



# ADMINISTRATIVE REPORT

**DATE:** NOVEMBER 3, 2016

**TO:** MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

**FROM:** HECTOR DE LA ROSA, ASSISTANT CITY MANAGER

## PLACES TO BE

Date and Time	Event	Location
Tuesday, November 15, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, November 21, 2016 7:00 pm	Special Planning Commission Meeting	City Council Chamber 2131 Pear Street
Tuesday, December 6, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **CONTRA COSTA COLLEGE STUDENT VETERANS RESOURCE CENTER**

Grand Opening & Veterans Day Celebration – Contra Costa College invites the public for lunch and activities as they dedicate the new Student Veteran Resource Center, honoring student, faculty and staff. The event will be held at 2600 Mission Bell Drive on Thursday November 10<sup>th</sup>, 11:00 a.m. to 1:00 p.m. See attached flyer for more details.

- **VETERANS DAY MEMORIAL AND FLAG RETIREMENT CEREMONY**

The City of Pinole and The Pinole Historical Society invite the public to attend the 9<sup>th</sup> Annual Veterans Day festivities at Fernandez Park on Friday, November 11<sup>th</sup>, 11:00 a.m. to 12:00 p.m. Please join in to honor Veterans, past and present. See attached flyer for more details.

- **REFUSE TO BE A VICTIM**

Take a proactive role in your safety. Join us Saturday, November 12, 2016 in the Alex Clark Room, City of Pinole Public Safety Building, 880 Tennent Ave. Time is 1:00 p.m. to 4:00 p.m. Please RSVP by calling Bob Kopp at (510) 772-0016.

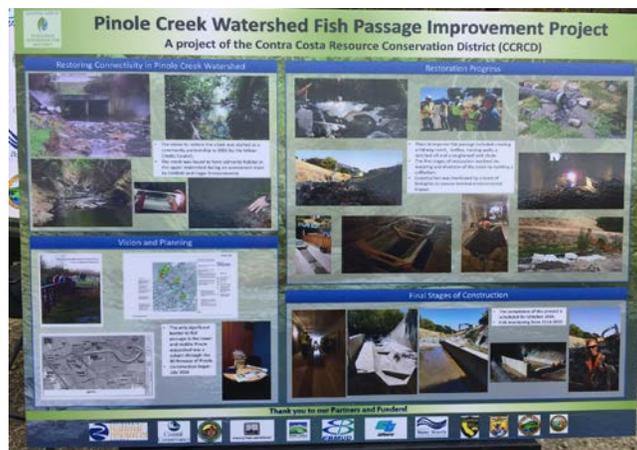
- **VINO AND CANVAS EVENT AT THE PINOLE YOUTH CENTER**

The Pinole Youth Center is pleased to announce the 1<sup>st</sup> annual Vino and Canvas Fundraiser scheduled for Saturday, November 12th from 6:30 p.m. to 9:30 p.m. Vino and Canvas invites adults to enjoy a glass of wine while painting a beautiful masterpiece. Tickets are on sale now at the Pinole Youth Center. For more information or to volunteer please, contact Ally Renshaw at (510) 724-9004 or [youth@ci.pinole.ca.us](mailto:youth@ci.pinole.ca.us).

## **ITEMS OF INTEREST**

- **PINOLE CREEK FISH LADDER PROJECT RIBBON CUTTING**

On Monday, October 24<sup>th</sup> the Contra Costa Resource Conservation District hosted a ribbon cutting event behind the AMF Bowling Alley, at the site of the Pinole Creek Fish Ladder project. The project was made possible by grants from six (6) funding partners, and opened the culvert under the I-80 overpass to allow the fish to swim upstream, where they can access spawning areas. The event was well attended. Some of the attendees included Congress Mike Thompson, a representative for Assembly Member Tony Thurmond, a representative for Supervisor Federal Glover, Mayor Swearingen, Mayor Pro Tem Long, Council member Toms, incoming Treasurer Dina Rosales, and several Planning Commissioners. Below are some photos that were provided by Jeff Rubin – thank you Jeff!



