The sale of the Gateway property to the Developer has been completed and escrow closed on April 1<sup>st</sup>. The Building Division has issued several permits for the ongoing construction of various components of the Gateway project. Most notably, construction has begun on Sprouts. Also grading and site work has begun for Starbucks. We've already been notified by the Developer that an expansion to the construction hours will be needed to meet the tight timeline to provide the Sprouts building by their August 1<sup>st</sup> deadline. We are currently evaluating that request. We will provide periodic updates, including photos, as construction progresses.

- **CHANGES COMING WITH CITY CLERK RETIREMENT**

With the retirement of long time City Clerk Patricia Athenour, we will be seeing some changes in process. Unfortunately, after an exhaustive search we were unable to locate an Interim candidate while the full recruitment is conducted. Staff is working together to develop a plan to keep the most important of the Clerk's Office tasks on track until a new Clerk is hired.

The most significant impacts that the public will see are a change in the Council meeting management, and a return to action minutes for the Council meetings. For the time being, Assistant City Manager Hector De La Rosa will perform the Clerk's duties at the Council meetings, including collecting Speaker Cards and calling speakers to the podium. With regard to the meeting minutes, Patti has spoiled us for many years providing us with detailed summary minutes, which is beyond what the Council's adopted policies call for. Prior to Patti's arrival the minutes were action minutes, in accordance with the Council's policy. While we recognize that it is less convenient for all of us to have to use the video recording of the meetings to refresh our memories of the discussions that occurred, it is too time consuming to create the summary minutes – even Patti agrees with that! In the interim, a Minutes Clerk will be hired to prepare the minutes following each Council meeting. Since that contract will be based on an hourly rate, it is most cost effective to return to the Council approved policy of action minutes. Staff is working on time stamping each agenda item to make it a little easier for all of us to get to the specific item we are interested in reviewing. We appreciate everyone working with us as we make this transition.

- **2016 CITY-WIDE GARAGE SALE**

Your trash may be someone else's treasure! The Pinole City-Wide Garage Sale will be taking place on Sunday May 29<sup>th</sup> from 8:00 am - 1:00 pm. This fundraiser invites Pinole Residents to participate in a unique community event by hosting a garage sale at home, or by doing some shopping and visiting the sale sites.

By registering your garage sale with the City of Pinole Recreation Department, your sale will be listed on a City-Wide Map of Garage Sales and be included in online distribution. Treasure hunters will be directed straight to you. Print and online maps will be available May 20<sup>th</sup>. Registration is \$20 per address. All proceeds for this fundraiser will benefit the

Pinole Senior Center. Registration forms can be completed at the Pinole Senior Center front desk, or mailed to the Senior Center at 2500 Charles Ave. Pinole, CA 94564 along with the registration fee. The registration deadline is 4pm on May 9<sup>th</sup>. See the attached flyer for more information.

- **I-80 INTEGRATED CORRIDOR MOBILITY PROJECT**

The Technical Advisory Committee made up of local agency Public Works/Traffic, Caltrans, and a team of consultants met recently to be updated on the project implementation schedule. The Project is nearing the roll out phase. Visit <http://80smartcorridor.org/> for more information.



-END-

# Pinole Valley High School (PVHS) Budget Discussion & Project Recommendation



Facilities Subcommittee Special Meeting  
April 4, 2016

# PVHS Bid Result, March 15, 2015

<b>Bid</b>	
Base Bid (No Unit Costs)	\$127,377,880
Alternate #1 (Contractor Insurance, no OCIP*)	<u>\$2,516,122</u>
<b>Total (Base Bid + Alternate #1) – 6.07% above estimate range†</b>	<b>\$129,894,002</b>

**\* *Owner Controlled Insurance Program***

**†AOR & District Estimates (06/11/15 – 07/01/15): \$112,563,245 – \$122,465,404**

# PVHS New Campus

## Possible Construction Cost Impacts

There are several possible contributors to the cost as bid in March 2016 exceeding the cost as estimated in June 2013, including:

- Escalation (3% – 5% / year)
- Extended Design, DSA approval schedule
- Contracting Environment
  - Labor force availability
  - Volume of Bay Area projects bidding and under construction
  - Impacts of downward market forces (last 4 – 5 years) on available contracting community
- Site size and access affecting contractor logistics (onsite storage & staging, sequencing of work, etc.)

