



ADMINISTRATIVE REPORT

DATE: MAY 19, 2016

TO: MAYOR AND CITY COUNCIL
BEN REYES, CITY ATTORNEY

FROM: MICHELLE FITZER, CITY MANAGER

PLACES TO BE

Date and Time	Event	Location
Monday, May 23, 2016 6:00 p.m.	Joint Planning Commission/Council meeting	Community Playhouse 601 Tennent Avenue
Wednesday, May 25, 2016 3:00 p.m.	Finance Subcommittee Meeting	City Council Chamber 2131 Pear Street
Tuesday, May 31, 2016 6:00 pm	Special Council Budget Workshop	City Council Chamber 2131 Pear Street
Tuesday, June 7, 2016 6:00 pm	City Council Meeting	City Council Chamber 2131 Pear Street

- **FIRST ANNUAL COOKIES AND CANVAS – MAY 21ST**

The Pinole Youth Center would like to celebrate art and fun with the community through a Cookies & Canvas event. The event is scheduled for Saturday May 21st from 4:00 pm -8:00 pm at the Pinole Youth Center. We invite everyone to enjoy cookies, while painting a beautiful masterpiece. This event is open to the public! All ages are welcome. Call (510) 724-9004 for ticket sales.

- **6TH ANNUAL PINOLE COMMUNITY SERVICE DAY – MAY 21ST**

The sixth annual Pinole Community Service Day will be held Saturday, May 21, 2016. This is a great opportunity in Pinole for residents to help make their community or neighborhood a better place to live. Last year, more than 150 volunteers participated in a variety of community projects which paired volunteers with community organizations for three-hour, hands-on service projects, followed by a free thank you lunch. Register and have a free breakfast from 8-9 a.m. at the Pinole Youth Center, work from 9 a.m. to noon, and then return

to the Youth Center for lunch. To sign up to volunteer as an individual or a group, click the Volunteer Application below or email recreation@ci.pinole.ca.us.

- **[A TOAST TO YOUTH – JUNE 25TH](#)**

The best way to enjoy local flavors and support and amazing fund raiser is to attend A Toast to Youth (formerly, Celebration of Wine Tasting). The event will be held at the Pinole Senior Center on Saturday, June 25, 2016|4:00-8:00PM. Tickets are \$20 before May 25th and \$25 after. Tickets are available at the Pinole Youth Center—635 Tennent Avenue, Pinole Senior Center—2500 Charles Avenue, and AToastToYouth.eventbrite.com.

This event will include tasting tables from local wineries including Four Fools, Rosenblum, Boissette Wine Living at Home and more. A Toast to Youth features live music, chocolate and cheese pairing as well as food samples from local Pinole eateries.

For additional information, contact Rochelle at 510-724-9062 or Recreation@ci.pinole.ca.us

[ITEMS OF INTEREST](#)

- **[WATER POLLUTION CONTROL PLANT GROUND BREAKING EVENT](#)**

The ground breaking event for the Water Pollution Control Plant Upgrade Project took place on Wednesday morning. The full Councils for Pinole and Hercules attended. It was a nice kick-off to the 30-month project, which is has been in the development phase for several years. We are looking forward to seeing some significant dirt moving as Kiewit begins full construction activities.



- **PINOLE-HERCULES STATE REVOLVING LOAN APPLICATIONS**

On Monday, May 17th, Staff and the City Attorney reviewed and approved the State's Draft Installment Sale Agreement which included all exhibits and attachments by and between the State Water Resources Control Board and the City for funding for the Improvements at the Wastewater Treatment Plant.

The Installment Sales Agreement is the final step necessary to obtain the Loan for the City's share of improvements at the Wastewater Treatment Plant. Following final review by the State, the City and the State will execute the Installment Sale Agreement with an Approval of Loan acceptance forthcoming. The City of Hercules is also in the final stages of obtaining a signed Installment Sales Agreement for their share of the improvements.

- **ASSEMBLYMEMBER TONY THURMOND OFFICE HOURS**

Assembly 15th District Representative Tony Thurmond will be available to meet with constituents from 12:30 pm to 4:30 pm between June 22nd and October 26th. Please call (510) 286-1400 to set up an appointment. (See attached Flyer)

- **2016 CITY-WIDE GARAGE SALE**

Your trash may be someone else's treasure! The Pinole City-Wide Garage Sale will be taking place on Sunday May 29th from 8:00 am - 1:00 pm. This fundraiser invites Pinole Residents to participate in a unique community event by hosting a garage sale at home, or by doing some shopping and visiting the sale sites.