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- **PINOLE VALLEY HIGH SCHOOL CONSTRUCTION PROJECT STATUS**

WCCUSD has provided the latest 3-week look ahead construction schedule, attached for reference.

- **CONTRA COSTA COUNTY VOTING DROP-OFF BOXES**

Contra Costa residents will find it easier to vote in the upcoming November 8<sup>th</sup> Election, as the Contra Costa Elections Office once again partners with local agencies to provide convenient “CoCo Vote-N-Go” drop off locations, prior to and on Election Day.

Voters will find the drop-off boxes at all Contra Costa City Halls and the County Administration Building, located at 651 Pine St. in Martinez.

There are six new drop-off locations in Contra Costa County for the November 2016 election which include the Discovery Bay Community Center, the Kensington Library, the El Sobrante Library, the Crockett Library, the Ygnacio Valley Library and the Dougherty Station Library.

- **CONTRA COSTA COUNTY HEALTH REQUESTS YOUR INPUT**

Misuse of prescription medication has become a serious public health issue in Contra Costa County and across the nation. We need your input to help identify the best methods of disposing unused, expired or unwanted, and left-over prescription medication. If you are an adult resident of Contra Costa County, please take a moment to complete our survey on prescription drug disposal options.

**We want your input!**

**[https://www.surveymonkey.com/r/Contra\\_Costa\\_Prescription\\_Drug\\_Disposal\\_Survey](https://www.surveymonkey.com/r/Contra_Costa_Prescription_Drug_Disposal_Survey)**

- **PACE PROGRAM – CALIFORNIAFIRST REPORT**

On November 3, 2015, the City Council approved a Resolution authorizing CaliforniaFIRST to offer Property Assessed Clean Energy (Pace) Program funding to residents of the City. Since CaliforniaFIRST launched its Residential PACE program in Summer, 2014, 13,800 projects are funded or under construction, totaling \$380 million.

Since its launch in Pinole in 2015, a total of 47 projects were approved in the amount of \$1,342,800 with 58 KW of solar installed and the equivalent of 138 cars off the road in GHF reductions.

Attached is a table with a detailed summary of program activity and economic and environmental impacts in the City of Pinole and Contra Costa County.

- **ADVISORY BOARDS VACANCIES**

Staff is accepting application for vacancies on various City approved Advisory Boards. Currently, there are three (3) vacancies for the Community Services Commission, one (1) vacancy on the Traffic and Pedestrian Safety Committee (TAPS), and a vacancy for a representative and alternate for the Contra Costa Library Commission.

Notices of vacancies are posted on the City's Website, Cable services, and in the City Hall lobby. If you aware of any citizens who are interested in serving their community as a Board member please have them apply at City Hall.

- **CURRENT BUILDING PERMIT ACTIVITY**

Below is a brief summary of the City's building permit activity for the past thirteen months.

Month	Number of Building Permits	Value
October 2016	43	\$720,060
September 2016	61	\$537,347
August 2016	60	\$1,611,319
July 2016	50	\$493,397
June 2016	65	\$920,545
May 2016	76	\$1,253,780
April 2016	80	\$10,736,830
March 2016	62	\$613,059
February 2016	57	\$964,320
January 2016	51	\$837,264
December 2015	47	\$723,177
November 2015	49	\$439,436
October 2015	67	\$885,659

**Source: Development Services Department November 2, 2016**

- **CODE ENFORCEMENT ACTIVITY SUMMARY**

Below is a brief summary of the City's Code Enforcement activity for the past thirteen months.

<b>Month</b>	<b>New Cases</b>	<b>Cases Closed</b>
October 2016	9	44
September 2016	68	18
August 2016	23	31
July 2016	14	8
June 2016	39	17
May 2016	21	6
April 2016	10	18
March 2016	15	13
February 2016	11	7
January 2016	12	12
December 2015	11	11
November 2015	9	2
October 2015	11	10

**Source: Development Services Department – November 2, 2016**  
**New Cases – Cases initiated in a given month**  
**Cases Closed – Cases closed in a given month**

-END-

*The Pinole Historical Society  
and the  
City of Pinole*

invite you to participate in the  
9th annual

**VETERANS DAY MEMORIAL AND  
FLAG RETIREMENT CEREMONY**

**Friday, November 11, 2016**

**11 a.m.-noon, Fernandez Park, Pinole**

Please join us as we honor our veterans,  
past and present, living and deceased.

