



# ADMINISTRATIVE REPORT

DATE: FEBRUARY 4, 2016

TO: MAYOR AND CITY COUNCIL  
BEN REYES, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

## PLACES TO BE

- UPCOMING CITY COUNCIL/COMMISSION/COMMITTEE MEETINGS/EVENTS

Date and Time	Event	Location
Tuesday, February 9, 2016 7:00 p.m.	Special City Council Meeting	City Council Chamber 2131 Pear Street
Tuesday, February 16, 2016 7:00 p.m.	City Council Meeting	City Council Chamber 2131 Pear Street
Monday, February 22, 2016 7:00 p.m.	Planning Commission Meeting	City Council Chamber 2131 Pear Street

- WASTEWATER PLANT UPGRADE PROJECT COMMUNITY MEETING –  
FEBRUARY 17, 2016 7:00 PM IN THE CITY COUNCIL CHAMBER

The City of Pinole will be hosting a community meeting to provide an update on the Wastewater Plant Upgrade Project. We expect the Construction Manager and a representative from the contractor (yet to be awarded) to be present to discuss the project and answer questions. The attached letter has already been mailed to residents in Pinole and Hercules who reside within 1000 feet of the Plant, but of course the entire community is invited.

- SPRING EGG HUNT

Bring your family and friends to Fernandez Park on Saturday, March 26<sup>th</sup> to hunt for candy and Spring Eggs. The Spring Bunny will be available to take pictures with children and families 9-10 am and the hunt will begin at 10 am. The Pinole Youth Foundation will provide

coffee and hot chocolate. We are also very please that Interact will be volunteering for the day's activities to help children find all of their treasures.

Each age group will have a designated area for this event. Please arrive early so you have time to find the hunt for your age group. If you have any further questions contact our Youth Services Coordinator at 510-724-9004 or [youth@ci.pinole.ca.us](mailto:youth@ci.pinole.ca.us). Fernandez Park is located at 595 Tennent Ave. Pinole CA

## ITEMS OF INTEREST

- **VERIZON CELL SITE LOCATION APPEAL TO BE HEARD BY THE CITY COUNCIL AT A SPECIAL MEETING – FEBRUARY 9<sup>TH</sup>**

The City Council will hear Verizon's appeal of the Planning Commission's denial of their application to locate a cell facility on Pfeiffer Lane. The period for submittals to be attached to the agenda materials has passed. The full agenda packet is available on the City's website by following either of the below links.

<http://www.ci.pinole.ca.us/admin/docs/cc-rda/2016/2016-02-09/AG-2016-02-09.pdf>

<http://www.ci.pinole.ca.us/planning/verizon.html>

As noted above, the meeting will be held at 7:00 pm in the City Council Chamber.

- **WASTEWATER PLANT UPGRADE PROJECT**

This project continues to move forward. At the Pinole/Hercules Wastewater Subcommittee meeting on February 4<sup>th</sup> the anticipated project budget of approximately \$52 million was unanimously approved. That allowed us to complete the paperwork to submit our loan application to the Water Resources Board State Revolving Loan Fund. All of the documents are complete and we are awaiting submittal instructions from the State.

Also at the February 4<sup>th</sup> meeting, the Subcommittee voted unanimously to recommend to the Pinole City Council that they award the construction contract to Kiewit, the low bidder. This item will be on the February 16<sup>th</sup> Council agenda for consideration. As noted above, there will be a community meeting regarding this project on February 17<sup>th</sup> at 7:00 pm in the Council Chamber.

- **SENIOR CENTER ROOF REPLACEMENT PROJECT STATUS**

The recent nice weather has allowed this project to get underway. The old metal roof is off and the waterproof membrane has been installed. The contractor began installing the new metal roof at the

end of last week. At this point they are about 40% complete. Depending on weather and some installation details, we expect the project to be completed by the second week of March.



- **OPEN RECRUITMENTS FOR CITY BOARDS AND COMMISSIONS**

There are several vacancies our City boards and commissions! If you are a citizen interested in community service in a variety of disciplines, there are several opportunities available.

- Traffic and Pedestrian Safety Commission
- Community Services Commission
- Pinole representatives on the Contra Costa Library Commission
- Pinole representative on the Contra Costa County Advisory Council on Aging (Regional board appointment)

The filling period for all of these boards are open until filled.

For further information, please contact the Pinole City Clerk's Office at 510-724-8928 or email: [pathenour@ci.pinole.ca.us](mailto:pathenour@ci.pinole.ca.us)

Information and applications are also available on the City website under the Current News Article [http://www.ci.pinole.ca.us/live/news/advisory\\_board.html](http://www.ci.pinole.ca.us/live/news/advisory_board.html); and for the Planning Commission at <http://www.ci.pinole.ca.us/live/news/planning-vacancy.html>.