By registering your garage sale with the City of Pinole Recreation Department, your sale will be listed on a City-Wide Map of Garage Sales and be included in online distribution. Treasure hunters will be directed straight to you. Print and online maps will be available May 20th. Registration is \$20 per address. All proceeds for this fundraiser will benefit the Pinole Senior Center. Registration forms can be completed at the Pinole Senior Center front desk, or mailed to the Senior Center at 2500 Charles Ave. Pinole, CA 94564 along with the registration fee. The registration deadline is 4pm on May 9th. See the attached flyer for more information.

- **BALLOT DROP-OFF BOXES RETURN TO CONTRA COSTA CITY HALLS**

Contra Costa residents will find it easier to vote in the upcoming June 7th Primary Election, as the Contra Costa Elections Office and City Clerks countywide are providing convenient "CoCo Vote-N-Go" drop off locations, prior to and on Election Day. The secure, steel drop-off boxes will be in place at all Contra Costa City Halls and the County Administration Building, located at 651 Pine St. in Martinez, starting the week of May 9th - when permanent vote-by-mail ballots are mailed.

Pinole's drop off box is located at City Hall 2131 Pear Street. The distinguishable red boxes will be available during normal city business hours. Postage is not required with the drop-off box service. Contra Costa voters can drop their ballot at any city hall, regardless of where they live. City staff members will have the popular "I Voted" stickers available for those who drop off their ballots.

Ballots must be postmarked on or before June 7th. Ballots may also be dropped off between 8:00 am and 5:00 pm at the Contra Costa Elections Office in Martinez, located at 555 Escobar Street, or at any polling place on Election Day.

For more information about voting by mail, call 925-335-7800 or visit the Elections Office website at www.cocovote.us.

- **ABAG OFFICE MOVE MEANS CITY WEBSITE WILL BE DOWN MAY 20 – MAY 23**

ABAG, who hosts our website, will be moving their offices from Oakland to San Francisco. During the move, our website, which is hosted by ABAG, will be unavailable.

-END-

First Annual

Cookies + Canvas Fundraiser

The Pinole Youth Center would like to celebrate art and fun with the community. Cookies & Canvas invites everyone to enjoy cookies, while painting a beautiful masterpiece!

This event is open to the public!
All ages are welcome.



Pinole Youth Center

Saturday, May 21, 2016

NOW ONLY

4:00pm-8:00pm

\$15 per painter!!!

Due to a generous donation from Mechanics Banks our prices have dropped!
Now 1/2 off!!

Pinole Youth Center
635 Tennent Ave
Pinole CA 94564



Ally Renshaw
510-724-9004
youth@ci.pinole.ca.us



Pinole Community service day

Helping is as easy as 1-2-3:

1

REGISTER

Use the back of this form or visit www.ci.pinole.ca.us/recreation
(Click on "Community Services Commission" on the left bar)

2

VOLUNTEER

For a variety of 3 hour community projects including weeding along the creek, reviving parks and community centers, gardening at local schools and MORE! Volunteers will work 9-NOON.

3

MEET & WORK

Meet at Pinole Youth Center at 635 Tennent Avenue for a FREE breakfast and FREE post event lunch! Head out to your project, meet neighbors, make a friend and make a difference for Pinole

SATURDAY, MAY 21

8am breakfast; 9-noon service work; 12pm lunch

Meet at the Pinole Youth Center
635 Tennent Ave

Parks
Make
Life
Better!



Pinole Community Service Day is sponsored by the Pinole Community Services Commission. You may also register the morning of the event, beginning at 8am, at the Pinole Youth Center

For more information call 510-724-9062 or email recreation@ci.pinole.ca.us

PINOLE COMMUNITY SERVICE DAY
 Hosted by the Pinole Community Services Commission
Saturday, May 21, 2016, at the Pinole Youth Center
Registration at 8 am, projects at 9 am, and lunch at 12 pm
 Registration and lunch will be at the Pinole Youth Center
 635 Tennent Avenue, Pinole, CA 94564 ~ 510-724-9062 Day of 510-724-9052



Please complete the form below to volunteer for a project. You may submit it for yourself or for a group of people.