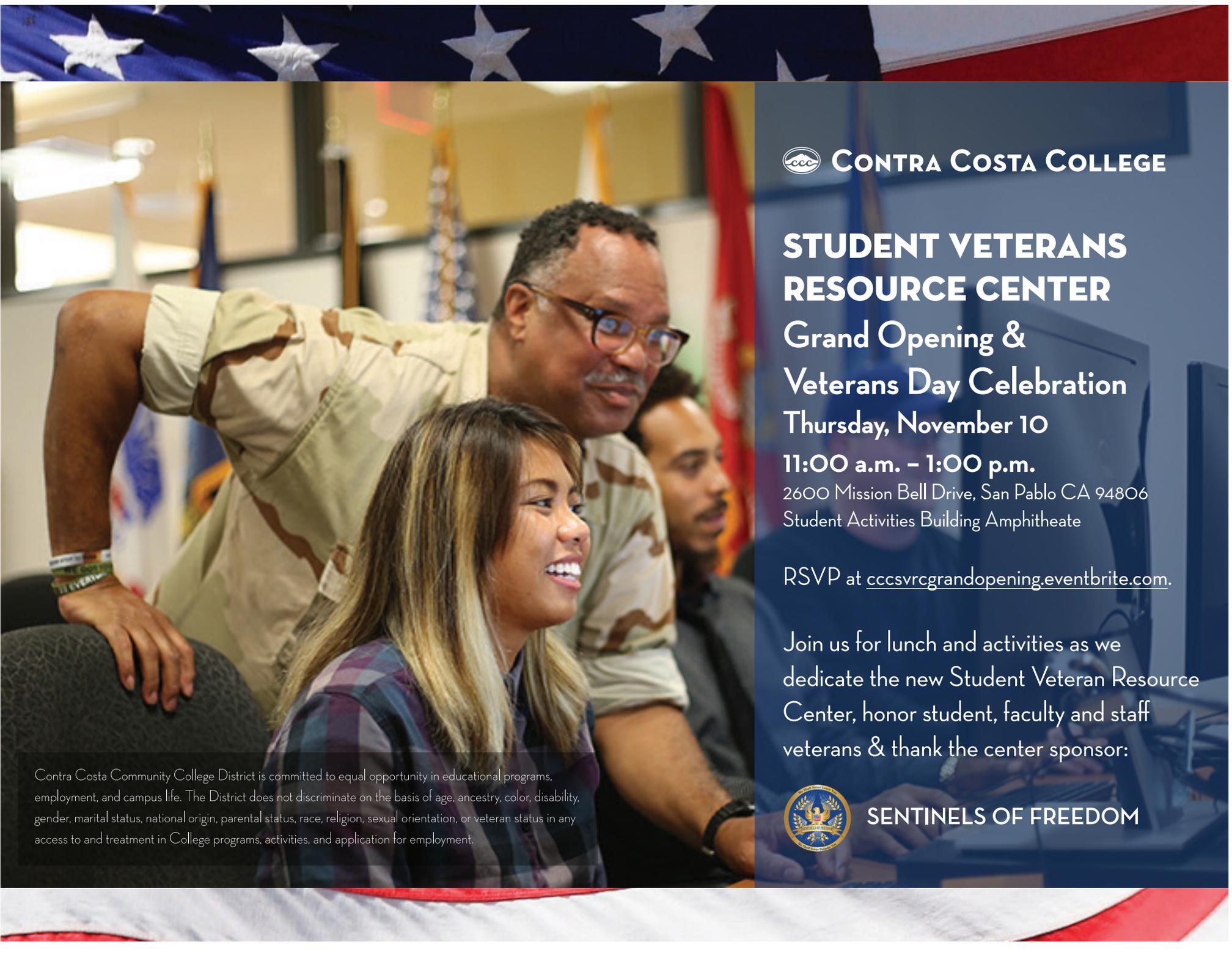
*To donate a flag for the retirement ceremony,  
please call (510) 724-9507  
or e-mail [info@PinoleHistoricalSociety.org](mailto:info@PinoleHistoricalSociety.org).*