- **PLANNING COMMISSION APPROVES THE CELL STRUCTURE COMPONENT OF CVS APPLICATION, CONTINGENT ON DESIGN REVIEW/APPROVAL**

CVS has submitted an application to relocate to the corner of Appian and Canyon. The Planning Commission considered the component of this application that includes a cell

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service structure at its January 25<sup>th</sup> meeting. The Commission approved the Conditional Use Permit for the cell site, conditioned on developing an acceptable design. A subcommittee of the Commission will consider design options, and the full Commission will review the recommendations at the February 22<sup>nd</sup> meeting.

- **CITY COUNCIL APPROVES AMENDMENT TO GATEWAY LEASE**

At their February 2<sup>nd</sup> meeting the Council approved an amendment to the lease agreement with Thomas Properties LLC, allowing the Developer to purchase the property. In order to get the financing required for construction, the Developer needed to purchase the property sooner than expected. Council wanted assurances that the Sprouts would be built if the sale was approved. City staff has seen the Lease Agreement between the Thomas' and Sprouts, which requires the building to be delivered by July 30, 2016. In addition, the Development Agreement executed by the City and Thomas Properties LLC specifically names "Sprouts" as the west side anchor tenant. Any other tenant placement, without approval of the City and amendment to the Agreement, would violate the Agreement. At this time the Developer is close to receiving the grading permit for the west side of the project, so keep an eye out for dirt to be moving soon.

- **CITY WEBSITE TO BE DOWN MARCH 4<sup>TH</sup> – 7<sup>TH</sup>**

ABAG, who hosts our website, is moving their offices from Oakland to San Francisco. Due to the move, our website will be down during this period.

-END-



# CITY OF PINOLE

## PINOLE-HERCULES WATER POLLUTION CONTROL PLANT

11 Tennent Avenue  
Pinole, CA 94564

Phone: (510) 724-8963  
FAX: (510) 724-9069

January 11, 2016

Property Owner:

Re: Neighborhood Meeting to discuss Pinole-Hercules Water Pollution Control Plant Improvements – **February 17<sup>th</sup>, 2016 at 7:00p.m. at the Pinole City Council Chambers**

The City of Pinole in February 2016 will be awarding a \$43 million dollar contract to improve the existing Wastewater Treatment Plant. The proposed improvements will keep the Cities consistent with the treatment plant requirements determined by the State Regional Water Quality Control Board. The improvement contract will take 32 to 36 months to complete and will involve certain inconveniences to the neighborhood around the plant. We will endeavor to minimize the inconveniences to you and your neighbors.

The attached map depicts the proposed access and vehicle & equipment parking for the contractor and the various subcontractors. The contractor/subcontractor work hours will be 8 AM to 5 PM, Monday – Friday, unless special circumstances require the contractor/subcontractors to work additional hours.

This contract includes removal of existing concrete based improvements and the driving of friction piles to support the new improvements. We will restrict these noisy work items to the hours from 10 AM to 3PM.

The existing East Bay Regional Park Improvements will remain open with certain safety restrictions. The contractor/subcontractors will be using a portion of the grass area outside the plant to stage their materials and supplies. Also, this WPCP improvements contract does include certain improvements to the walkway area around the plant. In addition, East Bay Regional Park District is planning certain improvements to their pathway around the plant, including a pedestrian bridge across the RR tracks.

If you have questions about anything connected with the WPCP project, please consider writing email [apetrie@ci.pinole.ca.us](mailto:apetrie@ci.pinole.ca.us) or calling me at (510) 724-9017 so that I can directly answer your questions and provide these same answers at the February 17<sup>th</sup> Neighborhood Meeting at 7:00p.m.

Sincerely,

Al Petrie  
Interim Development Services Director/City Engineer





**Put it on your calendar!!!**



# Spring Egg Hunt

**Saturday, March 26, 2016  
Fernandez Park**

Don't forget your basket!



**9:00 am**

**Pictures with the bunny!**  
Please, bring your own camera to take pictures with the bunny. Coffee and hot chocolate bar!

*\*Sponsored by Pinole Youth Foundation\**

**10:00 am**

**The hunt begins!**  
Designated locations for ages. Please, find your child's appropriate designated location.



2-5

6-9

10 +



# FREE!

Pinole Youth Center  
635 Tennent Ave.  
youth@ci.pinole.ca.us  
510-724-9052

**Animal Services Department** **Contra  
Costa  
County**

4800 Imhoff Place  
Martinez, California 94553-4300  
(925) 335-8300

910 San Pablo Avenue  
Pinole, California 94564-2347  
(510) 374-3966

**Beth Ward**  
Animal Services Director

**RECEIVED**

**JAN 25 2016**

**CITY OF PINOLE  
CITY MANAGER'S OFFICE**



January 13, 2016

Dear City Manager:

Enclosed are the animal-related activities and statistics for services provided to your city for the month of December, 2016 and an annual report for 2015. These statistics give you a report of the varied activities we have handled.

Please note, however, that due to a problem with the phone reporting system, our phone stats for last month may be slightly inaccurate. This is being corrected. Thank you for your patience.

If you have any questions regarding the specifics of the activities and statistics, please do not hesitate to call our office at 925-335-8370.