Name: _____ Email: _____

Phone: _____ Work: _____ Cell: _____

How many volunteers do you have? _____

Name of organization (if applicable) _____

Please mark your top three choices of a volunteer project by writing 1, 2 and 3 next to your highest choices.

	Location	Type of Project		Location	Type of Project
	San Pablo Avenue	Clean debris		Tiny Tots	Spread Wood Chips
	Pinole Youth Center	TSP Walls, Deep Clean Kitchen, Wash and Dry tables and chairs, Wash PYC vehicles		Creek Side	Weeding & Litter Removal
	Fernandez Park	Paint Picnic tables		Amber Swartz Park	Clean debris
	Fernandez Park	Spread & compact decomposed granite near picnic tables		Pinole Senior Center	Clean chairs
	Stewart Elementary	Installs shelving in storage unit & weed		Library garden/tennis courts	Weeding
	Skate Park	Spread wood chips		Pinole Community Corner, Tennent and San Pablo avenues.	Weeding & Top Dressing Rock and Bark Areas
	Pinole Valley Dog Park	Fill Gopher Holes			

For work projects like painting and clean up, please be sure to wear appropriate clothing. Bring your own work gloves and any small garden tools are extremely helpful (trowel, hoe, weeder)

Photo Consent: By signing this registration form, you authorize the City of Pinole to use your name (or child's/ward's name) and/or photograph in any future educational and/or community informational purposes, either printed or otherwise (including, but not limited to, use on the city's website and on its public television station) produced by the City of Pinole. Further, there is no monetary compensation for this consent. Check here only if you do not give photographic consent.

Liability Waiver:

- 1) I understand that my (or my child's) participation in City of Pinole activities may involve the risk of harm.
- 2) With knowledge of the potential risks involved, I hereby release and discharge the City of Pinole or City of Pinole officials, officers, employees, agents, volunteers, or appointees, including, without limitation, appointees sitting as Youth Commission Members, Community Services Commission Members, Pinole Area Senior Foundation Board Members or Pinole Youth Foundation Board Members ("Indemnitees"), from any and all claims arising from my participation in City of Pinole Recreation Department activities, except when such claims arise from the gross negligence or willful acts of the Indemnitees.
- 3) I hereby certify that I (or my child) is physically and mentally capable of participating in Pinole Recreation activities at or sponsored by the City of Pinole.

Printed Name

Signature

Date

To submit your volunteer application:

Mail or drop off at Pinole Recreation – 635 Tennent Avenue, Pinole, CA 94564

Fax: (510) 724-1528

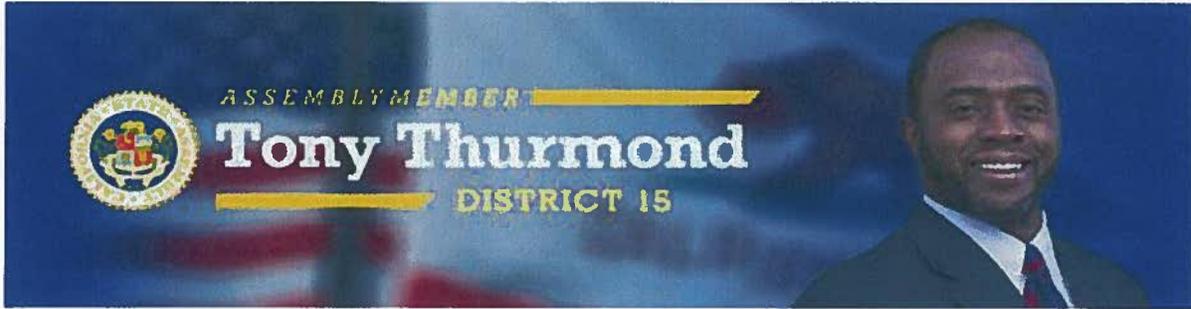
Phone: (510) 724-9062

Email: recreation@ci.pinole.ca.us

Plan to arrive at registration as early as possible.

Each individual is required to complete the registration form for liability purposes.