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For more information, contact the  
Pinole Historical Society  
[www.PinoleHistoricalSociety.org](http://www.PinoleHistoricalSociety.org)  
[info@PinoleHistoricalSociety.org](mailto:info@PinoleHistoricalSociety.org)

Pinole  
**Historical**  
Society





**CONTRA COSTA COLLEGE**

# **STUDENT VETERANS RESOURCE CENTER**

## **Grand Opening & Veterans Day Celebration**

**Thursday, November 10**

**11:00 a.m. – 1:00 p.m.**

2600 Mission Bell Drive, San Pablo CA 94806  
Student Activities Building Amphitheatre

RSVP at [ccsvrcgrandopening.eventbrite.com](https://ccsvrcgrandopening.eventbrite.com).

Join us for lunch and activities as we dedicate the new Student Veteran Resource Center, honor student, faculty and staff veterans & thank the center sponsor:



**SENTINELS OF FREEDOM**

Contra Costa Community College District is committed to equal opportunity in educational programs, employment, and campus life. The District does not discriminate on the basis of age, ancestry, color, disability, gender, marital status, national origin, parental status, race, religion, sexual orientation, or veteran status in any access to and treatment in College programs, activities, and application for employment.

# Refuse To Be A Victim



## Take a pro-active role in your personal safety!

Here are just a few of the things you will learn from the seminar:

- How to minimize risk of victimization
- How to create a personalized safety plan, before it is needed
- An array of personal safety strategies

This crime prevention seminar presents a variety of information to help you take a pro-active role in personal safety

**Join us Saturday, November 12, 2016 in the  
Alex Clark Room**

**City of Pinole Public Safety Building  
880 Tennent Avenue**

**Time: 1:00pm – 4:00pm**

Reserve a spot by calling Bob Kopp at (510) 772-0016



# Vino & Canvas

## Fundraiser

The Pinole Youth Center would like to celebrate their 1st annual fundraiser of art and fun with the community.

Vino & Canvas invites **ADULTS** to enjoy a glass of wine, while painting a beautiful masterpiece. Tickets on sale **NOW** at the Pinole Youth Center