# PVHS Budget History

BOE Approved Project Budget - 2010	\$120,000,000
BOE Approved PVHS Technology Budget - 2010	900,000
BOE Approved PVHS FF&E Budget – 2010	1,000,000
Total BOE Approved Project Budget - 2010	\$121,900,000
<b><i>Budgeted Construction Cost (New Campus Phase)</i></b>	<b><i>\$84,600,000</i></b>

From 2010 through 2013, the project’s program was refined, community input incorporated, WCCUSD standards updated. The result was an adjustment to the project’s overall budget.

<b><i>Construction Cost (New Campus Phase), estimated June 2013</i></b>	<b><i>\$104,000,000</i></b>
BOE Approved Adjusted Project Budget - 2013	\$180,000,000
BOE Approved PVHS Technology Budget (No Adjustment)	900,000
BOE Approved PVHS FF&E Budget (No Adjustment)	1,000,000
Total BOE Approved Project Budget - 2013	\$181,900,000

# PVHS Budget Distribution

<b>BOE Approved Project Budget</b>	<b>\$181,900,000</b>
Completed Supporting Costs & Construction Projects	(\$36,200,000)
Remaining Phases (Budgeted): Temp Housing Demo, Sports Fields/Courts (Supporting & Hard Costs)	(\$18,500,000)
<b><i>Remaining Project Budget</i></b>	<b><i>\$127,200,000</i></b>

<b>Total Bid (6.07% above estimate range)</b>	<b>\$129,894,002</b>
Change Order Budget (5%)	\$6,494,700
Surveillance Devices, AV Equipment Budget	<u>\$2,500,000</u>
<b>Total Hard Cost Budget</b>	<b>\$138,888,702</b>
Supporting Costs (During New Campus Construction)	<u>\$20,600,000</u>
<b><i>Total Project Phase Budget</i></b>	<b><i>159,488,702</i></b>
<b><i>Additional Budget Required (w/o C.O.'s)</i></b>	<b><i>\$32,288,702</i></b>

# PVHS New Campus – Supporting Costs

Consultants Design & Bid Support Fees (Remaining) – <i>Contracted</i>	\$875,000
AOR Reimbursibles	150,000
<b>Services During Construction</b>	<b>Projected</b>
AOR Construction Admin. & Close Out – <i>Contracted</i>	\$3,838,904
Other Consultants (Construction Admin.) – <i>Proposed</i>	600,000
Construction Management – <i>Proposed</i>	2,800,000
Inspector of Record – <i>RFP Pending</i>	1,500,000
Testing & Inspection – <i>RFP Pending</i>	900,000
Waterproofing Consultant (Construction Admin.) – <i>RFP Pending</i>	150,000
SWPPP Consultant	100,000
Commissioning Consultant – <i>Contracted</i>	107,443
Photo-documentation – <i>Proposed</i>	150,000
<i>Supporting Cost Contingency (10%)</i>	<i>1,100,000</i>
Temporary Housing (Lease) – <i>Contracted (\$600,000/year)</i>	3,700,000
Technology	1,800,000
Fixtures, Furniture, & Equipment (FF&E)	2,300,000
Moving Services	750,000
<b>TOTAL (Inclusive of Design &amp; Bid Support Remaining Fees)</b>	<b>\$20,600,000</b>

# PVHS New Campus Alternatives for Consideration

Option A – Award as bid, increase project budget: \$32,300,000

- Increased budget will decrease available funding associated with the WCCUSD Long Range Facilities Master Plan by \$32.3M

Option B – Redesign project to 1,200 student capacity, and within existing budget:

- Reduce overall square footage
- Revise WCCUSD Standards (Preferred products, CHPS, etc.)
- Streamline Program Requirements
- Considerations:
  - Time for redesign and DSA approval, anticipated 12 – 24 months
  - Opportunity costs, anticipated (Escalation, portables lease, etc.) \$10M
  - Total reduction required with opportunity costs \$45.7M

Option C – Proceed with parts of scope and redesign remaining buildings

- Reduce classroom buildings student capacity, square footage
- Revise classroom buildings standards and program, resulting in lower cost per square foot Potential \$14M savings

# PVHS New Campus Recommendation Option A

Increase overall project budget:	\$32,300,000
Award to lowest responsive, responsible bidder	\$129,894,002

- Provides facilities and curriculum spaces necessary to support a high school program sooner than other options;
- Consistent with Board of Education direction on September 16, 2015 to proceed with the project as originally programmed and conceived;
- Preserves investment of design and associated costs for this phase, which approach \$15M

