



# ADMINISTRATIVE REPORT

**DATE:** NOVEMBER 18, 2016

**TO:** MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

**FROM:** MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Monday, November 21, 2016 7:00 pm	Special Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, December 6, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, December 20, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **HOLIDAY TREE LIGHTING – DECEMBER 3<sup>RD</sup>**

The City of Pinole is pleased to host the annual Holiday Tree Lighting. This year's event will feature performances of Girl Scout Troop 30268, Pinole Senior Center Choir, Pinole Valley High School medley of choirs including the well loved show choir, as well as a procession from the Senior Center to the Holiday Tree led by the PVHS Marching Band.

There will be an activity corner for children as Girl Scout Troop 31373 will be collecting coats for the One Warm Coat Foundation.

Performances will be inside the Pinole Senior Center located at 2500 Charles avenue. Performances will begin at 2:30 pm. At 5:00pm the procession to the Holiday tree will begin to the San Pablo and Tennent avenue where the tree will be lit just after sunset.

For more information email Rochelle Johnson at [RJohnson@ci.pinole.ca.us](mailto:RJohnson@ci.pinole.ca.us)

- **SENIOR CENTER CRAB FEED – JANUARY 14<sup>TH</sup>**

Saturday, January 14<sup>th</sup>, 2017, Doors open at 5pm, Dinner at 6pm

Tickets are on sale for the Pinole Senior Center's 24<sup>th</sup> Annual Crab Feed Dinner. Spend a night eating delicious crab, enjoying fun company, and winning fantastic raffle prizes - all while contributing to the Center's biggest fundraiser of the year! In addition to a deliciously filling menu, there will also be a no host bar offering beer, wine, and select soft drinks (*No outside beverages permitted*). This year the Center will be offering an early bird special on tickets: \$40 per ticket before December 1st, \$45 per ticket after that. Tickets can be purchased at the Senior Center front desk. See flier for details.

## ITEMS OF INTEREST

- **SUGAR CITY SUPPLIES CONCRETE FOR GATEWAY PROJECT**

Fun fact: Sugar City supplied more than 90% of the concrete used to build the Gateway project, as self reported by the Developer. The other 10% was a special mix not available locally. We certainly appreciate the support of our local businesses!

- **NOVEMBER 15<sup>TH</sup> COUNCIL MEETING RECAP**

The City Council directed staff to continue moving forward to contract with Con Fire for our Chief and various administrative services. Staff is working with Con Fire to finalize the Agreement and is hoping to bring that for Council consideration at either the December 6<sup>th</sup> or 20<sup>th</sup> meeting.

The Council also approved the purchase of software to make our Building permit and Business License processes more convenient for our customers, via internet portals. More details to come as we implement the software over the next few months.

- **STARBUCKS COMING SOON...SPROUTS AND OTHERS TO FOLLOW**

Starbucks is planning for a November 30<sup>th</sup> opening. The issues with PG&E have been resolved, so you should be able to swing by and pick up your favorite drink and snack soon!

Sprouts is planning for a December 28<sup>th</sup> opening. As you can see from the signs, they are currently hiring so if you're in the market for a job stop by. We anticipate Orange Theory and The Habit to also open soon.

- **PG&E PATHWAYS PROJECT COMPLETE**

PG&E has finished planting trees provided as part of the Pathways program to remove trees that were in the vicinity of buried gas pipelines. Shown below is the before and after for Pinole Valley Park.



- [UPCOMING CITY HALL CLOSURES](#)

With the holiday season upon us, City Hall will be closed on November 24<sup>th</sup> and 25<sup>th</sup> for Thanksgiving. We will also be closed December 26<sup>th</sup> through January 2<sup>nd</sup>, reopening Tuesday, January 3<sup>rd</sup>.

- **PINOLE SEAT ON WCCUSD BOND OVERSIGHT COMMITTEE STILL VACANT**

The Pinole seat on the West Contra Costa County Unified School District Bond Oversight Committee remains vacant. If you are interested in being considered for appointment, see the District's website at:

<http://www.wccusd.net/site/default.aspx?PageType=3&DomainID=1&ModuleInstanceID=6159&ViewID=047E6BE3-6D87-4130-8424-D8E4E9ED6C2A&RenderLoc=0&FlexDataID=12739&PageID=1>

- **ADVISORY BOARDS VACANCIES**

Staff is accepting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, one (1) vacancy on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notices of vacancies are posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

-END-

# 24th Annual Crab Feed

Saturday January 14, 2017



**\$40.00 by December 1st**

**\$45.00 after December 1st**

**Generous servings of crab, pasta,  
salad, bread, and dessert!**

**No Host Bar  
Raffle**

**Doors open @ 5 Dinner @ 6**

Pinole Senior Center 2500 Charles Ave.

Pinole 510-724-9800