**Date: 11/12/2016**

**Time: 6:30pm -  
9:30pm**

**Tickets \$30**

**Pinole Youth Center  
635 Tennent Ave  
Pinole CA 94564**

**Contact:  
510-724-9004  
youth@ci.pinole.ca.us**



## CA1ST Residential PACE Activity Program Inception (Summer, 2014) Through Q3 2016

Quarter(s)		(All)										
County	Applications		Funded/Under Construction		One-Time Impacts	KW Installed	Project Type Shares			Lifetime Impacts (i.e. Over Useful Life of Installed Measures)		
	# of Apps Approved	Potential \$ Value of Approved Apps	# of Projects	\$ Value of Projects	# of Jobs Created (Direct, Indirect, Induced)	# of KWs of Solar Installed	Renewable Energy Projects	Energy Efficiency Projects	Water Efficiency Projects	GHG Reductions (Metric Tons)	Cars off the Road Equivalent	Water Conserved (Gallons)
California	40,472	\$1,176,532,905	13,798	\$383,057,195	4,613	30,832	51%	44%	5%	464,771	98,067	631,907,994
Contra Costa	3,156	\$86,533,120	1,270	\$32,438,951	384	2,691	53%	44%	4%	38,987	8,226	35,175,583
Antioch	600	\$16,255,138	224	\$5,600,170	62	520	59%	37%	4%	6,824	1,440	5,135,451
Brentwood	308	\$8,606,498	128	\$3,353,694	28	443	84%	13%	3%	4,287	904	2,623,777
Clayton	55	\$1,766,827	20	\$534,452	6	49	58%	40%	2%	644	136	187,509
Concord	270	\$7,515,390	114	\$2,920,755	37	205	45%	52%	3%	3,456	729	2,520,508
Danville	129	\$3,677,766	63	\$1,641,169	22	99	38%	58%	4%	1,787	377	1,853,979
El Cerrito	72	\$2,171,895	26	\$902,863	11	64	45%	54%	1%	1,156	244	467,371
Hercules	81	\$1,931,965	33	\$717,506	10	52	44%	56%	0%	927	195	0
Lafayette	65	\$2,052,326	29	\$866,909	12	49	36%	59%	5%	957	202	969,678
Martinez	155	\$4,075,041	65	\$1,474,870	20	85	37%	61%	2%	1,756	371	786,314
Moraga	14	\$387,345	8	\$217,265	4	0	0%	87%	13%	147	31	1,110,240
Oakley	252	\$6,834,745	117	\$3,087,062	33	303	62%	29%	9%	3,726	786	9,339,645
Pinole	47	\$1,342,844	17	\$498,072	5	58	73%	27%	0%	655	138	0
Pittsburg	351	\$9,185,398	141	\$3,736,955	41	359	61%	36%	3%	4,674	986	3,048,745
Pleasant Hill	133	\$3,441,715	51	\$1,267,623	18	57	29%	66%	5%	1,410	298	2,827,594
Richmond	287	\$7,773,182	92	\$2,226,714	28	170	48%	50%	2%	2,816	594	1,842,750
San Pablo	49	\$1,420,520	10	\$213,909	3	18	52%	48%	0%	269	57	0
San Ramon	145	\$3,698,493	69	\$1,467,959	21	74	32%	63%	4%	1,571	332	2,090,640
Walnut Creek	143	\$4,371,024	63	\$1,711,003	24	86	32%	67%	1%	1,925	406	371,384

Pinole High School		M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T
Task ID	10/25/16	24	25	26	27	28			31	1	2	3	4			7	8	9	10	11			12	13	14	15
Site1050	SWPP control	X	X	X	X	X			X	X	X	X	X			X	X	X	X	X			X	X	X	
Site1090	Earthwork,rough grading & off haul	X	R	W																						
Site1150	Install SS U.G. piping																									
Site1160	Install SD U.G. piping																									
Site1230	Install DW U.G. piping	X																								
Site1240	Install FW U.G. piping	X																								
Site1220	Install CHWS&R U.G. piping																									
Site1166	Install perimeter underdrains																									
Site7500	lime treat access roads		R	W	W	W			W	W	X	X	X	X												
Site7520	fine grade access roads	X	R	W										X	X											
Site7550	place/grade base access road															X	X	X	X							
Site7000	lime treat north parking lot.										X	X	X	X												
Site7020	fine grade north lot		R	W									X			X										
Site7050	place/grade base rock north lot															X	X	X	X							
Site1250	UG Conduit Site															X	X	X	X	X						
AFDN1020	Excavate footings - Bldg A- Phase 1	W	R	W	X	X																				
AFDN1030	Footing Sleeves - Bldg. A- Phase 1	W	R	W	X	X																				
AFDN1140	Underground electrical - Bldg A- 1																									
AFDN1140	Underslab electrical - Bldg A - 1																									
AFDN1050	Place rebar in ftgs.-Bldg A - Phase 1	W	R	W	W	W			W	W	W	X	X			X	X	X								
AFDN1060	Rebar templates - Bldg. A Phase 1	W	R	W	W	W			W	W	W	X	X			X	X									
AFDN1070	Rebar dowels - Bldg. A Phase 1	W	R	W	W	W			W	W	W					X	X	X	X	X						
AFDN1080	Set anchor bolt/embeds- Bldg. A 1									X	X	X	X			X	X									
AFDN1090	Place concrete in footings Bldg A 1																	2								
AFDN1100	Strip forms/clean footing tops - A 1																	X	X	X						
AFDN1400	Form orch pit/rigging/stem walls A1	X	R	X	W	W			X	X	X	X	X			X	X	X	X	X			X	X	X	
AFDN1420	place rebar orch pit/rigging walls A 1								X	X	X	X	X													
AFDN1410	install embeds orch pit/rigging A 1										X	X	X			X	X									
AFDN1500	form stem walls Bldg A Phase 1															X	X	X	X	X			X	X	X	
AFDN1430	pour conc. Orch pit/rigging walls																			1						
AFDN1110	Underslab drains/Theatre - Bldg. A	R	F	I																						
AFDN1115	Underlab plumbing - Bldg A Phase 1																									
EFDN1110	Form/pour stem walls @perim ftg - E	X	R	X	X	X																				
EFDN1180	edge forms/closures - E	X	R							X	X	X	X			X	X	X	X	X						
EFDN1140	Underslab drainage perf. pipe- Bldg. E																									
EFDN1130	Underslab electrical - Bldg E		R	X	X	X			X	X	X	X	X													
EFDN1125	Underslab plumbing - Bldg E	X	R	X	X	X			X																	
EFDN1150	class 2 permeable															X	X	X	X							
EFDN1160	membrane/sand for SOG																						X	X	X	
EFDN1200	form depressions SOG - Bldg E																								X	
EFDN1170	place rebar SOG - Bldg E																								X	
CFDN1010	Layout footings - Bldg C	X	R	W	R	W			X	X	X	X	X													
CFDN1020	Excavate footings - Bldg C	X	R	W	R	W			W	X	X	X	X			X	X									
CFDN1050	Place rebar in footings - Bldg C											X	X			X	X	X	X	X			X	X		
CFDN1080	Install anchor bolts - Bldg C															X	X	X	X	X			X	X	X	
CFDN1060	Rebar templates - Bldg C															X	X	X	X	X			X	X		
CFDN1070	Rebar dowels - Bldg. C																X	X	X	X			X	X		
CFDN1090	Place concrete spread ftgs/tie beams																		1							
CFDN2000	Excavate elevator pit Bldg C											X	X													
CFDN2010	Place rebar at elevator pit															X	X									
CFDN2020	Form/pour elevator pit bottom																	X	X							