# PVHS Anticipated Timeline

Budget Impact & Adjustment (FSC)	April 4, 2016
Award of Contract Approval (BOE)	April 13, 2016
DSA Approval of Addenda 1, 2, 4, 6, 7, 8 (Addenda 3 & 5 do not require DSA approval)	Pending
Notice to Proceed Issued (Target)	Upon DSA Approval of Add. 1, 2, 4, 6, 7, 8
Construction Schedule	30 months

# Pinole Community service day

Helping is as easy as 1-2-3:

1

## REGISTER

Use the back of this form or visit [www.ci.pinole.ca.us/recreation](http://www.ci.pinole.ca.us/recreation)  
(Click on "Community Services Commission" on the left bar)

2

## VOLUNTEER

For a variety of 3 hour community projects including weeding along the creek, reviving parks and community centers, gardening at local schools and MORE! Volunteers will work 9-NOON.

3

## MEET & WORK

Meet at Pinole Youth Center at 635 Tennent Avenue for a FREE breakfast and FREE post event lunch! Head out to your project, meet neighbors, make a friend and make a difference for Pinole

# SATURDAY, MAY 21

8am breakfast; 9-noon service work; 12pm lunch  
Meet at the Pinole Youth Center  
635 Tennent Ave

Parks  
Make  
Life  
Better!



*Pinole Community Service Day is sponsored by the Pinole Community Services Commission. You may also register the morning of the event, beginning at 8am, at the Pinole Youth Center*

For more information call 510-724-9062 or email [recreation@ci.pinole.ca.us](mailto:recreation@ci.pinole.ca.us)





# Do you live, work, or travel in West County?

Learn how you can shape the future of West County transportation!

Help us design public transportation that works for you! We need your input to bring expanded and improved mass transit options like BART, commuter rail, bus rapid transit, and express buses one step closer to reality.

## Community Workshops - Evenings in Mid-April

Tuesday, April 12  
13831 San Pablo Avenue  
San Pablo

Wednesday, April 13  
2131 Pear Street  
Pinole

Thursday, April 14  
440 Civic Center Plaza  
Richmond

*All workshops will be held in City Council Chambers from 6:30 p.m. to 8:30 p.m. and include the same information. Pick the date that works for you!*

At each of the meetings, you'll have a chance to win five pre-loaded Clipper Cards (courtesy of [511ContraCosta.org](http://511ContraCosta.org)), and we are also providing refreshments. Starting one week before the meetings, you'll also be able to participate in a brief online survey at [www.WestCountyTransitStudy.com](http://www.WestCountyTransitStudy.com) to speak up for your preferred travel methods and favorite destinations.

Be a part of the solution, and make sure your voice is heard!

Visit [www.WestCountyTransitStudy.com](http://www.WestCountyTransitStudy.com) for more info.





# ¿Vive, trabaja o viaja en el oeste del Condado?

¡Entérese de cómo puede ayudar a darle forma al futuro del transporte en el oeste del Condado!

¡Ayúdenos a diseñar un transporte público que le sea de utilidad! Necesitamos sus comentarios y opiniones para lograr que aquellas opciones de transporte adicionales y mejoradas como BART, los trenes suburbanos, el transporte rápido en autobuses y los autobuses express estén más cerca de volverse realidad.

## Talleres comunitarios – Noches a mediados de abril

Martes, 12 de abril  
13831 San Pablo Avenue  
San Pablo

Miércoles, 13 de abril  
2131 Pear Street  
Pinole

Jueves, 14 de abril  
440 Civic Center Plaza  
Richmond

*Todos los talleres se llevarán a cabo en el Salón del Concejo Municipal de 6:30 p.m. a 8:30 p.m e incluirán la misma información. ¡Elija la fecha que más le convenga!*

En todas las reuniones tendrá la oportunidad de ganar cinco tarjetas precargadas Clipper Card (cortesía de [511ContraCosta.org](http://511ContraCosta.org)). A partir de una semana antes de las reuniones también podrá participar en una breve encuesta por Internet en [www.WestCountyTransitStudy.com](http://www.WestCountyTransitStudy.com) a fin de comentar acerca de sus métodos de transporte preferidos y sus destinos favoritos. Se servirán refrigerios.

¡Conviértase en parte de la solución y asegúrese de hacer oír su voz!

Visite [www.WestCountyTransitStudy.com](http://www.WestCountyTransitStudy.com) para obtener información adicional.



# Pinole Police Department



## Town Hall Meeting

Come to the Pinole Police Town Hall Meeting held at the Pinole Library meeting room. Chief Neil Gang will host the event and you will be able to meet your local Beat Officers, Dispatch, Detectives, Crime Prevention Unit, and your K-9 Officer along with K-9 Kaizer.

