



CITY OF PINOLE Invitation to Bid

SEWER INSPECTION CAMERA: Complete Installed

BIDS MUST BE RECEIVED BY: August 29, 2016 at 11:00 AM

BIDS TO BE OPENED AT: Second Floor
City of Pinole, City Hall

PLACE OF BID RECEIPT: City Engineer
City of Pinole
2131 Pear Street
Pinole, California 94564

NOTICE IS HEREBY GIVEN that the City of Pinole, County of Contra Costa, California, will receive up to, but not later than the time set forth above, sealed bids for the purchase and installation of equipment as described in this document.

All bids shall be made on the form furnished herein. Sealed bids must be placed in a sealed package with the equipment name typed or clearly printed on the lower left corner of the package. Bids will be opened and publicly read aloud at the above-stated time at the place of bid identified above.

DESCRIPTION OF EQUIPMENT: SEWER INSPECTION CAMERA: COMPLETE INSTALLED

COMPLETION OF WORK: Equipment shall be furnished and installed within the purchase agreement period of 30 calendar days.

Request for Bid Package: The Invitation to Bid is available at the City of Pinole website, www.ci.pinole.ca.us, or can be requested via email. A copy of the Invitation to Bid can be picked up at the City of Pinole, 2131 Pear Street, Pinole CA during regular business hours.

All equipment and service providers to the City of Pinole must have a City of Pinole Business license, and agree to comply with the City of Pinole's Good citizen policies, which are contained in Resolution No 2006 – 13.

The City reserves the right to reject any or all bids or any parts thereof and waive any irregularities or informalities in any bid or in the bidding and to make awards in all or part in the best interest of the City.

No bidder may withdraw his bid for a period of ninety (90) days after the date set for the opening bids.

By:


Tamara Miller
Development Services Director/City Engineer

Date 8/17/2016

INSTRUCTIONS TO BIDDERS

FORM OF BID: The bid shall be made on the bidding schedule ("proposal") herein. The bid shall be enclosed in a sealed envelope bearing the name of the bidder and the name of the project as described under Invitation to Bid.

DELIVERY OF BIDS: The bid shall be delivered by the time and to the place stipulated in the Invitation to Bid. It is the bidder's sole responsibility to see that his bid is received in proper time. Any bid received after the scheduled closing time for receipt of bids will be returned to the bidder unopened unless the City has granted an extension. Bidders or their authorized agents are invited to be present.

MODIFICATIONS AND ALTERNATIVE BIDS: Unauthorized conditions, limitations or provisos attached to a bid will render it non-responsive and may be cause for rejection. The complete bid forms shall be without interlineations, alterations or erasures, unless each such correction is suitably authenticated by affixing in the margin immediately opposite the correction the surname or surnames of the person or persons signing the bid. No oral, telegraphic or telephonic bids or modifications will be considered.

WITHDRAWAL OF BID: The bid may be withdrawn upon request by the bidder without prejudice prior to, but not after, the time fixed for opening of bids, provided that the request is in writing, has been executed by the bidder or his duly authorized representative, and is filed with the DIRECTOR OF PUBLIC WORKS. No bid may be withdrawn during the period of ninety (90) calendar days after the opening of bids.

DISCREPANCIES IN BIDS: The bidder shall set forth each item of work, in clearly legible figures, a unit or line item bid for the item in the respective spaces provided for this purpose.

In case of discrepancy between the unit price and the total set forth for the item, the unit price shall prevail, provided, however, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or in the case where the unit price is the same amount as the entry in the "Total" column, then the amount set forth in the "Total" column for the item shall prevail. in accordance with the following:

- (1) As to lump sum items, the amount set forth in the "Total" column shall be the unit price.
- (2) As to unit price items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price thus obtained shall be the unit price.

In case of discrepancy between words and figures, the words shall prevail.