Youth under the age of 18 are required to have a parent signature on their registration form.



Assemblymember Tony Thurmond 2016 Satellite Office Hours

West Contra Costa County

Assembly 15th District Representatives are available to meet with constituents **by appointment** on the following dates in West Contra Costa County. Please call (510) 286-1400 **24 hours in advance** to schedule an appointment or visit our [website www.asmdc.org/members/a15](http://www.asmdc.org/members/a15).

Richmond:

- 1st Wednesday from 12:30pm-4:30pm: June 1, July 6, August 3, September 7, October 5, November 2 and December 7
- 3rd Saturday from 9:00am-12:00pm: July 16, August 20, September 17, October 15 and November 19

San Pablo: May 25 and September 28 from 12:30pm-4:30pm

Hercules: June 22 and October 26 from 12:30pm-4:30pm

Pinole: July 27 from 12:30pm-4:30pm

El Cerrito: August 24 from 12:00pm-4:00pm

Constituent Services	State Information	Legislative Services
<ul style="list-style-type: none"> • Department of Motor Vehicles • Foreclosure Prevention Programs • Consumer Complaints • Veterans' Benefits • Unemployment & Disability Insurance • State Taxes • Professional Conduct & Licensing Complaints • Medi-Cal & Covered CA 	<ul style="list-style-type: none"> • Consumer Protection • State Budget • State Agency Phone Numbers • Reports Issued by the Legislature & State Agencies • State Capitol Tours • Government Forms & Publications 	<ul style="list-style-type: none"> • Express an Opinion • Propose a New Law • Ask for Copies, Summaries & Information on Bills • Get Involved in the Legislative Process • Find Information on How a Bill Becomes a Law • Be Notified of Legislative Hearings • Report Agency Misconduct

For more information, contact our office at 510-286-1400.

Assemblymember Tony Thurmond's 15th Assembly District represents the East Bay communities from Hercules to Oakland, including Albany, Berkeley, Emeryville, Piedmont, El Cerrito, Pinole, Richmond, San Pablo, El Sobrante and Kensington. www.asmdc.org/members/a15

CITY-WIDE GARAGE SALE

Sunday, May 29th 8:00am – 1:00pm

\$20 to register

Registration Deadline Monday 5/9/16

All proceeds benefit Pinole Senior Center

Registration open to Pinole Residents only

Here's how to participate:

- ◆ Register by returning completed registration form to the **Pinole Senior Center** at 2500 Charles Ave. Pinole, CA 94564 no later than 4 pm on May 9. Forms will not be accepted without \$20 registration fee.
- ◆ Help us spread the word by emailing your HOA, neighborhood groups, and friends. Feel free to post your own flyers! Garage sale map and registry will be available at www.ci.pinole.ca.us/recreation and at all City facilities starting May 20.
- ◆ Hold a garage sale at your home May 29, 2016 (8am - 1pm).

Why participate?

- ◆ Your sale will be identified on a map distributed to shoppers.
- ◆ Get motivated to do your spring cleaning. Free your home of clutter and let your trash become someone else's treasure.
- ◆ You keep all of the proceeds from your own sale.
- ◆ Support Pinole Recreation programs! The Recreation Department strives to serve the community's youth, senior citizens, athletic programs, park-goers, and more.

For more info email seniors@ci.pinole.ca.us or call Taylor Melton at 510-724-9802.

Pinole Citywide Garage Sale 2016 Registration Form

Sunday, May 29th 8:00am – 1:00pm



Name _____

Street Address/Sale Location _____

Nearest Cross Street _____

Phone _____

Email Address _____

Sale Description. Maximum of 20 words describing the items for sale and any other details about the sale you would like to include.

Signature X _____

By signing this form, you agree to:

1. Allow the use of your address in ads to promote this event
2. Abide by the City's Garage Sale Codes (must be on private property, signs must display dates and be removed within 24 hours after event)
3. Begin selling no earlier than 8:00am out of courtesy to neighbors
4. Commit to holding the sale on May 29, 2016

Registration forms are due May 9 by 4pm by mail or drop off to:

Pinole Senior Center 2500 Charles Ave., Pinole, CA 94564

Registration not accepted without \$20 payment.

Make checks payable to City of Pinole.