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**MINUTES OF THE
PINOLE PLANNING COMMISSION**

May 23, 2016

A. CALL TO ORDER: 8:33 P.M.

B. PLEDGE OF ALLEGIANCE AND ROLL CALL:

Commissioners Present: Brooks, Hartley, Martinez-Rubin*, Tave, Wong,
Thompson, Chairperson Kurrent

*Commissioner Martinez-Rubin arrived after Roll Call

Commissioners Absent: None

Staff Present: Winston Rhodes, Planning Manager

C. CITIZENS TO BE HEARD:

There were no citizens to be heard.

D. CONSENT CALENDAR:

1. Planning Commission Meeting Minutes from April 25, 2016

MOTION to approve the Planning Commission Meeting Minutes of April 25, 2016,
as submitted.

MOTION: Thompson SECONDED: Martinez-Rubin APPROVED: 7-0

E. PUBLIC HEARINGS: None

F. OLD BUSINESS:

**1. Selection of Development Review Subcommittee Members for 2016-
2017**

Planning Manager Winston Rhodes presented the staff report dated May 23, 2016.

The Planning Commission discussed the purpose of the Development Review Subcommittee at length; encouraged the continued process of workshops for complex projects prior to a scheduled public hearing; recommended the selection of three members, one of which would be a permanent member and an alternate; the second and third members to rotate membership every year to allow more members to serve regularly; recommended the Subcommittee be comprised of the

1 Chair plus a Planning Commissioner and an alternate; with recognition the
2 Subcommittee must comply with the regulations of the Brown Act.

3
4 **MOTION** to form a Development Review Subcommittee consisting of the Chair,
5 one Planning Commissioner, and one Alternate for a period of one (1) year.

6
7 **MOTION: Brooks SECONDED: Hartley APPROVED: 6-0-1**
8 **ABSTAIN: Thompson**

9
10 **MOTION** to appoint Chair Kurrent and Commissioner Wong as the Primary
11 Members, and Commissioner Hartley as the Alternate to the Development Review
12 Subcommittee for 2016-2017.

13
14 **MOTION: Thompson SECONDED: Tave APPROVED: 7-0**

15
16 **G. NEW BUSINESS:**

17
18 **1. General Plan Conformity Review for Acceptance of Deeded Areas of**
19 **Property from the Contra Costa County Flood Control District to the**
20 **City of Pinole**

21
22 Development Services Director/City Engineer Tamara Miller presented the staff
23 report dated May 23, 2016.

24
25 **PUBLIC COMMENTS OPENED**

26
27 There were no comments from the public.

28
29 **PUBLIC COMMENTS CLOSED**

30
31 **MOTION** to adopt Resolution 16-04, a Resolution of the City of Pinole Planning
32 Commission that the Proposed Acquisition of Approximately 3,360 Square Feet of
33 Property Located Adjacent to the Pinole Hercules Water Pollution Control Plant by
34 Grant Deed and Quitclaim Deed from the Contra Costa County Flood Control
35 District Conforms to the City's General Plan.

36
37 **MOTION: Hartley SECONDED: Brooks APPROVED: 7-0**

38
39 **H. CITY PLANNER'S / COMMISSIONERS' REPORT:**

40
41 Mr. Rhodes reported that the East Bay Regional Park District (EBRPD) would
42 make a presentation to the City Council on June 7 related to plans for a trail
43 extension from Bayfront Park all the way to the property on the opposite side of
44 the railroad tracks, to a trail where Pinole Shores Drive terminates and a EBRPD
45 parking lot is located. The item would be submitted to the Planning Commission
46 for design review. In addition, special meetings of the Planning Commission had

1 been scheduled for June 13 and July 11.

2
3 Commissioner Brooks reported that the property located at 3318 Pinole Valley
4 Road had construction occurring between the property line and retaining wall,
5 although the area was intended to be green space. He asked staff to review the
6 matter.

7
8 **I. COMMUNICATIONS:** None

9
10 **J. NEXT MEETING:**

11
12 The next meeting of the Planning Commission will be a Special Meeting on
13 Monday, June 13, 2016 at 7:00 P.M.

14
15 **K. ADJOURNMENT:** 9:42 P.M

16
17 Transcribed by:

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19
20 Anita L. Tucci-Smith
21 Transcriber
22