COMPETENCY OF BIDDERS: In selecting the lowest responsible bidder, consideration will be given not only to the financial standing, but also to the general competency of the bidder for the performance of the work covered by the bid. To this end, a statement of the bidder's experience on the form entitled "Information Required of Bidder" provided herein shall support each bid. No agreement for the purchase and installation of the equipment will be executed with a service provider who is not deemed responsible to perform the work. The City will use the information contained in the "Information Required of Bidder" to determine whether, pursuant to applicable law, a bidder is deemed a responsible bidder for purposes of this purchase. The information contained in the "Information Required of Bidder" or the omission of relevant information may, in itself, be sufficient to support a determination that a bidder is non-responsive.

BIDDER'S EXAMINATION OF CURRENT EQUIPMENT: Bidders must satisfy themselves by appropriate means up to and including if necessary personal examination of the current equipment of actual conditions and requirements of the work, and shall not at any time after submission of the bid, dispute, complain, or assert that there was any misunderstanding in regard to the conditions to be encountered, the character, quality, and quantities of services to be performed and equipment and materials to be furnished, and the requirements of the bid and the purchase agreement form. The submission of a bid shall be considered conclusive evidence that the bidder has sufficient information to submit an accurate bid.

INTERPRETATION OF DOCUMENTS: If any person contemplating submitting a bid for the proposed purchase agreement is in doubt as to the true meaning of any part of the drawings, specifications or other purchase agreement documents, or finds discrepancies in or omissions from the drawings and specifications, he or she may submit to the DIRECTOR OF PUBLIC WORKS a written request for an interpretation or correction. The person submitting the request will be responsible for its prompt delivery. Any interpretation or correction of the purchase agreement document will be made only by an Addendum duly issued, and a copy of such Addendum will be mailed or delivered to each person receiving a set of the purchase agreement documents. No oral interpretation of any provision in the purchase agreement documents shall be binding.

AWARD OF PURCHASE AGREEMENT: The City reserves the right to reject any or all bids or any parts thereof or to waive any irregularities or informalities in any bid or in the bidding. The award of the purchase agreement, if made by the City, will be to the lowest responsible and qualified bidder. The award, if made, will be within ninety (90) calendar days after the opening of the bids; provided that the award may be made after said period if the successful bidder has not given the City written notice of the withdrawal of his bid.

EXECUTION OF AGREEMENT: The bidder to whom award is made shall execute a written purchase agreement with the City in a form provided and shall secure and provide to City all insurance and documents as herein specified within fifteen (15) calendar days from the date of mailing of written notice of the award. Failure or refusal to enter into the agreement or to conform to any of the stipulated requirements shall be just cause for the annulment of the award. In the event the bidder to whom an award is made fails or refuses to execute the Agreement within said time, the City may award the work to the next lowest responsible bidder, or may call for new bids.

SALES AND/OR USE TAXES: Except as may be otherwise specifically provided herein, all sales and/or use taxes assessed by federal, state or local authorities on materials used or furnished by the Service Provider in performing the work hereunder shall be paid by the Service Provider.

CAMERA SPECIFICATIONS

It is the intent of these specifications to describe as Sewer Inspection Camera: Complete installed and Software in sufficient detail to assure that product reliability, design integrity, technical soundness and performance is provided. The unit provided shall be new, of current manufacture, and the model and series must have been in production a minimum of five years. All parts not specifically mentioned, which are necessary to provide a complete Sewer Inspection Camera and Software, shall be included in the bid and shall conform in strength and quality of material and workmanship to what is normally provided to the trade in general.

The unit shall be delivered completely assembled, installed, serviced and ready to operate. The bidder shall have a qualified service representative in attendance with the Sewer Inspection Camera and Software startup operation to make any adjustments and given instruction to assure proper operation of the Sewer Inspection Camera and Software. The Sewer Inspection Camera and Software shall be free from defective materials and workmanship for a period of 12 months from date of delivery.

COMPLIANCE TO SPECIFICATIONS:

It is the intent of this specification to provide for the purchase of one (1) new Sewer Inspection Camera and Software and all applicable equipment to inspect sewer mains 6" to 15" in diameter.