Yours truly,

**Beth Ward**  
Animal Services Director

Enclosure



CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT

SUMMARY OF ANIMAL ACTIVITIES AND ACTIONS

For the Period: 12/1/2015 - 12/31/2015

**PINOLE**

	Total
Assist - Others	1
Assist - Police	1
Deceased - Dogs & Cats	3
Deceased - Others	1
Deceased - Wildlife	9
Investigations - Inhumane	4
Investigations - Noise	3
Investigations - Ordinance	1
Investigations - Rabies (Human Exposure)	4
Stray Animals - Dogs & Cats	14
Stray Animals - Wildlife	2
Telephone Calls (Not Resulting in Activity)	14
Transport Animal - To/From Vet/Lindsay Museum	7
<b>Total</b>	<b>63</b>

Number of Activities by Activity Type

	Total
Assist - Others	1
Assist - Police	8
Deceased - Dogs & Cats	3
Deceased - Others	1
Deceased - Wildlife	9
Investigations - Inhumane	14
Investigations - Noise	6
Investigations - Ordinance	3
Investigations - Rabies (Human Exposure)	12
Stray Animals - Dogs & Cats	12
Stray Animals - Wildlife	3
Telephone Calls (Not Resulting in Activity)	14
Transport Animal - To/From Vet/Lindsay Museum	8
<b>Total</b>	<b>94</b>

Number of Calls/Contacts/Actions Related to Activities



CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT

Pinole

Animals Handled

12/1/2015 to 12/31/2015

		CAT	DOG	OTHER	Total
<b>DEAD ANIMALS HANDLED</b>	Field Impound	2	0	6	8
	Night Deposit	1	0	0	1
	Over the Counter	1	1	0	2
	<b>Total</b>	<b>4</b>	<b>1</b>	<b>6</b>	<b>11</b>
<b>LIVE IMPOUNDS</b>	Field Impound	1	3	0	4
	Night Deposit	0	2	0	2
	Over the Counter	1	14	1	16
	<b>Total</b>	<b>2</b>	<b>19</b>	<b>1</b>	<b>22</b>
<b>Total</b>		<b>6</b>	<b>20</b>	<b>7</b>	<b>33</b>



CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT

SUMMARY OF ANIMAL ACTIVITIES AND ACTIONS

For the Period: 1/1/2015 - 12/31/2015

**PINOLE**

	Total
Assist - Others	7
Assist - Police	8
Deceased - Dogs & Cats	62
Deceased - Others	5
Deceased - Wildlife	82
Investigations - Inhumane	25
Investigations - License	1
Investigations - Noise	27
Investigations - Ordinance	23
Investigations - Other	7
Investigations - Rabies (Human Exposure)	34
Investigations - Rabies (Wild Vs Domestic Animal)	1
Investigations - Rabies/Transport Specimens to Lab	2
Other Activities	4
Owned Animal Requests	1
Owned Animal Surrenders	3
Stray Animals - Dogs & Cats	206
Stray Animals - Others	9
Stray Animals - Wildlife	27
Telephone Calls (Not Resulting in Activity)	426
Transport Animal - To/From Vet/Lindsay Museum	87
<b>Total</b>	<b>1,035</b>

Number of Activities by Activity Type

	Total
Assist - Others	13
Assist - Police	26
Deceased - Dogs & Cats	63
Deceased - Others	5
Deceased - Wildlife	79
Investigations - Inhumane	57
Investigations - License	1
Investigations - Noise	51
Investigations - Ordinance	53
Investigations - Other	12
Investigations - Rabies (Human Exposure)	224
Investigations - Rabies (Wild Vs Domestic Animal)	1
Investigations - Rabies/Transport Specimens to Lab	1
Other Activities	4
Owned Animal Requests	1
Owned Animal Surrenders	8
Stray Animals - Dogs & Cats	356
Stray Animals - Others	16
Stray Animals - Wildlife	46
Telephone Calls (Not Resulting in Activity)	426
Transport Animal - To/From Vet/Lindsay Museum	112
<b>Total</b>	<b>1,555</b>

Number of Calls/Contacts/Actions Related to Activities



# CONTRA COSTA COUNTY ANIMAL SERVICES DEPARTMENT

## Pinole

### Animals Handled

1/1/2015 to 12/31/2015

		CAT	DOG	OTHER	Total
<b>DEAD ANIMALS HANDLED</b>	Field Impound	30	4	65	99
	Night Deposit	6	0	1	7
	Over the Counter	12	5	6	23
	<b>Total</b>	<b>48</b>	<b>9</b>	<b>72</b>	<b>129</b>
<b>LIVE IMPOUNDS</b>	Field Impound	20	64	10	94
	Night Deposit	9	24	0	33
	Over the Counter	162	171	19	352
	<b>Total</b>	<b>191</b>	<b>259</b>	<b>29</b>	<b>479</b>
<b>Total</b>		<b>239</b>	<b>268</b>	<b>101</b>	<b>608</b>