Joseph E. Canciamilla  
County Clerk-Recorder and  
Registrar of Voters

Scott O. Konopasek  
Assistant County Registrar

## CONTRA COSTA COUNTY ELECTIONS DIVISION

555 Escobar Street, Martinez, CA 94553  
(925) 335-7800

FOR IMMEDIATE RELEASE  
October 4, 2016

CONTACT: Paul Bugarino, Community Education and Engagement Specialist  
PHONE: 925-335-7805

### **DROP-OFF BOXES RETURN TO CONTRA COSTA CITY HALLS THIS MONTH**

*Residents can save postage and time with this expanding vote-by-mail program*

Contra Costa residents will find it easier to vote in the upcoming November 8th Election, as the Contra Costa Elections Office once again partners with local agencies to provide convenient "CoCo Vote-N-Go" drop off locations, prior to and on Election Day.

Voters will find the drop-off boxes at all Contra Costa city halls and the County Administration Building, located at 651 Pine St. in Martinez, starting the week of October 10<sup>th</sup> -- when permanent vote-by-mail ballots are mailed.

There are six new drop-off locations in Contra Costa County for the November 2016 election; the Discovery Bay Community Center, the Kensington Library, the El Sobrante Library, the Crockett Library, the Ygnacio Valley Library and the Dougherty Station Library.

"We are excited to work with all of these local partners to be able to offer voters this opportunity to drop off their ballots in a safe and secure fashion," said Joe Canciamilla, Contra Costa Registrar of Voters. "We urge voters to take advantage of this service."

The City of Pinole's drop off box is located at City Hall, 2131 Pear Street.

Contra Costa voters can drop their ballot at any location, regardless of where they live. The distinguishable boxes will be available during normal business hours.

The postage for vote-by-mail envelopes this election is 68 cents; however, the drop-off box service eliminates the need for those stamps.

City staff members will have the popular "I Voted" stickers available for those who drop off their ballots.

Ballots must be postmarked on or before November 8<sup>th</sup>. Ballots may also be dropped off between 8:00 am and 5:00 pm at the Contra Costa Elections Office in Martinez, located at 555 Escobar Street, or at any polling place on Election Day.

For more information about voting by mail, call 925-335-7800 or visit the Elections Office website at [www.cocovote.us](http://www.cocovote.us).

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