The City has evaluated different types of Sewer Inspection Camera's and Software and has determined that the specification below is best suited for the needs in safety, quantity, performance, and standardization. This specification is not to be interpreted as restrictive, but rather as a measure of the safety, quality and performance against which all unit bids will be compared.

The successful bidder will be one whose product is judged to best serve the interest of the City, when price, product, safety, quality and delivery are considered. The City reserves the right to reject any or all bids or any part thereof, and to waive any minor technicalities. The below bidders form must be completed to be considered a successful bidder. A purchase order will be issued to the bidder submitting the lowest responsible bid meeting the requirements of this specification.

CAMERA:

TrakSTAR Pan & Tilt Zoom Camera with diagnostics, NTSC, Single Conductor with diagnostics and LED lighting, 4 pin and Camera case or equal

ProTRAK Tread Drive Transporter, Single Conductor, 6"-15" 8-15" Tread drive or equal

ProTRAK, 6" Pipe Kit, Vehicle mounting kit and Accessories kit or equal

Mainline Controller, Single Conductor, ETL Listed, Mainline controller, Power cord, System operations manual or equal

Cable Kit, Cutaway/Cube/Step Van, Installed or equal

Auxiliary Desktop Controller, Dual Tone, Zoom, Joystick or equal

Mainline Cable Reel, Single Conductor, Reel speed controller, Footage counter, English, 6 pin x 3 pin screw on pigtail or equal

Single Conductor, Steel Armored Cable, 1,500 feet total or equal

Pigtail, 3 Pin Male X 6 Pin Female, Bullet Connector to Tractor Or Camera or equal

Monitor, 23/24", Flat Panel LCD/TFT, Equipment Room, Installed or equal

UPGRADE PSOM LITE VERSION:

Winlogger II P.O.S.M. Pro Data Acquisition System or equal

- (1) - Rack mountable Winlogger II computer with DVD-RW and CD-RW recorder
- (1) - P.O.S.M. software with MPEG video and JPEG snapshots

Technical Support, P.O.S.M. Pro Software, One Year

Color Ink Jet Report Printer For P.O.S.M. Pro, Installed or equal

WARRANTY:

Manufacturer's warranty shall be not less than one (1) years on entire unit, including all parts and labor.

SERVICE:

Vendor shall have a full parts and service facility.

TRAINING:

A qualified technician shall provide complete training to personnel at the City facility. Training shall include safety, operation, maintenance and service with operators and service manuals supplied at time of delivery. Training shall be scheduled two weeks in advance.

DELIVERY AND INSTALLATION:

Unit shall be delivered 11 Tennent Avenue, Pinole, CA 94564. In first class operating condition. Installation shall be scheduled two weeks in advance. Installation may be done off site if mutually agreed to. Acceptance shall be subject to the inspection and approval by City of Pinole. Bidder shall confirm delivery time after receipt of order.

INFORMATION REQUIRED OF BIDDER

NAME OF COMPANY: _____

In compliance with the Invitation to Bid, the undersigned hereby agrees to enter into a purchase agreement to furnish all equipment, materials, supplies and labor for the project identified as **SEWER INSPECTION CAMERA: Complete installed** in accordance with this Invitation to Bid to the satisfaction of the Director of Public Works at the following prices:

BID SCHEDULE

SEWER INSPECTION CAMERA: Complete Installed

Item	Description	Quantity	Unit	Unit Price	Extended Amount
BASE BID					
1	Sewer Inspection Camera: Complete installed	1	LS		
TOTAL BID					

EXCEPTIONS AND DEVIATIONS:

Bidder shall fully describe every variance, exception and/or deviation. Additional sheets may be used if required.

STATEMENT OF EXPERIENCE:

Bidder shall fully prior experience providing and installing similar equipment. Additional sheets may be used if required.

Authorized Representative:

Name: _____

Title: _____

Signature: _____