**April 27, 2016 6 p.m.**

**Pinole Library – 2935 Pinole Valley Road**



# WANTED!



**LOOKING FOR  
PINOLE POSSE MEMBERS  
FOR THE “SEE IT, SAY  
IT” CAMPAIGN**



**BECOME THE EYES AND EARS OF THE  
COMMUNITY BY HELPING REPORT CRIME.  
IF YOU SEE A CRIME, REPORT IT TO THE  
PINOLE POLICE DEPARTMENT BY CALLING  
510.724.1111**

# Pinole Police Department



## 2016 Citizen Academy

Free for Pinole residents at least 18 Years of age and older.

The Citizen Academy is designed to give an inside look at the Pinole Police Department. Speakers will include the Chief of Police, Police Officers, K-9 Officer, Dispatchers, Detectives, and others. There will also be a tour of a Contra Costa County jail facility.

**Sign-up today!**

Complete the attached application and submit it to the Crime Prevention Unit

Class Dates: May 21st through June 25th  
(5 Sessions)  
Class Times: Saturday mornings 9a-12p  
Class Location: Pinole Police Department

Topics Include:

- CSI/Evidence
- K9 Policing
- Dispatching
- School Policing
- And More...

# Pinole Police Department Citizen Academy Application Form

Name: \_\_\_\_\_  
Last First

Date of Birth: \_\_\_\_\_ Driver's License Number \_\_\_\_\_

Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City State Zip Code

Telephone: \_\_\_\_\_  
Home Work

List any medications or allergies we may need to know about:

\_\_\_\_\_

Have you ever been convicted of a criminal offense or have current criminal charges pending other than traffic infractions? If yes, please explain.

\_\_\_\_\_

\_\_\_\_\_

Emergency Contact \_\_\_\_\_

Address \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Cell/Work \_\_\_\_\_

Shirt Size: \_\_\_\_\_

Mail or fax to: Pinole Police Department  
Crime Prevention Unit  
880 Tennent Avenue  
Pinole, CA 94564  
FAX: (510) 724-9061

For more information please call:

John Palmini  
ph. 510.724.8961

# CITY-WIDE GARAGE SALE

**Sunday, May 29th 8:00am – 1:00pm**

\$20 to register

**Registration Deadline Monday 5/9/16**

*All proceeds benefit Pinole Senior Center*

*Registration open to Pinole Residents only*

## *Here's how to participate:*

- ◆ Register by returning completed registration form to the **Pinole Senior Center** at 2500 Charles Ave. Pinole, CA 94564 no later than 4 pm on May 9. Forms will not be accepted without \$20 registration fee.
- ◆ Help us spread the word by emailing your HOA, neighborhood groups, and friends. Feel free to post your own flyers! Garage sale map and registry will be available at [www.ci.pinole.ca.us/recreation](http://www.ci.pinole.ca.us/recreation) and at all City facilities starting May 20.
- ◆ Hold a garage sale at your home May 29, 2016 (8am - 1pm).

## *Why participate?*

- ◆ Your sale will be identified on a map distributed to shoppers.
- ◆ Get motivated to do your spring cleaning. Free your home of clutter and let your trash become someone else's treasure.
- ◆ You keep all of the proceeds from your own sale.
- ◆ Support Pinole Recreation programs! The Recreation Department strives to serve the community's youth, senior citizens, athletic programs, park-goers, and more.

For more info email [seniors@ci.pinole.ca.us](mailto:seniors@ci.pinole.ca.us) or call Taylor Melton at 510-724-9802.

## **Pinole Citywide Garage Sale 2016 Registration Form**

**Sunday, May 29th 8:00am – 1:00pm**



Name \_\_\_\_\_

Street Address/Sale Location \_\_\_\_\_  
\_\_\_\_\_

Nearest Cross Street \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Sale Description. Maximum of 20 words describing the items for sale and any other details about the sale you would like to include.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature X \_\_\_\_\_

By signing this form, you agree to:

1. Allow the use of your address in ads to promote this event
2. Abide by the City's Garage Sale Codes (must be on private property, signs must display dates and be removed within 24 hours after event)
3. Begin selling no earlier than 8:00am out of courtesy to neighbors
4. Commit to holding the sale on May 29, 2016

Registration forms are due May 9 by 4pm by mail or drop off to:

**Pinole Senior Center 2500 Charles Ave., Pinole, CA 94564**

**Registration not accepted without \$20 payment.**

**Make checks payable to City of Pinole.**